

**Name: saleem Abd Elrahman mohamed**

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## **Objective:**

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Seeking a challenging position that fit and develops my education, training, qualifications, courses and experiences in a well-known international bank to enhance my skills and offers a real long-term career progress in the banking field.

## **Education:-**

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- **Bachelor Degree**, Faculty of commerce English section □ Beni Suef University.
- **Major:** Accounting.
- **Grade:** Good.
- **Batch:** 2017

## **Language & computer Skills: -**

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### **Language:**

- **Arabic:** mother language.
- **English:** very good. Written & spoken.

### **Computer:**

- **Programs:** ERP Oracle System
- Peachtree - QuickBooks
- Microsoft office (Word, Excel, Power Points).
- Very good at web searching and other internet skills.

## **Courses and certificates: -**

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- Computerized Accounting
- Language Course in English

## **Relevant Skills: -**

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- **Ability to work to deadlines.**
- **Confident, with the ability to work either independently or as part of team.**
- **Time Management - Managing one's own time and the time of others.**
- **Accountability for assigned work.**
- **Ambitious, active, and hard worker.**
- **Accuracy & precision of work.**
- **Willingness to learn and develop.**

## **Work Experience: -**

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- **In The First Year;** Worked as Accountant in Namma Tours (Nesmal Group headquarter Subsidiary of Nesma Holding) in Treasury Department.
- **Now;** Working as Accountant in Namma Shipping Lines (Nesmal Group headquarter Subsidiary of Nesma Holding) As Recording Analyzing and Reporting Receivable, Payable, Cash and G1 Transactions and Bank Reconciliations.

## **Personal Data: -**

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- **Date of Birth:** 5 / 9 / 1994.
- **Nationality:** Egyptian.
- **Marital Status:** Single.
- **Military service:** Service Ended in Mar 2019