

MUJAKKIR AHMAD

- Dhaka, Bangladesh
- +8801787933422
- mujakkir@gmail.com
- **Portfolio:** webmujakkir.streamlit.app
- **LinkedIn:** linkedin.com/in/mujakkir-dv
- **GitHub:** github.com/mujakkirah



PROFESSIONAL PROFILE

Dynamic **Data Analyst & Accounting Professional** with proven expertise in financial management, reporting, and advanced data analytics. Adept at transforming raw financial and operational data into actionable business insights using **Python, Excel, and QuickBooks**. Demonstrated ability to bridge the gap between accounting precision and analytical depth to optimize performance, streamline processes, and support data-driven decision-making.

CORE COMPETENCIES

- **Data Analysis & Visualization:** Python (Pandas, Plotly, Streamlit), Excel, Matplotlib
 - **Accounting & Finance:** QuickBooks, General Ledger, Bank Reconciliation, Cash Flow, Billing, Expense Reporting
 - **Business Intelligence:** Sales Analysis, Deposit Tracking, Forecasting
 - **Operational Excellence:** Financial Reporting, Process Optimization, Dashboard Development
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KEY ACHIEVEMENTS

- Designed interactive dashboards for **sales, deposits, and transaction tracking**, improving reporting speed by 40%.
 - Integrated **QuickBooks** into business operations, enhancing expense tracking and financial accuracy.
 - Developed **financial forecasting models** to aid in business planning and decision-making.
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PROFESSIONAL EXPERIENCE

Accountant & Data Control Officer — *Welburg Metal Pvt. Ltd., Dhaka*

Jun 2024 – Present

- Manage **general ledger, bankbook, cashbook, bills, vouchers, and expense reports** with high accuracy.
- Prepare **monthly, quarterly, and annual financial statements** for management review.
- Utilize **QuickBooks** to streamline expense tracking and ensure financial compliance.
- Develop **data analytics dashboards** using Python (Pandas, Plotly, Streamlit) for sales, deposits, and forecasting.
- Collaborate with management to align **data-driven decisions** with business objectives.

Sales Executive (Medicine) — *Popular Diagnostic Center, Dhaka*

Sep 2022 – May 2024

- Promoted and sold pharmaceutical products, providing professional product information to clients.
- Developed strong client relationships, leading to consistent sales growth.

Operator / Section In-Charge — *Libra Pharmaceutical Ltd.*

Jan 2020 – Aug 2022

- Operated and supervised **blister and production machines** in the medical device section.
- Monitored quality control and optimized workflow for better efficiency.

Assistant Operator (Blister) — *Gel Well Ltd.*

May 2018 – Nov 2019

- Operated blister packing machinery ensuring product quality and machine performance.
- Maintained compliance with manufacturing standards and procedures.

EDUCATIONAL QUALIFICATION

- **Data Analytics (PGDA)** — National University, Gazipur
Session : 2025-2026 | Ongoing
 - **Bachelor of Arts (B.A.)** — *Brindaban Government College, Habiganj*
CGPA: 2.79/4.00 | Exam Year: 2022 | National University, Bangladesh
 - **Higher Secondary Certificate (HSC) – Science** — *Shaistagonj Degree College, Habiganj* / GPA: 2.83/5.00 | Year: 2018 | Sylhet Board
 - **Secondary School Certificate (SSC) – Science** — *Masud Chaudhary High School & College, Habiganj* / GPA: 4.11/5.00 | Year: 2016 | Sylhet Board
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PERSONAL INFORMATION

- **Father Name :** Abdul Zahir
- **Mother Name :** Mst. Monuara khatun
- **Present Address:** Block-C, Road-11, House-10 (5A), Mirpur-6, Dhaka-1216, Bangladesh
- **Permanent Address:** Word-2, Peachargoan, Ranigoan, Chunarughat, Habiganj, Bangladesh
- **Mobile (Primary):** +8801787933422
- **Mobile (Secondary):** +8801601933422
- **Email:** mujakkir@gmail.com
- **LinkedIn:** [linkedin.com/in/mujakkir-dv](https://www.linkedin.com/in/mujakkir-dv)
- **GitHub:** github.com/mujakkirah
- **Date of Birth:** 21 June 1999
- **Nationality:** Bangladeshi (By Birth)
- **Marital Status:** Single

PROJECT PORTFOLIO

1. **Portfolio Website** – webmujakkir.streamlit.app
2. **Sales & Deposit Analysis Dashboard** – welburgmetalpvtltd.streamlit.app

REFERENCES

Hakim M.A. Malek

Assistant Marketing Manager
National Life Insurance Company Ltd.
Mobile: +8801938012821
Relationship: Relatives

Md. Samiul Alam

Head of Accounts
Welburg Metal (Pvt) Ltd.
Mobile: +880 1763-565853
Relationship: Professional

DECLARATION

I hereby declare that all the information provided in this CV is true and accurate to the best of my knowledge and belief. I understand that any false statement or misrepresentation may lead to disqualification from employment consideration.

Mujakkir Ahmad

Date: _____