

JOB DESCRIPTION

Anticipated Vacancy for Manager- Monitoring and MIS Nutrition Project

International Non-profit
📍 **Bhubaneshwar, Odisha**

1. JOB TITLE: Manager- Monitoring and MIS, INPO, Bhubaneshwar, Odisha

2. ORGANISATION PROFILE:

SAMS, is helping its Client, a respected, **International Non-profit Organisation (INPO)**, focusing on ending poverty and social injustice through comprehensive programmes in health, education, livelihoods and disaster preparedness and response, across the globe.

Our Client is bidding, as Implementation Support Agency, to anchor a large philanthropic initiative, supporting the Department of Women and Child Development, Odisha, in implementing a flagship public health nutrition project. The project aims to empower women to address malnutrition and shall be implemented in all 30 districts of Odisha, covering both rural and urban areas.

SAMS is helping its Client mobilize suitably qualified professionals for the team of Technical Experts, who shall be deployed at the State Project Management Unit, that shall be set up within the Mission Directorate, in the event of award of this 33- month nutrition project. Expressions of Interest (EOI) are accordingly invited from appropriately qualified and experienced candidates, to support our Client’s bid for this large nutrition project.

3. JOB DESCRIPTION/ RESPONSIBILITIES:

The **Manager- Monitoring and MIS** shall be responsible for following:

Key Responsibilities:

- (1) Monitoring and evaluation of programmes;
- (2) Provide support in study design, data mining and data analysis (using statistical tools);
- (3) Design MIS architecture and ensure large scale MIS implementation;
- (4) Providing any other support required from time to time.

4. QUALIFICATIONS, EXPERIENCE AND COMPETENCIES:

Qualifications:

Applicants must possess a Post-graduate degree in relevant field.

Experience:

Minimum six to eight years’ experience in development sector preferably with government.

Required Skills:

- (1) Excellent verbal and written communication skills in English; Knowledge of local language of the region is an added advantage;
- (2) Willingness to undertake periodic travel.

5. COMPENSATION OFFERED:

Gross annual remuneration budgeted for the position is attractive. Offer shall be commensurate with the qualifications, experience and salary history, of the selected candidate.

6. DURATION: The successful candidate shall be engaged for a period of 33 months, through successive contracts renewed annually based on performance.

7. LOCATION: Bhubaneshwar, Odisha

8. REFERENCE: ME-MIS-INPO

9. CONTACT INFORMATION:

Team SAMS
Strategic Alliance Management Services P Ltd.
1/1B, Choudhary Hetram House, Bharat Nagar

Job Summary

Company Name:
International Non-profit

Location:
Bhubaneshwar, Odisha

Experience:
6-8 Years

Function:
M&E and MIS

Level:
Mid

Job Ref Code:
ME-MIS-INPO

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Disclaimer

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Phone Nos.: 011- 2684 2162; 4165 3612

10. APPLICATION PROCESS:

Eligible candidates interested in the position are requested to apply using the link <https://recruitment.samshrm.com/Jobs/INPO-BBSR-Odisha> at the earliest. Applications must be accompanied by a cover letter summarising your suitability for the role, current and expected remuneration and contact details of two referees who have line managed you that we can reach out to.

Please note that we are soliciting applications on behalf of our Client for the team being assembled for their bid submission for the project. Our Client expects all applicants expressing interest in supporting their bid submission, to be doing so **exclusively** and a confirmation of the same must be provided in the cover letter accompanying your application. In the event you are additionally supporting any other bid submission for the project, please disclose the same, so that our Client is able to take an informed decision about your further consideration.

Resume Preparation is an independent service offered by **SAMS** and in no way linked to our Recruitment Consulting Practice.

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*Please note that the coaching service is not available to candidates applying to vacancies that have been mandated to **SAMS**.*

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The service has been used by more than a 100 satisfied subscribers, a majority of have found our inputs to comprise breakthrough, take-away insights, that have made a permanent contribution to the way in which they apply for jobs.

Please note that the service is not available to candidates applying to vacancies that have been mandated to

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Strategic Alliance Management Services Pvt Ltd.
1/1-B (Ground Floor) Choudhary Hetram House
Bharat Nagar, New Friends Colony
New Delhi-110 025



011- 2684 2162; 4165 3612; 4101 1564; 4101 1565; 4081 9900



consult@sams.co.in

About us

Strategic Alliance Management Services P Ltd. (SAMS) is a general management consultancy, exclusively focused on servicing the needs of the health and development sectors in India.

