

CURRICULUM VITAE

Fatema Mohammed Al-Omran

Villa 672 | Road 2323 | Saar 523 | Kingdom of Bahrain

PERSONAL DETAILS

DOB 3 August 1994
Nationality Bahraini
Marital Status Single
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OBJECTIVE

Initiate my professional career and energetically serve an organization in a team environment and utilize my professional and interpersonal skills while accumulating experience in a variety of fields.

EDUCATIONAL QUALIFICATION

◆ 2015 - 2019	B.Sc. in Banking & Finance/Accounts	University of Bahrain
◆ 2012 - 2015	Diploma Degree in Commercial Studies	University of Bahrain
◆ 2010 - 2012	Secondary Certificate	Saar Secondary School

ACHIEVEMENTS & AWARDS

◆ 2019	Practical Certificate "Communication Skills Workshop"	University of Bahrain
◆ 2016	Attendance Certificate "Head Start Workshop"	Injaz Bahrain
◆ 2015	Attendance Certificate "Blow Your Mind"	University of Bahrain
◆ 2015	Attendance Certificate "Personal Finance Program"	Injaz Bahrain
◆ 2014	Participation Certificate "Activities & Events"	Jidhafs Youths Center

WORKING EXPERIENCES

◆ 2019	Training - Internal Audit Department / INOVEST Co.	Kingdom of Bahrain
◆ 2015	Training - Physical Education Department / UOB	Kingdom of Bahrain
◆ 2010	Social Services / Northern Governorate	Kingdom of Bahrain

PERSONAL SKILLS

- ◆ Languages: Arabic (mother tongue) / English (speaking & writing)
- ◆ Computer Skills: Knowledgeable in Microsoft Office Applications / Statistical Package for the Social Sciences (SPSS) / Dreamweaver MX 2004 / Macromedia Flash / Microsoft FrontPage HTML
- ◆ Ability to work under pressure / Team working / Detail-oriented / Organizational / Problem-solving / Research skills / Interpersonal / Organization / Good communications and interpersonal skills.
- ◆ Ability to learn and adapt to new systems quickly

INTERESTS & HOBBIES

Reading / Travelling