## JOB DESCRIPTION

**Anticipated Vacancy for Manager- Community Process Nutrition Project International Non-profit** 

Bhubaneshwar, Odisha

1. JOB TITLE: Manager- Community Process, INPO, Bhubaneshwar, Odisha

### 2. ORGANISATION PROFILE:

SAMS, is helping its Client, a respected, International Non-profit Organisation (INPO), focusing on ending poverty and social injustice through comprehensive programmes in health, education, livelihoods and disaster preparedness and response, across the globe.

Our Client is bidding, as Implementation Support Agency, to anchor a large philanthropic initiative, supporting the Department of Women and Child Development, Odisha, in implementing a flagship public health nutrition project. The project aims to empower women to address malnutrition and shall be implemented in all 30 districts of Odisha, covering both rural and urban areas.

SAMS is helping its Client mobilize suitably qualified professionals for the team of Technical Experts, who shall be deployed at the State Project Management Unit, that shall be set up within the Mission Directorate, in the event of award of this 33- month nutrition project. Expressions of Interest (EOI) are accordingly invited from appropriately qualified and experienced candidates, to support our Client's bid for this large nutrition project.

### 3. JOB DESCRIPTION/ RESPONSIBILITIES:

The **Manager- Community Process** shall be responsible for following:

## **Key Responsibilities:**

- (1) Provide technical support to field functionaries on community process and SHG PLA implementation and related
- (2) Coordinate and facilitate evidence-based impact studies, operation research;
- (3) Provide troubleshooting support and facilitate resolution of issues on ground during implementation;
- (4) Providing any other support required from time to time.

## 4. QUALIFICATIONS, EXPERIENCE AND COMPETENCIES:

# **Qualifications:**

Applicants must possess a Post-graduate degree in relevant field.

# **Experience:**

Minimum six to eight years' experience in development sector preferably with government.

# Required Skills:

- (1) Excellent verbal and written communication skills in English; Knowledge of local language of the region is an added advantage;
- (2) Willingness to undertake periodic travel.

## 5. COMPENSATION OFFERED:

Gross annual remuneration budgeted for the position is attractive. Offer shall be commensurate with the qualifications, experience and salary history, of the selected candidate.

**6. DURATION:** The successful candidate shall be engaged for a period of 33 months, through successive contracts renewed annually based on performance.

7. LOCATION: Bhubaneshwar, Odisha

8. REFERENCE: MCP-INPO

## 9. CONTACT INFORMATION:

Team SAMS

Strategic Alliance Management Services P Ltd. 1/1B, Choudhary Hetram House, Bharat Nagar

### **Job Summary**

### **Company Name:**

International Non-profit

#### Location:

Bhubaneshwar, Odisha

## **Experience:**

6-8 Years

#### **Function:**

**Program Support** 

### Level:

Mid

### Job Ref Code:

MCP-INPO

## Apply by:

Open

### **Apply Online:**

**ONLINE FORM** 

### SAMS' Resume Preparation Service

## SAMS Launches Resume Preparation Service for Social <u> Sector Jobseekers (Beta</u> <u>Offering)</u>

Get your resume prepared by SAMS, India's largest and best-known search and talent acquisition agency for nonprofits.

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As a part of our service, we shall review and re-construct your resume, ensuring it is a professional-looking, high-impact document, that does full justice to your experience and credentials, from the perspective of hiring organizations.

To subscribe to our service, please submit your latest resume in MS Word format, providing complete information about your qualifications, experience and skills, apart from key responsibilities handled by you in all roles, from the time you commenced working, to date.

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**Disclaimer** 

New Friends Colony, New Delhi 110 025 Phone Nos.: 011- 2684 2162; 4165 3612

### 10. APPLICATION PROCESS:

Eligible candidates interested in the position are requested to apply using the link <a href="https://recruitment.samshrm.com/Jobs/INPO-BBSR-Odisha">https://recruitment.samshrm.com/Jobs/INPO-BBSR-Odisha</a> at the earliest. Applications must be accompanied by a cover letter summarising your suitability for the role, current and expected remuneration and contact details of two referees who have line managed you that we can reach out to.

Please note that we are soliciting applications on behalf of our Client for the team being assembled for their bid submission for the project. Our Client expects all applicants expressing interest in supporting their bid submission, to be doing so **exclusively** and a confirmation of the same must be provided in the cover letter accompanying your application. In the event you are additionally supporting any other bid submission for the project, please disclose the same, so that our Client is able to take an informed decision about your further consideration.

Resume Preparation is an independent service offered by **SAMS** and in no way linked to our Recruitment Consulting Practice.

We have no way of identifying and give no preference or special consideration, during our screening, assessment and shortlisting processes, to subscribers, who apply to vacancies with **SAMS** clients, using resumes developed by us.

#### **SUBSCRIBE**

### **Interview Coaching Service**

**SAMS'** unique interview coaching service is targeted at candidates shortlisted for final interviews for jobs in the development, public health and CSR sectors.

Our service comprises an assessment of your candidature, development of a practice question bank, mock interview, recording and review of the interview session and detailed suggestions for improvement.

Our experience suggests that preparation is the key to feeling confident as you step into the interview and improves performance manifold.

For a detailed write-up on our service, please visit <u>Interview Coaching Service</u>

Please note that the coaching service is not available to candidates applying to vacancies that have been mandated to **SAMS**.

### VIEW FULL INFORMATION

## **Resume Evaluation Service**

**SAMS**' unique resume evaluation service is specially configured to assist applicants for jobs in the public health, development and corporate social responsibility sectors.

Our service comprises a detailed assessment of your resume and cover letter vis-à-vis the job you are applying for, from the perspective of the hiring organization.

Our assessment and recommendations include specific action steps to enhance the impact of your application and increase the likelihood of being short listed for interview.

For a detailed write-up on our service, please visit

# http://sams.co.in/resumeval.html

The service has been used by more than a 100 satisfied subscribers, a majority of have found our inputs to comprise breakthrough, take-away insights, that have made a permanent contribution to the way in which they apply for jobs.

Please note that the service is not available to candidates applying to vacancies that have been mandated to



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Strategic Alliance Management Services Pvt Ltd. 1/1-B (Ground Floor) Choudhary Hetram House Bharat Nagar, New Friends Colony New Delhi-110 025



011- 2684 2162; 4165 3612; 4101 1564; 4101 1565; 4081 9900

# About us

Strategic Alliance Management Services P Ltd. (SAMS) is a general management consultancy, exclusively focused on servicing the needs of the health and development sectors in India.









consult@sams.co.ir