

Mirza Shadab Baig

Suraram | Hyderabad, Telangana | 9182922963 | mirzashadabbaig41@gmail.com

Detail-oriented, self-confident, and dedicated fresher with knowledge in various software's and some sales experience seeking for an opportunity in a firm where I can refine my skills while mutually benefiting my employer and myself.

SUMMARY

- Excellent team member with strong problem-solving attitude and professional communication skills.
- Mature, highly detail-oriented, efficient, and spontaneous decision-making ability
- Quick learner, Hard-worker, flexible and possess good functional knowledge along with excellent interpersonal skills
- Currently enrolled in Bhagyaradhi Degree College (3rd Year) doing Bachelors in B. Com computer application.

EDUCATION

GRADUATE DEGREE, BHAGYARADHI DEGREE COLLEGE

B.com Computer Application completed with 73.6%

SENIOR SECONDARY, Sri Vidya Junior College

SECONDARY, MB Grammar High School

Gained a lot experience in cultural activities.

TECHNICAL SKILLS

- MS – Office
- MySQL

VOLUNTEER EXPERIENCE

Member in youth association Committee.

- Hold a virtual food drive
- Volunteer with a local food bank

Personal Information:

- Name : Mirza Shadab Baig
- S/o : Mirza Fareed Baig
- DOB : 19/04/2002
- Nationality : Indian
- Languages knows : English, Hindi, Telugu

DECLARATION

I Hereby declare that all above furnished details are to my knowledge.