



# Fatema Omran

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Jebelat Habshi - Bahrain

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## ABOUT ME

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I am an ambitious, persevering and a hardworking person. A person who always seeks the best. I am always capable of learning and acquiring new skills and experiences. I like to set goals which I will achieve. I am able to work independently in a busy environment and also within a team setting.

## SKILLS

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### Technical:

- Proficient with Microsoft Office suite, including Word, Excel and PowerPoint
- Social Media
- Windows and Mac Operating Systems
- Tally
- Sage50

### Interpersonal:

- Time Management
- Goals oriented
- Leadership skills
- Communication skills

## LANGUAGES

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- Arabic – Native Language
- English – Good in Speaking and Writing
- Turkish – Limited Understanding

## WORK EXPERIENCE

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01/07/2019  
29/08/2019

**Grant Thornton Abdulaal**  
External Auditing  
Training Course

## ACHIEVEMENT

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- Summer Course with British Study Centres in Ardingly – England - 2010
- Summer Course with Twin Language School – England - 2015
- A Campaign for Book Donations – Community Service – 2019

## EDUCATION

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- (2003 – 2009) Sehla Primary Girls School
- (2009 – 2012) Sanabis Intermediate Girls School
- (2012 – 2015) Jidhafs Secondary Girls School
- (2015 – 2020) Bachelor Degree in Accounting Minor in Management – University of Bahrain
  - GPA 3.52 out of 4