



Personal information

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Career objective

Doing sales and contracting with customers that are depending of policy sales and approved the director of marketing and sale

Professional experience

years	place	job title
6/2008 - 9/2010	The K hotel	Sales Executive
9/2010 - 10/2015	Ebrahim Khalil Kanoo	Sales Executive
10/2015 - 4/2018	AJM Kooheji Yamaha	Sales Executive
5/2018 - 3/2020	Alnawras Boat factory	Sales Executive
3/2020 – Present time	Behbehani-Brothers	Sales Executive
The goal of occupation: work towards the development.		

Certification and training

Hold a general certificate of secondary		
specialization	Place	certificate
Communication skills	IMPACT essence of learning	Certificate of attendance
Customer service	IMPACT essence of learning	Certificate of recognition
Taking initiative and inspiring teamwork	The Diplomat hotel	Certificate of attendance
First aid	MEDIC First Aid training program	Certificate of attendance
Fire Risk Assessment and Management	MEDIC First Aid training program	Certificate of recognition
CDK Certificate	Behbehani-Brothers	Operating System
E-certified Spies Hecker Painter	Behbehani-Brothers	Spies Hecker

Functional tasks
<ul style="list-style-type: none">• Team leader:The distribution and regulation of work every day.• Record-keeping: Enter the data and information• Customer queries: Telephone ,fax, mail, chat face to face and written correspondence.• Writing daily report to show what has been accomplished.• Repairing quotation.

skills
<ul style="list-style-type: none">• Qualified in first aid• Use computer with the different software• First risk assessment and management• Good oral, audio and written communication• Deal with the different type of people• Spoken English• Customer relation

Language skills	
Arabic	native
English	Excellent

Personal information	
Date of birth:	22 of February 1990
Place of birth:	Riffa
Nationality:	Bahraini
Marital status:	Married