

Noor Abduljabbar Mohammed Mahdi

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Alhad

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### **Personal Profile:**

Date of Birth: 23/04/1996 Gender: Female Marital Status: Married Nationality: Bahraini

## **Career Objective**

**❖** To join an organization where I have the opportunities to provide high quality, relevant professional schemes which enable personal development and thus improve my career skills, I believe that any employee have to add a value to the organization, not only does what he/she has to do.

## **Qualifications**

- **❖** Secondary Certificate from Hidd secondary girls school
- **❖** Certificate of General English Elementary from American Cultural & Educational Center W.L.L.
- **\*** IELTS From British Council Band 5.

# **Skills & Strengths**

#### General Skills:

- Excellent communication & Presentation skills.
- ❖ A very good team player who can work effectively with fellow employees.
- Willingness to take responsibility for actions & show commitment at all time.
- **Time management skills.**
- **Using computer and its applications confidently.**
- **\$** Using internet with very good knowledge.
- **\*** Work under pressure effectively.
- ❖ I am tactful and fast learner.
- **.** Like working with numbers.

## Languages

- Arabic Reading, Writing, Speaking.
- o English Reading, Writing, Speaking.