

Personal information:

Name: Zahraa Mohammed Jaffer ALMadeh

Nationality: Bahraini

CPR number: 951109715

Date of birth: 29 November 1995

Mobile phone: 33670940

Email: zahraa.almadeh@gmail.com

**Educations:**

2013 – 2018

University of Bahrain
B.Sc in Accounting / Minor Finance

2010 – 2013

Omaima Bint ALNuman secondary school
General certificate - science

Experience:

- Take a training course (2 months) - Office management

Languages:

- Arabic & English

Skills:

- Computer knowledge in Microsoft office (Word, Excel, Access and Powerpoint)
- Willing to learn and work hard with strong work ethics.
- Ability to manage and complete multiple tasks.
- Ability to analyze an income statement, Balance sheet and Cash flow statement

Certificates:

- IC3 (internet & computing core certification guide).