

Personal details:

Name :khawla taha yaqoob yusuf taha Alshameri

Address: hoom:3417 / /road 4561/block 0645 ,,,(Hawrat Sanad)

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Email : : 5wlh96@gmail.com

Date of birth 12/11/1996

Nationality : Bahrain

Marital status : single



Objective:

To develop and increase my abilities for being a useful member to help community to always grow and reach higher levels " the offers experience in a high standard of customer care.

Academic Background :

High school graduated (maarefa high school)

Accounting certificate Level one.

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Training

ministry of labor

Training for two months in (employers services section) in customer service , increasing my language skills ,how to deal with customers and meet their need .

Through training I gained confidence and at the same incentive to work

Personal skills :

well known in computer Microsoft packages

Using (payroll / spreadsheet / computerised Acconts)

-ability to work hard pressure and meeting deadlines

language : Arabic and English (speaking , reading ,writing)