**Kingdom of Bahrain**

Sanad block745

Mobile 33575656

**Faisal Faroq Al-Ibrahim**

**Objective**

To hold a position where I can apply my acquired expertise, skills and talents, which can utilize my potential and experience to assist the organization in achieving its goals and objectives.

**Professional experience**

2011- now Ministry of Education

Work as admin.

2008 – 2009, Space Investment Dubai.

§ Worked as a Country Representative. Managed all the projects (Space cities) and Make sure that every thing followed according to plan.

2006-2007, DHL, Khobar.

Worked as Front line agent. Followed up all the shipment and advice the customer about there shipment status.

2006, Satco company.

Worked as Quality Control Supervisor. Checked the quality of work and the safety of the building and make sure that every employee in satco works in safety ways.

**Training & Courses**

2008, US Space & Rocket Center Bart of NASA (USA)

This training involving an intense curriculum in principles of aerospace technology, space exploration, and as discovery as applied to this nation's space and rocketry programs (Sent by Space Investment). 2006, Saudi Aramco (Summer Training).

Followed up the implementation of S. Aramco plans and procedures for training the Saudi summer students. My responsibilities include but not limited, preparation of reports on the quality of work, punctuation of the trainees, and scheduling for special events.

**Education**

2002 – 2006, Arab Academy for Science and Technology and Maritime Transport – AlexanEducat

§ Majored in Management information system (Business Administration).

**Special Skills**

§ Typing in English: 42 WPM

§ Typing in Arabic: 38 WPM

§ Have an excellent Computer Skills in terms of dealing with Microsoft Office, Internet surfing & troubleshooting..

**Personal Background**

§ Nationality: Saudi, 25 years old, married to Bahraini .have 3 childs. Live in bahrain since 2009.

§ Self-motivated initiative, creating and innovation.

§ Have excellent communication skills with people.

§ Fluent in English (writing and speaking).

§ Willing to work as a part of a team and overnights.

§ Confident and can perform impressively under pressure, time and resource limitations.

§ Have the academic experience in team leading.

§ Dedicated to getting the job done right & priority setting.

§ Have strong potential to learn more skills and add to my knowledge.

**Interests and hobbies**

Interested in computers, reading, speaking languages, music, and traveling.