

Crystal-Barkley guide to taking charge of your career

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Please send us an and we will contact you with ordering details. An interactive workbook, the Crystal-Barkley Guide takes a holistic approach to answering three key questions: Who am I? One of the nation's leading syndicated career and workplace writers shares her advice on key workplace issues, from dealing with office politics to business etiquette, entertaining, and obnoxious co-workers. Finally, an authoritative one-stop resource for adults with ADHD who are ready to take back their lives.

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Take Charge of Your Talent details three keys to develop and enjoy your abilities. How to survey a prospective workplace. This book helps you ask and answer the hard questions about what you really want from your work and life and will help you successfully pursue your career goals.

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Whether it's about sexuality, money, relationships, health, friends, planning for the future, the best selection of those questions is contained here in WHO'S THAT WOMAN IN THE MIRROR? By learning which questions to ask, individuals learn how to accurately gauge their skills, identify talents, assess values. It also shows readers how to improve and balance personal life so that their work life is more rewarding and productive.

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