

Jassim Hameed Hasan Ali



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OBJECTIVE

To be a part of a highly professional team, to seek greater challenges and more responsibilities in an Administrative oriented company, to apply the knowledge attained from my previous work experience and widen it.

EDUCATION

B.Sc. in Accounting

University of Bahrain

2013 – 2018

Secondary certificate

Alnuaim secondary boy's school

2010 – 2013

EXPERIENCE

Sales associate | Alshayea company

Oct. 7, 2018 – till now

Responsibilities: Sales, dealing with customers, solving customer's issues, adjusting and updating inventory data, adjusting showroom inventory, inventory closing.

Cashier | Carrefour

Feb. 2017 – Sep. 2018

Responsibilities: dealing with customers, responsible for cash collection.

Accounting internship | Carrefour

1 March – 15 May 2018

Responsibilities: entering account payable data, communicate with suppliers, updating supplier's data, holding and solving suppliers issue.

SKILLS & ABILITIES

Fast and accurate counting.

Data analyzing and updating.

Time management.

Work independently and in teamwork.

Computer programs and Computer software skills.

Communication skills.

Time management.

Work under pressure.

Ability to deal with customers.

Speaking and writing in English and Arabic.