

# Time management for ministers

## Broadman Press - Time management in the pastorate

Description: -



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Heritage collection from Unigraphic : History and biography.  
The Heritage collection from Unigraphic : History and biography  
Broadman leadership series Time management for ministers  
Notes: Bibliography: p. 117-119.  
This edition was published in 1987



Filesize: 53.510 MB

Tags: #What #Effective #Pastors #Do #With #Their #Time

### 6 Time Management Tips For Pastors & Ministry Leaders

However, others in senior positions must balance their time between the personal ministry demands and the administrative demands. Do you know what it will take to accomplish it? Planning for effective TM requires a current list of goals, the establishment of the relative priorities, and a systematic method for action.

### Time Management for Church Leaders: Administration

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### 7 Time Management Best Practices of Highly Productive Leaders

These support people can help a manager stay focused on key priorities by handling other issues and tasks in the office. Often, we end up rushing things, and unfortunately, important things that we should really be giving our highest quality time to.

### Time Management Tips

A few minutes of planning may save you hours of doing low-value tasks, starting and stopping, shuffling papers, procrastinating. Delegate those things an admin can take care of, and valuable time to manage will open up.

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