



# Walaa Mohamed Ali Ahmed

Job Seeker

I am currently looking for a full-time position in an environment that offers a greater challenge, increased benefits for my family and the opportunity to help the company advance efficiently and productively.

CPR:  
950806986

Nationality:  
Bahraini

Marital status:  
Married

Phone:  
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33841898

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## Training, Work Experience:

- Municipalities Affairs and Urban Planning (Trainee Jul – Aug 2017).
- ASAWER JEWELERY. (part time July – Nov2019)
- ALHUDA JEWELERY AND BAHRAIN BRIDE. (from Jan 2019 till now).

**Voluntary Experience:** Advise & Guidance Department-University of Bahrain.

## Educational Qualification:

- Bachelor of science in Accounting-Finance: University of Bahrain (JAN 2018)  
^cumulative GPA: 3.18 out of 4^.
- High school: Sitra Secondary school (2013).

## Skills:

- Computer skills, basic knowledge of MS office (Outlook, Word, Excel, PowerPoint). Financial management, analyses data, prepare payroll returns.
- Good organization, time management, communication skills, public relations, decision making, problem solving, ability to work under pressure and to do teamwork.
- Post and process journal entries to ensure all business transactions are recorded.
- Update accounts receivable and issue invoices. Update accounts payable and perform reconciliations.
- Assist in the processing of balance sheets, income statements and other financial statements according to legal and company accounting and financial guidelines.
- Update financial data in databases to ensure that information will be accurate and immediately available when needed.
- GFO system, CFS system.
- VAT Return under Bahrain VAT.