

Import Country Structure using Import Management (Use Case)

Required Attributes and Validations for Country Structure Object:

Attribute	Description	Prerequisite Setup Task/ Import Validations	Creating a Country Structure Record
CountryCode	The code for the country for which the country structure is applicable.	Country Code should be a valid country code e.g. IN, US, MX etc. The data file should contain same country code while importing a record and should be together if multiple country codes are there in the same data file.	Yes
GeographyType	Geopolitical divisions such as Country, State, County, City, and so on. For Mexico, it would be State, Municipality, Locality, and Postal Code.	Country should be available. GeographyType has to be "COUNTRY" with LevelNumber has to be "1".	Yes
LevelNumber	This is required to create parent-child relationships between geography types for your country. The values can be 1, 2, 3, and so on.	COUNTRY should be LevelNumber as 1, next level would be 2, 3 and so on.	Yes

NOTE:

1. The import job will fail if country structure concerned already exists. Solution is to delete the existing country structure in the UI in Manage Geographies Tasks and import again.
2. Already imported Country Structure can't be updated to any lower geography type/ structure through Import Management. Solution is to add from UI.
3. **DO NOT OPEN** csv files in Excel, **ALWAYS** open with Notepad or Notepad++

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Example(s):

Country Structure for India:

CountryCode	LevelNumber	GeographyType
IN	1	COUNTRY
IN	2	STATE
IN	3	DISTRICT
IN	4	CITY
IN	5	POSTAL CODE

Country Structure for Mexico:

CountryCode	LevelNumber	GeographyType
MX	1	COUNTRY
MX	2	STATE
MX	3	MUNICIPALITY
MX	4	LOCALITY
MX	5	POSTAL CODE