## Resume

# **Personal Information**

Full Name Lily Bassam Mohamed Doleh

Phone Number 38490120

Email Address loloydolh@gmail.com

Date Of Birth JADDAH /11/7/1997

Nationality Sudan

Address /Kingdom of Bahrain/Hamad town

Major name High school. Secretarial Institute in Jeddah

# **Qualifications**

Secretarial Institute in Jeddah - JADDAH - 2017 - very good

✓ High School certificate - JADDAH - 2016 - very good

computer - JADDAH - 2015 - Good

✓ Microsoft Excel - JADDAH - 2015 - Good

## **Experiences**

- reception Al-Hayat Hospital Jeddah and Jeddah Hospital 2014/2016 -
- Supervisor Supervisor in a nursery and a supervisor in the kindergarten Jeddah . 2016 -
- Cashier Cashier at Panda and Jarir Bookstore 2017&2018 -

### Languages

- Arabic Excellent
- Einglish Good

### **Personal skills**

- To communicate and the ability to build social relationships Good
- Love to work, full commitment and bear the pressure of work Good
- Make appropriate decisions -
- time management -
- Creativity sincerity at work -
- Tact and good looking -

### **Hobbies**

Sports, gas and adventure