

# Munid T. Alanazi

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## Education

Current Student      PhD Computer Science (Online)  
Florida Atlantic University, Boca Raton, United States of America

May 2020      Master of Science in Information System  
Nova Southeastern University, Fort Lauderdale, United States of America

### *Relevant courses*

- *Fundamentals of Analytics and Business Intelligence*
- *Fundamentals of Cybersecurity*
- *Data Warehousing*
- *Data Mining*
- *Human-Computer Interaction*

May 2016      Bachelor of Health Information System  
King Saud bin Abdelaziz University for Health Science, Riyadh, Saudi Arabia

### *Relevant courses*

- Fundamental of information system
- IT project management
- Principles of health information management
- Health Information System
- Programming
- Database management system
- Networks
- System analysis and design
- Information security

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## Employment History

Aug 2018-Now **Study Abroad Advisor (Self Employed), Prostudent, Riyadh, Saudi Arabia**

- Advise the students for the right ESL school and University in USA.
- Prepare VISAs work for the students.
- Follow up with the students.

July-Oct 2018 **Starbucks Barista (PT JOB), Aramark, Tampa, United States of America**

- Make the coffee in the hot and cold bar

July 2017-Now **Teacher Assistant, Management Information System Department, King Khalid University, Saudi Arabia**

- Help design the course, construct tests, prepare materials.
- Grade assignments teach a class session or two.
- Travel abroad with scholarship to get **Master and PhD degree**

May-July 2017 **Clinical Coder, Healthcare Administration, General Organization For Social Insurance, Saudi Arabia**

- Works on the financial and technical side of the medical industry
- Coding claims for reimbursements.
- Dealing with insurance billing.

Feb-May 2017 **Medical Records Supervisor, Medical Records Department ,Al-Habib Medical Group, Saudi Arabia**

- Supervises and performs duties in the medical records department for a healthcare organization.
- Monitors the coding and overall maintenance of records
- Tracks data related to patient status.

**Nov-Feb 2016-2017 Clinical Data Analyst, Business Development department ,Al-Habib Medical Group, Saudi Arabia**

- The role of the Clinical Data Analyst will be to develop, design, implement and manage all data tracking systems
- Perform statistical analysis to determine the efficiency of clinical trials and evaluate the resulting data.

**June-July 2015 Medical Records Specialist (internship), Medical Records Department, Al-Amal Hospital, Saudi Arabia.**

- Perform duties in the medical records department
- Monitors the coding and overall maintenance of records
- Tracks data related to patient status.

## **Certification and Awards**

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| • Photoshop course certification.                       | • PMP Course Certification.                    |
| • Use computer in office business course certification. | • Level seven of English course certification. |
| • Organize and attend 5th Saudi e-health.               | • Organize AMEEMR conference certification.    |
| • Clinical Coder Certification.                         | • Student leader certification.                |
| • E-commerce course certification.                      | • ICDL certification.                          |
| • Professional e-marketing course certification.        | • Third place award on capstone project.       |

## **Personal Skills**

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|---------------------------|---------------------------------------|
| • Marketing Skills        | • PMP Course Certification.           |
| • Management Skills       | • Leadership                          |
| • Purchasing negotiation. | • Using English language perfectly.   |
| • Confident               | • Using computer QUICKLY & PERFECTLY. |
| • Teamwork                | • Communication management.           |
| • Logical Thinking        | • Risk management control             |
| • Hard-Working            | • Time management                     |
| • Flexibility             | • Staff management                    |

## **Hobbies & Interests**

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| • Video Games | • Volleyball |
| • Football    | • Swimming   |

## **Languages**

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- Arabic: Native Language
- English: Full Professional Proficiency

## **References**

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- PROF. BAKHEET ALDOSARI
  - Email: [Dosarib@ksau-hs.edu.sa](mailto:Dosarib@ksau-hs.edu.sa)
  - Title: Professor
- PROF. SHERIFF SAKR
  - Email: [sakrs@ksau-hs.edu.sa](mailto:sakrs@ksau-hs.edu.sa)
  - Title: Professor
- PROF. MARTHA (MARTI) SNYDER
  - Email: [smithmt@nova.edu](mailto:smithmt@nova.edu)
  - Title: Professor and ExEL Faculty Coordinator