

**I am a hard working individual and if given the opportunity to work within your organization, I shall adapt well to the nature of the work required, performing the best of my ability, I am confident I can perform the job entrusted to me very effectively and I am sure I will be a great asset to your organization.**

**Objective: Seeking a challenging position which is suitable to my qualification and improving my skills.**



**Roquia Sayed Marhoon Al Alawi**



House: 903 – Road: 7725 – Block: 477  
Shakhora - Kingdom of Bahrain



00973 32212293



[roquia\\_alawi@hotmail.com](mailto:roquia_alawi@hotmail.com)



[linkedin.com/in/roquia-alawi-004532188](https://www.linkedin.com/in/roquia-alawi-004532188)

Nationality:



CPR No. 920205852

Marital Status Single

Date of Birth February 6<sup>th</sup> 1992

## EDUCATION

### **Educational attainment:**

- 2014-2017: Freshly Graduated Bachelor in Business Informatics at AMA University

- 2008- 2010: Secondary School Certificate from Jedhaf Secondary School  
(Commerce).

<i>Courses Attended</i>			
<i>Institution</i>	<i>Course</i>	<i>Location</i>	<i>Year</i>
Training Plus	Web Applications	Bahrain	November 2018

## EXPERIENCE

AIESEC

May 27 to August 28

Stay In Wifi (Istanbul, Turkey)

- Public Relation Volunteer at an international youth organization worked as a corporate leader for the incoming exchange global internship program.
- Work as a Customer Service and Marketing Support
- Making marketing research and competitor's analysis for new expansions
- Dealing with customers issues and solving problems

## SKILLS

- Able to work in team
- Strong mathematical skills
- Strong typing skills
- Computer literate All Windows OS, Microsoft Office, Visio, Visual Basic, Adobe Photoshop
- Accounting Background
- Work pressure.

- Good communication and an able to deal with different nationalities.
- Computer skills.
- Body language skills.
- Flexibility
- Hard worker to reach target.

## LANGUAGES

### **Written**

Fluent in both English and Arabic.

### **Spoken**

Fluent in both English and Arabic.

## HOBBIES

- Traveling and exploring other countries
- Making Photoshop designs
- Capturing photos
- Reading
- Astrology
- Cooking
- Décor organization

## REFERENCES

Available when required