

# MURTADA ALI HABIB

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High school graduate from Altawon school, Literary specialization. Experienced in providing excellent IT, computer services and customer services whilst working in busy environments. Flexible regarding hours of work including evenings. Keen to expand skills and knowledge.

## EXPERIENCE

MAR 2019 – MAY 2019

**CUSTOMER SERVICE**, CHILLIES RESTURANT

Responsible for:

- Serving customers with their orders and payments.
- Delivering customers food and drinks.

## EDUCATION & CERTIFICATES

2015 - 2018

**HIGH SCHOOL CERTIFICATE**, ALTAWON SCHOOL

- Graduated with a 67.7% GPA.

## SKILLS

- **IT SKILLS**  
MS Office applications, use of internet and e-mail, Windows. Software and hardware fixing.
- **COMMUNICATION**  
Good interpersonal communication skills (**Arabic and English**) enable me to work more effectively individually or within groups and team.
- **SELF-MANAGEMENT**  
Able to do more tasks over my responsibilities.  
Able to manage my timing to solve tasks required.
- **TEAMWORK**  
Ability to work effectively in a team setting.  
Able to work with people from other nationalities.
- **PROBLEM SOLVING**  
Able to solve problems while working within a team. Able to solve and troubleshoot IT problems.
- **LEARNING**  
Able to learn new skills, way of doing things quickly and accurately. Motivated to learn skills related to my field of study and work.
- **CUSTOMER SERVICE**  
able to serve customers effectively in busy environments.

