**Curriculum Vitae**

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**Name**: shamsa A.Ghani Madan

**Email**: shamso.madan@icloud.com

**Phone**: 36336346

**Objective**

To make optimum utilization of my knowledge and skills, utilize opportunities effectively for professional growth and to contribute in the best possible way for the betterment of the organization and self.

**Academic Record**

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| **Course** | **Institute/University** | **Subjects** | **Year** |
| High School certificate | AL TADHAMUN secondary school | Commercial | 2010 – 2013 |
| English language | British Council | English | 2018 |
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**Work Experience**

* None

**Areas of Interest**

* Corporate Social Responsibility
* Administration

**Competencies and Skills**

* Communication
* Decision Making
* Leadership
* Computer skills

**Hobbies**

* Drawing

**Languages known**

* fluent Arabic writing, speaking and reading
* good English writing, speaking and reading

**Personal Data**

**Date of Birth:** 24th November 1995

**Gender:** Female

**Nationality:** Bahraini

**CPR No.:** 951107968

**Permanent Address:**  House No.166

Road No. 1302

Block 1213

Hamad Town

Kingdom of Bahrain

References:

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