

NUR MUNIRAH BALQIS BINTI BUSU

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EDUCATION

UiTM Kampus Puncak Perdana

Puncak Perdana, Selangor

Diploma in Theatre | GPA: 3.97

February 2023

- **Relevant Coursework:** Working behind the scenes in a production and also as a performer
- **Awards/Honors:** Received Dean List Award for three semesters consecutively

WORK EXPERIENCE

Experimental Theatre : Randai Uda dan Dara

Puncak Perdana, Selangor

Performer

1st-3rd July 2022

- Planned the whole show setup with production team by organizing monthly meeting
- Participated in detailed casting process, daily pocket training and performed 3 days in front of 450 audiences
- Collaborated with students from Faculty of Music, Puncak Alam then coordinated both actors and musician through daily training while bonding with different students' background

Kencana Boneka Production : "Bersama Kamu" music video

Pasar Seni, Kuala Lumpur

Production Manager

14th - 15th May 2022

- Strategized production team direction in meetings by presenting 2-days shooting and script-reading
- Managed a collaboration with PHarmony Production's videographers and planned on storyboard
- Organized logistics matters by contacting accommodations' and transportation tenants, reducing cost by 30%

Virtual Show : "Tiang Seri Tegak Berlima" Script Reading

Batu Gajah, Perak

Multimedia Coordinator

11th February 2022

- Collaborated with semester 4 students and held weekly meetings for the virtual show to run smoothly
- Moderated the virtual show by streaming through Streamyard to FiTATV YouTube and reached 400 views
- Assisted semester 1 students on using Streamyard for their Teater Bangsawan show and gained 536 views

LEADERSHIP EXPERIENCE & ACTIVITIES

Small Business Owner of Mukamacaron_bymun

Batu Gajah, Perak

Founder

since 2019

- Founded and owned an online business since 2019. Headed the purchasing, marketing, and logistics with 55% increase in revenue within a year
- Designed, created and published 30 contents per month for social media advertising with more than 40,000 traffics within a year
- Managed and analysed 200 average transactions per month for customers orders with 100% accuracy

Founder of "Belajar Bisnes Teknikal" Online Coaching

Batu Gajah, Perak

Founder

since 2020

- Prepared average of 1 tutorial videos per day for students' references and received 100% positive feedback
- Communicated, and solved students' problems with online editing and resulting in 60% increase in their skills
- Tutored students with Instagram ads, while understanding algorithm and students gained 50% increase in sales

SKILLS & INTERESTS

Computer: Microsoft Office, Microsoft Excel, Canva, Capcut

Languages: Bahasa Melayu, English

Interests: Drawing, designing, short stories, vlogging