

SAMA S. MAJEEED QAHERI

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CAREER OBJECTIVE I

My Resume reflects the scope & breadth of my experience and confirms my capabilities of serving as a catalyst for successful Operations in the domains of customer service and call center and secretary.

Work experience

Cyprus Cybarco Tabet JV.W.L.L

Oct 2018 — Present

Secretary

Batelco Telecommunication Company
CALL CENTER

Nov 2011 — Dec 2015

i work in Batelco Telecommunication Company the depart i work with him is call center for mobile if have any problem i can fix and explain for the customer bill , and if the customer when make for him complain i can write and sent the depart can fix the problem for the customer.

Zain Telecommunication Company
Teller

July 2009 — Oct 2009

Qualifications

BACHELOR OF SCIENCE IN BUSINESS INFORMATICS

Education

**BACHELOR OF SCIENCE IN BUSINESS
INFORMATICS**
AMA INTERNATIONAL UNIVERSITY

SEP 2008 — APR 2016

**High School Certificate in Commercial
Section**
Al-Noor Secondary School

SEP 1996 — MAY 2007

Interests

Volunteer work: Saving Water Program, Authority of Electricity and Water

in association with Bahrain Volunteer

Center.

Product Promotion for Jawad Group.

SIKLL

Excellent knowledge in: Microsoft Office Applications (Ms Word, Excel and PowerPoint), and surfing the internet.

Have the abilities to lead and work in a Team.

Good Communication & Presentation Skills.

Fluent in Arabic.

Good command in reading and speaking English.

INTRESTS

Travelling

Cooking

Surfing the Intranet

PERSONAL INFORMATION

Nationality: Bahraini

Date of Birth: 22nd Feb 1989

Marital Status: Single