To,

The Head of Department,

Sindh Madressatul Islam University,

Aiwan-e-Tijarat Road, Karachi,

**Subject : Request for exam date extend.**

**Respected, Sir,**

Salaam, Most respectfully I beg to Say That I am a Student of Software Engineering From 2nd Semester in your University. I want to Say That’s extend date of exam because I don't Proper attend the class therefore I am not prepared for exam kindly request you to exam date extend.

I shall be highly thankful to you for this act of kindness.

Thanking you,

Yours Obediently,

Muhammad Mubashir

18 Jan, 2023.