

# Shepherd J - Mac English Grammar Prog 3 Sb+

Macmillan Education Ltd - Expat Dating in Germany

**Unit 1**  
**Bridging Communication Gaps**

**LEAD-IN**

How do you understand the implication of the title?  
How do you understand the meaning of the word 'bridge'?

1. This self-assessment COMMUNICATION SKILLS QUESTIONNAIRE will help you to assess your own communication skills. Please answer the following questions. For each question, make a **NOT** to let us know what you think.

**COMMUNICATION SKILLS QUESTIONNAIRE**

Statement	Not at all	Rarely	Sometimes	Often	Very often
1. I try to anticipate and predict possible causes of problems before they happen. I like to have a clear idea of what might go wrong and then give all of the background information and detail I can to my colleagues so that they can take appropriate action.					
2. I feel uncomfortable when I have to keep quiet about something that I don't understand.					
3. I feel uncomfortable if I am asked to give my opinion on something that I don't understand.					
4. I sometimes struggle to find the right people to ask for advice or help. I am not always sure who to ask or how to approach them. I also don't always know how the other person perceives it. I assume that it'll be fine.					
5. When people talk to me, I try to see their perspective. I like to understand what they are trying to say and then respond in a way that makes sense to me.					
6. When people talk to me, I try to see their perspective. I like to understand what they are trying to say and then respond in a way that makes sense to me.					
7. I am good at expressing my ideas.					
8. I am good at expressing my ideas.					
9. I am good at expressing my ideas.					
10. Before I communicate, I think about who the person is that I'm talking to and what they're likely to be thinking. I also consider what message I want to get across to them.					
11. Before I communicate, I think about who the person is that I'm talking to and what they're likely to be thinking. I also consider what message I want to get across to them.					
12. Before I send a message, I think about the best way to communicate it. I consider the audience, the purpose, the message, the medium, and so on.					
13. I am good at understanding the underlying concepts behind the point I am discussing. This reduces misunderstandings and improves communication.					
14. I am good at understanding the underlying concepts behind the point I am discussing. This reduces misunderstandings and improves communication.					
Total					

To calculate your total, add up your score.

Description: -

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Notes: -

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## Zalando.nl

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