# Product recall planning guide

## The Society - Recall Checklist



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planning guide

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## Planning for a Product Recall

Regulatory agencies also need to be notified. Even before a product reaches the testing stage, designers can be taking steps that will make a recall easier.

## Product Recall: A Quick Guide for Manufacturers

He or she must also make sure that all documentation related to the manufacture and shipment of the product is collected, including information such as ingredient batch sheets, laboratory testing records, and so on.

#### **Recall Checklist**

What is a Product Recall? Determine the Appropriate Response Each recall should be tailored to the defect. Ten minutes later, a distributor calls to report the same problem.

## **Product Recalls, Including Removals and Corrections**

For your convenience, a list of some of these firms is provided on our Frequently Asked Questions 1. The logistics and information systems also should have the ability to accept notification of product defects.

## Product Recall: A Quick Guide for Manufacturers

For instance, a Class I recall issued by the FDA on a prescription drug indicates the highest level of risk — that the use of or exposure to the product is likely to cause serious adverse health effects or death. The team aspect is important because these individuals must be able to work together to execute an effective recall.

#### **Product Recall**

If the recall process is effectively shut down, how will the company deal with an unhappy consumer who somehow missed the boat? A

confirmation letter should follow communication that is conducted over the telephone, email or fax to provide proof that everyone was notified. Association of American Medical Colleges. In conjunction with government regulators, send follow-up recall notices to customers, distributors, and users—making sure to keep copies of those notices.

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