

**Rabab Moosa Hassan Bu Aubday**

**Contact Number : 33338841**

**[Umsaraabh123@gmail.com](mailto:Umsaraabh123@gmail.com)**

**House No , 1385 , Road No , 3336 , Block No , 103**



---

### **Career Conspectus :**

A result oriented graduate who is seeking to obtain a challenging position in a highly regarded and people-driven organization of repute where I can develop my skills , competencies , and abilities and gain a professional experience .

### **Key Skills :**

- ✓ Languages : Native Arabic and Fluent English
- ✓ Excellent communication and interpersonal skills
- ✓ Enthusiastic , Committed & Loyal .
- ✓ Self-Motivated , Hardworking , Organized & Ambitious .
- ✓ Team Player and can handle work under pressure .
- ✓ Proficient in MS Office Programs : word – Excel – Access - PowerPoint as well as Adobe programs .

### **Employment Experiences :**

- Marks and spencer , Sales and cashier 2006 \ 2008
- Zina , Sales and cashier 2006 \ 2006
- Antiques , Sales and cashier 2006
- Zara , Azadeagroup.
- Reception as azadeagroup
- Bahrain Wellness resort (Receptionist, Secretary, Call Center and all office work 2018)

### **Educational Attainments :**

- First diploma in accounting from Bahrain training institute.
- 2006 \ 2007 graduate from commercial secondary.

### **References :**

Available upon request

### **Hopes :**

Reading , Travailing , Photography .