

Ebrahim Jameel Salman

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Date of Birth: 31/1/1993
Nationality: Bahraini
Marital Status: Married
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Professional Profile

Attentive to detail with a logical and analytical approach to solving complex problems. Possesses good interpersonal and communication skills. Works effectively on own initiative with the organization and time management required to complete assignments on time and to the required quality standard.

Objective

Currently looking for an entry level and challenging role within the accounting sector, which would enable me to prove and develop my existing skills while having the opportunity to continuously grow professionally.

Experience

- 23/08/2015 – 16/03/2022** **Accountant, Al Salwa Meat Factory (Al Zaeem Brand) / Al Salwa Water Factory (Al Saqi Brand).**
- Worked with different cycles in Peachtree System and QuickBooks Enterprise Solutions:
Account receivable, Account payable, Inventory cycle, Employees Payroll, Banking Deposits, and Reconciliation of company bank account.
- 1/3/2015 – 30/4/2015** **Assistant Accountant, Al-Amthal Group for Consultancy & Software.**
(Training course for BS.C)
- Worked with different modules in OPTIMUM EPR Software System.
 - Passing journal vouchers to the General Ledger.
 - Processing payment vouchers.
 - Customer invoicing.
 - Analyzing statement of accounts.
 - Reconciliation of inter-company current accounts.
 - Extending and updating Amthal Group customer/vendor database through OPTIMUM CVRM system to create a comprehensive national database

Education and Qualifications

Main Qualification: Bachelor Degree in Accounting, University of Bahrain (2015).
Secondary Certificate: High School Diploma Commercial Track, Isa Town Secondary School (2010).

Key Skills

Languages: Arabic – Fluent, English – Good.
I.T.: Microsoft Office including Word, Excel, PowerPoint, and Quality utilizing the computer.
Interpersonal : Work Under-Pressure, Teamwork Sprit, Flexibility and Motivated.

Interests and Activities

Networking, Reading, Attention to the latest news of computer-related technology and mobile, Forums and general public interest topics.

References:

Employee Name	Position	Contact Numbers	Email
Beate Schoek Awachi / GM Sales, Marketing & HR / 17297227, 39294442 / zawachi@al-amthal.com			
Arif Sayed	/ Accountant Supervisor /	36613777	/ arif.s@alzaembh.com