CURRICULUM VITAE

Name: Muslem Ali Taher Al-Ghanimi

Date of Birth: 22 March 1978

Marital Status: Married Nationality: Bahraini

Driver's License: Private Issue Dec-1997 \ Exp. Aug-2023

Email Address: <u>muslem693@gmail.com</u> **Postal Address:** Building 603 Road 3719

Block 537 Bani Jamrah

Contact No: 39137055

PROFILE:

I am a young enterprising Professional intending to continue my development. I think in terms of results, and objectives of what I was make, I am enthusiastic, and I work with decisiveness and conviction. I have a proactive attitude and find positive ways to stimulate and engage with people.

EDUCATION:

1999 Secondary High School Certificate

At Jedhafs Technical School

(8Nov1997 to 4Dec1997) Industrial Training Certificate

Specialization of Air Conditioning

At YATEEM A/C

(16Feb2002 to 13May2002) Custom Clearing Programmed

At ALBAYAN INSTITUTE.

(6May2003) Has attended an induction and orientation program on work

regulation, ethics and discipline conducted

At Project4000 Center Managed by Ernst & Young.

(6May2007 to 7Jun2007) Certificate of General English Language Course

At American Cultural & Educational Center

(2011) Environmental Awareness Certificate

At RRC Middle East Training and Consultancy

(2005 to 2014) Certificates of Different Monthly Safety Training Courses

And many online training courses At DynCorp International. *

OTHER ADD-ONS:

- #- Microsoft Office (Excel-Word-PowerPoint)
- #- Holds a Certificate of appreciation on Labor Day 2008 From the General Federation of Bahrain Trade Unions.
- #- Holds a Certificate Achievement of 5 Years' Service 2010 From DynCorp International.

^{*} Training Courses, Certificates Available upon request.

WORK EXPERIENCE:

(Apr 1999 to Jul 1999) YATEEM Air Conditioning co.

Working As: 1. A/C Technician.

2. Driver.

(May 2000 to Oct 2001) Bu Khowa Group.

Working As: 1. General Contracting.

(Jun 2004 to May 2005) CHKAZOOLU Indoor Entertainments Park. In Dana Mall

Working As: 1. Security Officer.

2. Customer Service (Main Counter).

3. Staff Supervisor.

4. Computer / Photo Designer / Typing.

(May 2005 to Aug 2014) DYNCORP International Company LLC.

Working As: 1. Clerk.

2. Secretary.

3. Research Clerk.

4. T.O.'s Automated Data Processing.

(May 2015 to Nov 2015) GCCC (Sphinx)

Working As: 1. Light Driver.

(Jun 2016 to June 2019) Urbaser Bahrain Co.

Working As: 1. Light Driver in Administrations and Operations Department

2. Messenger – Clearance – Staff Driver.

3. Foreman in Garden work site.

LANGUAGE:

Arabic (mother tongue)

English (good spoken and written command)

& speak some of Indian

SKILLS:

SFX Artistic Makeup (Theatrical-Short films-TV)

Photographer - Photoshop Designer

Decorating - Painting Sculpting - Handcrafting Drawing - Sketching

MY HOBBIES:

Sports / GYM / Self Defense Football / Swimming / Fishing

Video Games / Movies