



22October,1996

# DALAL RIYAD ABDULLA ALSAFFAR

Business Administration and Marketing

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An ambitious person seeking toward opportunity for bright future with High level of autonomy and sense of personal responsibility in achieving success and Intensive desire for expansion of current skill set in a Fast-Paced work environment.

## ABOUT ME

Strong interpersonal with high communication skills has the capability to handle, deal with various kind of people and circumstances, can work in various environment. Ability to work in responsible and efficient manner. Equally effective working independently, cooperatively in a team with Strong thirst for learning new things, Eager to updating own skills.

## LANGUAGES

Arabic - Native

English - Excellent

## WORK EXPERINCE

Silah Gulf 9JUNE-Tilldate.

Call Centre agent at ministry of finance (VAT).

CrediMax 16March-17May2019.

Internship at HR Department.

Jafcon Company 9March-13May2019.

Eqtidar program (International productivity internship).

ZAIN YOUTH PROGRAM 9DEC2018-11FEB2019.

UOB SIS Workshop IT Center 20March-13April2017.

Part time job for one month.

## EDUCATION

B.Sc Business Administration and Marketing. 2014-2019  
University of Bahrain

High School Degree 2011-2014  
Commercials at Muharraq Secondary Girls School.

BRITISH COUNCIL BAHRAIN Seven Courses. 2004-2013

Dar-al-Marifa Four Courses 2006-2008

## Tech. Skills

IT  
SKILLS

MS  
OFFICE

EMAIL

WINDOWS

## INTEREST



LEARNING LANGUAGES



DESIGNING



TRAVELLING