**ISHIMWE Esther on 8th August 2019**

**Cell phone: 0785225727**

**E-Mail: eishimwe150@gmail.com**

**To:** The Head of Information Technology Department (HOD)

**IPRC TUMBA**

**Re: Requesting access to Server Device**

Dear Sir,

We write this letter to request access to server device for fulfilling our Final Year project by hosting our IPRC TUMBA Intranet Mail system.

In fact sir, we are student in IPRC TUMBA in Information Communication and Technology Department (ICT) in Level 3.

Therefore, our request for server device in IPRC TUMBA it will help us to host our system.

Please feel free to contact us at your early convenience and we appreciate your time and consideration,

While looking forward to hearing from your favorable response.

Yours Sincerely

MAZIMPAKA Patrick

ISHIMWE Esther