PRIVACY POLICY – Konnect – a product of Miletap

1. General

- 1. Miletap Ltd ("we") provide the services and content available on konnect.im or via our application under the label of Konnect or any associated service(together or individually referred to as "our site"), and are committed to protecting and respecting your and your companies privacy.
- 2. This policy (together with our terms of use) and any other documents referred to in it) sets out the basis on which any personal data or company data we collect from you or your users, or that you/company provide to us will be processed by us. Please read the following carefully to understand our views and practices regarding your personal/company data and how we will treat it. "You" is treated as individual and company.
- 3. For the purpose of the Data Protection Act 1998 ("theAct"), the data controller is by Miletap Ltd.

2. Information we may collect from you

- 1. We may collect and process the following data about you and your organization:
- ((a) Information that you or any users provide by filling in forms on our site and by general usage. This includes information provided at the time of registering to use our site, subscribing to our service, posting material or requesting further services. We may also ask you for information if (for example) you or your company user enter a competition or promotion sponsored by Miletap Ltd, or when you or any company user report a problem with our site.
- (b) Information that you or your company provide by using our site. This includes, but is not limited to the videos, pictures, past and future schedules and tasks, document, customer date, user settings, 'employing' other users, viewing and 'liking' or 'commenting' content, posting reviews, chat logs and mouse and keyboard input whether or not it appears to have been submitted.
- (c) Your contacts and work list, and the video, audio and text messages sent between you and your contacts.
- (d) Private information that you or your company grant us permission to collect, and public information, from third party websites. The first time we request access to private information from a third-party website, that website will ask your permission to allow us to access the private information. Once you or your company have permitted us access to a type of information from a third-party

website, your permission will not necessarily be requested again each time we access that same type of information.

- (e) If you or your company contact us, we may keep a record of that correspondence.
- (f) We may also ask you to complete surveys that we use for research purposes, although you do not have to respond to them.
- (g) Details of any transactions you or your company carry out through our site and of the fulfilment of your orders.
- (h) Details of your or company user visits to our site including, but not limited to, traffic data, location data, and other communication data.

3. IP addresses and cookies

- 1. We may collect information about your computer, including where available your IP address, operating system and browser type, for system administration and to report aggregate, masked information to our publishers.
- 2. For the same reason, we may obtain information about your general internet usage by using a cookie file which is stored on the hard drive of your computer. A cookie is a text-only string of data that is entered into the cookie file or 'memory' of the browser on your computer. It will typically contain the name of the domain from which the cookie has come, the 'lifetime' of the cookie, and a value, usually a randomly generated unique number. Cookies help us to improve our site and to deliver a better and more personalised service. They enable us:
- (a) to estimate our audience size and usage pattern;
- (b) to store information about your preferences, and so allow us to customise our site according to your individual interests;
- (c) to speed up your searches or usage experience; and
- (d) to recognise you when you return to our site.
- 3. In addition to cookie files, we may also use HTML or any language client-side storage on any device, local shared objects and other methods for identifying and personalising our site and our applications.
- 4. All browser technologies enable you to manage the cookies in the cookie folder of your browser. This means that you can either delete cookies from your cookie folder once you have finished your visit at our site or you can set your preferences with regard to the use of cookies before you begin surfing our website. Please note

that deleting or rejecting cookies may affect your user experience of our website for example you may be asked to re-enter some information e.g. your name and password to use some pages.

5. Although advertisements are not part of our website currently, they may be provided in the future by another organisation. Our advertising partners may serve ads that they believe are most likely to be of interest to you, based on information about your visit to this and other websites (this information is anonymous in that it does not include your name, street address, e-mail address or telephone number) or your companies private date determined based on our evaluation. In order to do this, our advertising partner may need to place a cookie on your computer.

4. Where we store your personal data

- 1. The data that we collect from you and your company may be transferred to, and stored at, a destination outside the European Economic Area ("EEA"). It may also be processed by staff operating outside the EEA who work for us or for one of our suppliers. Such staff maybe engaged in, among other things, the fulfilment of any order for goods or services, the processing of your payment details and the provision of support services. By submitting your personal data, you agree to this transfer, storing or processing. We will take all steps reasonably necessary to ensure that your data is treated securely and in accordance with this privacy policy. Data storage on devices will also be accessible for managing user experience and other mentioned services
- 2. All information you or your company provide to us is stored on our secure servers. Any type of transactions will also be securely encrypted using SSL technology. Where we have given you (or where you have chosen) a password which enables you to access certain parts of our site, you are responsible for keeping this password confidential. We ask you not to share a password with anyone.
- 3. Unfortunately, the transmission of information via the internet is not completely secure. Although we will do our best to protect your personal data, we cannot guarantee the security of your data transmitted to our site; any transmission is at your own risk. Once we have received your information, we will use strict procedures and security features to try to prevent unauthorised access.

5. Uses made of the information

- 1. We use information held about you in the following ways:
- (a) to ensure that content from our site is presented in the most effective manner for you and for your computer or device;

- (b) to provide you with information, products or services that you request from us or which we feel may interest you, where you have consented to be contacted for such purposes;
- (c) to carry out our obligations arising from any contracts entered into between you and us;
- (d) to allow you to participate in interactive features of our service, when you choose to do so;
- (e) to publish content and data about you and your use of our site to your profile or your company profile on our site; and
- (f) to notify you about changes to our site.
- 2. We may also use your data to provide you with information about goods and services which may be of interest to you or the company and these will most likely be in the form of recommendations within the website but could also be in the form of email newsletters.
- 3. Where your data is used to provide you with information about goods and services which may be of interest to you or to the company, we will contact you by electronic means or any other available communication means
- 4. We do not disclose information about identifiable individuals to third parties such as publishers, but we may provide them with aggregate, masked information about our users (for example, we may inform them that 100 men aged over 25 have obtained their content on any given day). We may also use such aggregate information to help publishers reach the kind of audience they want to target (for example, women in France). We may make use of the personal data we have collected from you or on the company to enable us to comply with our publishers' wishes by displaying their content to that target audience.
- 5. Where you provide us with access to your relevant account or company account, and you tick the relevant box on the user settings page, we may publish content and data about you and your use of our site to your profile on third party websites. The subsequent availability of this content and data will depend on your privacy settings and the privacy policy of the third-party website and is outside of our control. Please check these policies before you submit any personal data to these websites.

6. Disclosure of your information

- 1. We may disclose your personal information to any member of our group, which means our subsidiaries, our ultimate holding company and its subsidiaries, as defined in section 736 of the UK Companies Act 1985.
- 2. We may disclose your personal information or the companies information to third parties:
- (a) in the event that we sell or buy any business or assets, in which case we may disclose your personal data to the prospective seller or buyer of such business or assets;
- (b) if Miletap Ltd or substantially all of its assets are acquired by a third party, in which case personal/company data held by it about its customers will be one of the transferred assets; and/or
- (c) if we are under a duty to disclose or share your personal/company data in order to comply with any legal obligation, or in order to enforce or apply our terms of use and other agreements; or to protect the rights, property, or safety of Miletap Ltd, our customers, or others. This includes exchanging information with other companies and organisations for the purposes of fraud protection and credit risk reduction.

7. Your rights

- 1. You have the right to ask us not to process your personal/company data for marketing purposes. We will usually inform you if we intend to use your data for such purposes or if we intend to disclose your information to any third party for such purposes. You can exercise the right at any time by contacting us at privacy@miletap.com.
- 2. Our site or applications may contain links to and from the websites of our partner networks, advertisers and affiliates. If you follow a link to any of these websites, please note that these websites have their own privacy policies and that we do not accept any responsibility or liability for these policies. Please check these policies before you submit any personal data to these websites.

8. Your Responsibilities

- 1. We respect other people's rights and expect you to do the same.
- 2. You will not take any action on Miletap Ltd that infringes or violates someone else's privacy, their rights or otherwise violates the law.
- 3. You will not post anyone's identification documents or sensitive financial information on Konnect.

4. You will not attempt to gain access to accounts which are not relevant to you or your company

9. Visitors under the Age of 13

1. We do not intentionally collect personally identifiable information online from a child under 13 since our website/application is not directed at children. Any users under 13 must get approval from a parent/guardian prior to submitting information and will be the responsibility of the organisation signing them up. Users without consent are not allowed to provide us with information.

10. Access to information

1. The Act gives you the right to access information held about you. Your right of access can be exercised in accordance with the Act. If you would like a copy of some or all of your personal information, please email privacy@miletap.com. Any access request may be subject to a fee to meet our costs in providing you with details of the information we hold about you or the company and we have the right to refuse the request without reason.

11. Changes to our privacy policy

- 1. Due to the rapidly evolving technologies and capabilities on the internet we may need to change our privacy policy over time.
- 2. We may revise these terms of use at any time for security, legal, best practice or regulatory reasons by amending this page.
- 3. By logging in to the solution it will be understood that the terms and conditions along with our privacy policy is accepted each time.
- 4. You are expected to check this page from time to time to take notice of any changes we made, as they are binding on you, and all changes will be affected immediately.

12. Contact

1. Questions, comments and requests regarding this privacy policy are welcomed and should be addressed to privacy@miletap.com.

This Privacy Policy was last updated on August 10, 2020.