



PERSONAL INFORMATION

Nationality

Bahraini

CPR No.

960701680

Marital status

Single

Date of Birth

July 7, 1996

Language

- English
- Arabic

INTERESTS

- Reading Books
- System software

REFERENCES

Available upon request

MOHAMED FARDAN HUSAIN MAHDI DHAIF

Customer Service / Accounting Professional

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Home: 3377, Road: 3875, Block: 1038, Sadad, Kingdom of Bahrain

CAREER OBJECTIVE

To gain experience in the field of accounting and utilize my skills, in order to increase productivity of organization and individual growth.

ACADEMIC QUALIFICATIONS

- **B.COM** (Bachelor of Commerce) 2019 – Bharati Vidyapeeth University Pune, India
- Al Jabria Technical Secondary School – 2014

TRAINING

- Training Two Month in **Bahrain National Gas** with Appreciation Certificate
- Training Two Month in **Midal Cables Ltd** in Electrical Department
- Training Two Month in Account, Finance Department, **Midal Cables Ltd**
- Oracle Application Experience

SKILLS

- Computer and Internet skills
- Able to work independently or as part of a team
- Customer Service & Objections
- Strong Interpersonal communication skills.
- Ability to work under pressure.
- Strong analytical, problem solving, organizational ability
- Written and communication skills
- Microsoft Office **WORD, EXCEL, POWER POINT, ACCESS**
- Electrical Wiring

KNOWLEDGE

- Corporate Accounting
- Auditing & Taxation
- Banking & Insurance
- Cost Management
- International Economics
- Information Technology

DECLARATION: The above information is correct to the best of my knowledge