

C.V.

PERSONAL DATA

- ✓ **Name: Moumen Abdul Hamid Abdul Razek Hussein**
Religion: Muslim.
- ✓ **Nationality: Egyptian.**
- ✓ **Address: Egypt - Minya Governorate - El-Ekhsas - El-Qushery Street.**
- ✓ **Marital status: Single.**
- ✓ **National Number: 28905032400076**
- ✓ **Driving license : Private**
- ✓ **Passport number : A11097977**
 - ✓ **Military service : The military service of the Egyptian armed forces (a good example)**

QUALIFICATION

Bachelor of Arts, Department of Sociology, Faculty of Arts, Minia University, 63.2% general appreciation, paid in 2011.

CONTACT INFORMATION

- ✓ **Mobile : 0097337383038**
- ✓ **E-Mail : mou.moumenshalaby@gmail.com**

PREVIOUS EXPERIENCES

- ✓ Work in the period from 1/2017 until now sales representative in the company Union and distribution (Agent Sanita).
- ✓ Working in the period from 1 2013 until 1/2017 in Egypt markets (hypermarket) from Cashier to data entry and then branch manager.
- ✓ Work in a company for computers and systems in the field of sales and maintenance of computers of various types in the period from 5/2007 to 6/2013.
- ✓ Work as a sales representative at Al-Masry Trading Company for one year.

CERTIFICATES

- ✓ Certificate of experience from Egypt markets for four years from 2013 until 2017.
- ✓ Certificate of Human Development and Business Administration within the project of recruitment of the Directorate of Social Affairs in Menia.
- ✓ Certificate of experience in the field of sales and maintenance of computers from L.M
- ✓ A training certificate from Science Academy in the field of Human Development

COMPUTER SKILLS

Microsoft Windows	Very good
Microsoft Word	Very good
Microsoft Excel	Very good
Internet	Very good
Software	Very good

LANGUAGES

- ✓ - Arabic : Mother Language
- ✓ - English : good degree .

SKILLS AND ABILITIES

- ✓ Ability to work for long periods
- ✓ Take responsibility
- ✓ Achieve the desired objectives of the work.
- ✓ Ability to work within a team.
- ✓ Working under pressure.
- ✓ Achieve the desired objectives of the work.
- ✓ Good handling of heads of work and respect instructions.
- ✓ Good dealing with colleagues and subordinates.
- ✓ Commitment to work tasks and respect for work schedules.
- ✓ Ability to develop personal skills commensurate with business requirements.