

Name: Muhammad Osama

Reg no: 2280151

Section: B

LAB: 01

TASK 1: CREATE USER

The screenshot shows the Microsoft Azure portal's 'Users' section. A new user named 'Muhammad Osama' has been created, represented by a purple profile icon. The user details are as follows:

User principal name	User type	Is Agent	On-premises sync	Identities	Company name	Creation type
muhammadosama0661	Member	No	No	MicrosoftAccount		MicrosoftAccount

The screenshot shows the 'Create new user' wizard in the Microsoft Azure portal. The 'Basics' step is displayed, with the following configuration:

Field	Value
User principal name	az104-user1
Domain	muhammadosama0661
Mail nickname	az104-user1
Display name	az104-user1
Password	*****
Auto-generate password	<input checked="" type="checkbox"/>
Account enabled	<input checked="" type="checkbox"/>

At the bottom, there are navigation buttons: 'Review + create' (highlighted in blue), '< Previous', 'Next: Properties >', and 'Give feedback'.

Microsoft Azure Upgrade

All services > Default Directory | Users > Users >

Create new user

Create a new internal user in your organization

Basics Properties Assignments Review + create

Basics

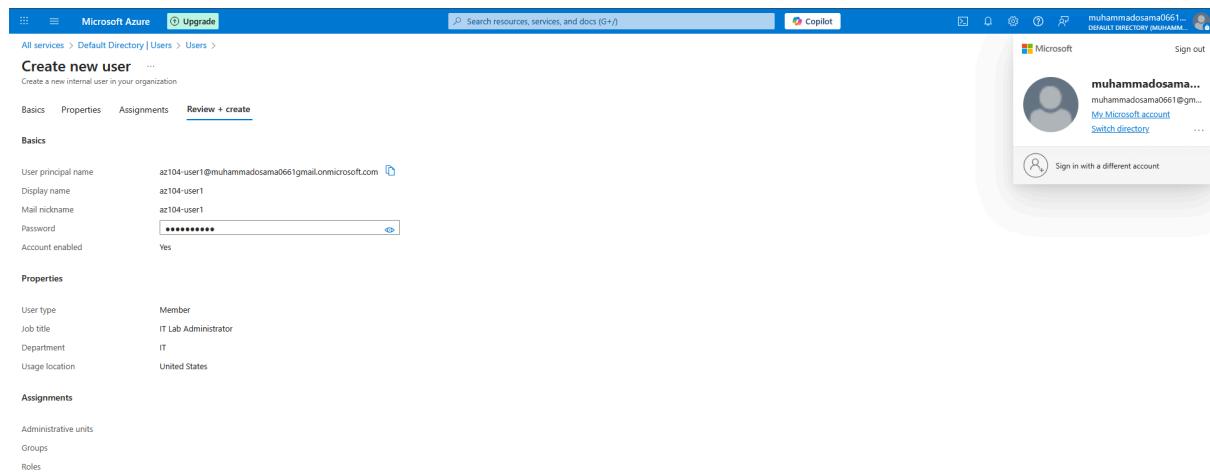
User principal name	az104-user1@muhammadosama0661@gmail.onmicrosoft.com
Display name	az104-user1
Mail nickname	az104-user1
Password	*****
Account enabled	Yes

Properties

User type	Member
Job title	IT Lab Administrator
Department	IT
Usage location	United States

Assignments

Administrative units
Groups
Roles



Microsoft Azure Upgrade

Home > Users > ...

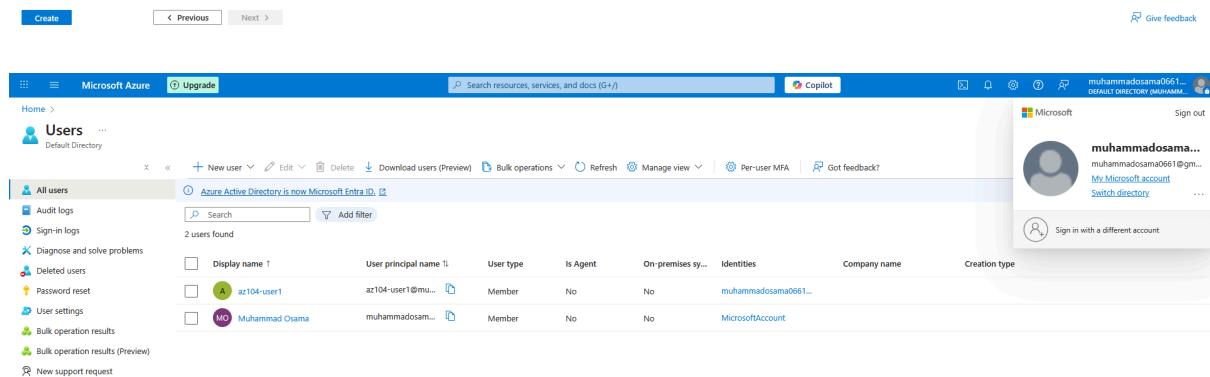
Azure Active Directory is now Microsoft Entra ID

New user Add filter Download users (Preview) Bulk operations Refresh Manage view Per-user MFA Got feedback?

All users

Display name	User principal name	User type	Is Agent	On-premises sync	Identities	Company name	Creation type
az104-user1	az104-user1@mu... 	Member	No	No	muhammadosama0661...		
Muhammad Osama	muhammadosam... 	Member	No	No	MicrosoftAccount		

Audit logs Sign-in logs Diagnose and solve problems Deleted users Password reset User settings Bulk operation results Bulk operation results (Preview) New support request



Microsoft Azure Upgrade

Home > Users > ...

Invite external user

Invite an external user to collaborate with your organization

Basics Properties Assignments Review + invite

Basics

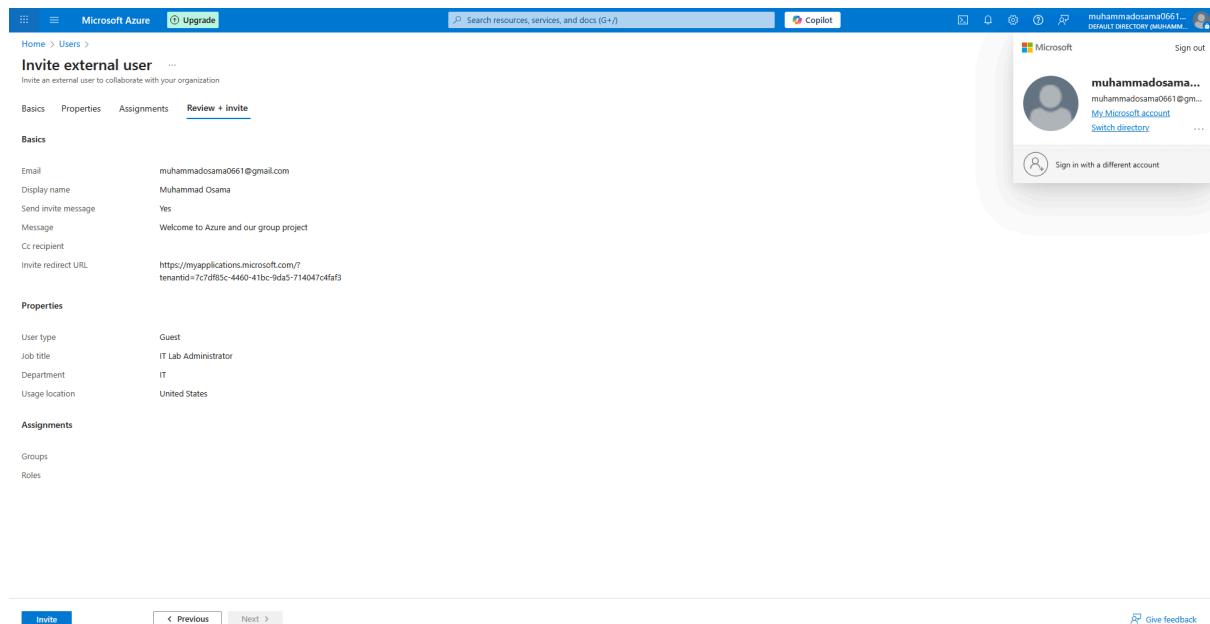
Email	muhammadosama0661@gmail.com
Display name	Muhammad Osama
Send invite message	Yes
Message	Welcome to Azure and our group project
Cc recipient	
Invite redirect URL	https://myapplications.microsoft.com/?tenantid=7c7df85c-4460-41bc-9da5-714047c4faf3

Properties

User type	Guest
Job title	IT Lab Administrator
Department	IT
Usage location	United States

Assignments

Groups
Roles





Notifications

Got feedback?

Dismiss all

Successfully invited user

Successfully invited user Muhammad Osama

a few seconds ago

Task 2: Create groups and add members

New Group

Group type * Security

Group name * IT Lab Administrators

Group description Administrators that manage the IT lab

Membership type Assigned

Owners 1 owner selected

Members 2 members selected

Create

Groups | All groups

Overview All groups Deleted groups Diagnose and solve problems Settings Activity Troubleshooting + Support

New group Download groups Refresh Manage view Delete Got feedback?

Search

Search mode Contains Add filter

1 group found

Name	Object Id	Group type	Membership type	Email	Source
IT Lab Administrators	44322065-b94f-484f-a473-3f7fc90b36c	Security	Assigned		Cloud

Microsoft Azure Upgrade Search resources, services, and docs (G+/)

Home > Groups | All groups > IT Lab Administrators

IT Lab Administrators Group

Overview ...

Diagnose and solve problems

> Manage

> Activity

> Troubleshooting + Support

Overview

Basic information

IT Lab Administrators Administrators that manage the IT lab

Membership type: Assigned Total direct members: 2

Source: Cloud User(s): 2

Type: Security Group(s): 0

Object ID: 44322065-b94f-484f-a473-3f7fc90b36cf Device(s): 0

Created on: 1/6/2026, 9:50 AM Other(s): 0

Feed

Group memberships: 0 Owners: 1 Total members: 2

View group memberships View group owners View group members

Sign in with a different account

Microsoft Azure Upgrade Search resources, services, and docs (G+/)

Home > Groups | All groups > IT Lab Administrators

IT Lab Administrators Group

Members

Overview Diagnose and solve problems Manage Properties Members Roles and administrators Administrative units Group memberships Applications Licenses Azure role assignments Activity Troubleshooting + Support

Add members Bulk operations Refresh Manage view Remove Got feedback?

Direct members All members

Search Add filter

2 group members found

Name	Type	Email	User type	Object Id	Device Id
Az104-user1	User		Member	cba6131a-3199-4262-ac03-d2dded58b9d4	
Muhammad Osama	User		Member	dc173b20-a0ec-46d6-88e5-0af42ff9b26a	

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Home > Groups | All groups > IT Lab Administrators

IT Lab Administrators Group

Owners

Overview Diagnose and solve problems Manage Properties Members Roles and administrators Administrative units Group memberships Applications Licenses Azure role assignments Activity Troubleshooting + Support

Add owners Refresh Manage view Remove Got feedback?

1 group owner found

Name	Type	Email	User type	Object Id
Muhammad Osama	User		Member	dc173b20-a0ec-46d6-88e5-0af42ff9b26a

Sign in with a different account