

## **LIJIN SAM DANIEL**

**Flat No: 3, Block No: 701**  
**Building No: 2458**  
**Road No: 163**  
**Tubli**  
**Bahrain**  
[lijinsd@gmail.com](mailto:lijinsd@gmail.com)  
**Mob: 35430794**  
**Whatsapp : +9719947978571**  
**LinkedIn: @lijin-sam-daniel-85a517139**



	<b>CAREER OBJECTIVE</b>	

Personable and collaborative HR Generalist with 3+ years of experience introducing modern methods and techniques to improve department performance and candidate experiences.

	<b>KEY SKILLS</b>	

Hardworking person with good interpersonal and organizational skills, Team player, Adaptability to change, Club management, Leadership skill, HR reporting skills.

	<b>WORK EXPERIENCES</b>	

**1. Worked as a HR Generalist at dARC1Fitness Kakkanad, Ernakulam from 2 January 2019 to 31 December 2020**

Key responsibilities are,

Human Resource Planning, Performance Evaluation, Recruitment and Selection, Payroll Management, Administration activities, Documentations, Assessment of all the activities related to customer retention, Training and Development, Club Management, Employee Onboarding

**2. Worked as a HR Generalist Manager & Digital Marketing Executive at Corporate360 Pathanapuram, Kerala from February 2018 to December 2018.**

Key responsibilities are,

HR Manager: Recruitment and Selection, Payroll Management, Human Resource Planning, Team Building, Team Management, Performance Evaluation, Documentations

Digital Marketing Executive: Email Marketing, Social Media Marketing, Lead Generation, Blog writing and publishing, Content writing, Assuring proper implementation of marketing tools and techniques.

**EDUCATIONAL  
QUALIFICATIONS**

<b>Educational Qualification</b>	<b>Board/University</b>	<b>Year of passing</b>	<b>Percentage</b>
<b>MBA (HR &amp; MARKETING)</b>	Visvesvaraya Technological University	2017	70%
<b>MA (English Language &amp; Literature)</b>	Madras University	2017	55%
<b>BA (English Language &amp; Literature)</b>	MG University	2014	74%
<b>PLUS TWO</b>	Board of Higher Secondary Examination Kerala	2011	91%
<b>SSLC</b>	Board of Public Examination Kerala	2009	95%

**ACHIEVEMENTS/  
PARTICIPATION**

- ❖ Participated in Advanced Microsoft Excel Training conducted by PositiveEdge at Sambhram Institute of Technology.
- ❖ Scored Full A+ in SSLC Examination
- ❖ Participated in Samoohika Sannadhasena Training program by Government of Kerala

**EXTRA  
CURRICULAR  
ACTIVITIES**

- ❖ Voluntarily taking active part in religious and social welfare activities.
- ❖ Sports – Volleyball, Badminton, Cricket.

**PERSONAL INFO**

Date of Birth	:	01.06.1994
Nationality	:	Indian
Father Name	:	Daniel A.S
Marital Status	:	Single
Languages able to speak	:	English, Malayalam, Tamil, Hindi

## CURRICULAM VITAE

---

Languages able to write : English, Malayalam, Hindi

Hobbies : Carrom, Travelling

Other interests : Music, Movies

PASSPORT DETAILS		
CPR Number	:	940646293
Passport Number	:	L9660632`
Date of Issue	:	16/06/2014
Date of Expire	:	15/06/2024

DECLARATION		
I do hereby declare that the above given statements are true and correct to the best of my knowledge.		

**Lijin Sam Daniel**