



## INFO

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## SKILLS

- Computer Skills: Microsoft Office (Access, Excel, Outlook, PowerPoint and Word), Search the internet and good typing skills.
- Cooperative and working as one team.
- Hard working.
- Good personality.

## LANGUAGES

- Arabic
- English

# Mona abdulla

Seeking a challenging environment that encourage learning & providing exposure to new thoughts & stimulates personal & professional growth.

## WORK EXPERIENCE

- 2014 **Secretary**  
Isa alhadi Engineering
- 24 May – 21 Sep 2015 **Telemarketing** - part time  
Filterqueen Company

## EDUCATION

- 2000-2003 **Isa town Secondary Girls School**

## COURSES

- 20\_11-2017 spoken English at APTECH INSTITUTE
- Dec 2018 IC3 from distinctioncenter Institute
- Dec 2018 photoshop from distinctioncenter Institute