Good afternoon everyone,

Hope this announcement finds everyone well.

My name is Munish; I will be your lecturer/ seminar “host-with-the-most” for the upcoming ANL201 course, with Seminar 1 starting on the 5th of Feb 2022 (Seminar 1) from 8.30 am to 11.30 am (Note the day; this will be the only Saturday seminar. All others are a week apart, on a Thursday, from 7 to 10 pm).

Due to this pandemic that we find ourselves in (and never crawling out of it seems), everything will be conducted online, via Zoom. I have attached the following pieces of information (do not lose this announcement and make a copy of it somewhere, as I won’t be giving a repeat of it) so we have a good start to our wonderful online adventures (yes, I D&D, don’t you?).

* Seminar Dates & Zoom Links – each seminar has its own zoom link. Before seminar 1, pls make sure you have installed and tested Tableau. (I won’t be spending time trouble shooting your PCs or laptops for you in class as it wastes everyone’s time. Its also an illusion if you think all Indians are skilled in IT; I know nothing about macs).

Tableau Desktop 2021.4

[**http://www.tableausoftware.com/products/desktop/download**](http://www.tableausoftware.com/products/desktop/download)

If you do not know how to install this software, please contact the Lab Support (CITS) unit to arrange a date to install this software as soon as possible.

To join the zoom class, you would need to login to your SUSS account; everything will be done on CANVAS. The links are attached in the following document: [Seminar\_Zoom\_links.xlsx](https://canvas.suss.edu.sg/courses/44756/files/6648522?wrap=1)

* Assignment Deadlines - unfortunately, the school is very strict about this. This cannot be adjusted. If you need more time, you will need to speak directly to the head of the program Prof James Tan Swee Chuan (not me, as I have no ability to approve it).

* Any assignment submitted must use your name as indicated on the attached name list (which also has your GBA groups and leaders, see next pt). This is for my sanity, as makes it easier for me to find you on the system and grade you.
  1. This is actually fairly important; the grading system at SUSS is fairly cumbersome and almost impossible to edit once things are locked.
  2. To show you how serious I am about this, I will be deducting marks from assignments that do not follow this request.

* Your Group Based Assignments (GBA) groups – I have attached your teams for your GBA and indicated a student who will act as team leader. Now, to be clear, the team leader has an administrative role; you are free to choose your own technical team lead or have no leader at all. However, the team leader will be directly responsible for collating and submitting the work (including your declaration statement - more on that later), collating questions to ask me (if any) and transmitting my instructions/ answers to the team. Here are your GBA groups: [Students-ANL201\_JAN22\_T04.xlsx](https://canvas.suss.edu.sg/courses/44756/files/6648525?wrap=1)
  1. Each team leader, please reach out to your team members, get their email address, watsapp, whatever you wish. Please let me know in class if your teams are ok. Each GBA will have 3 to 4 students per team; if you're short, let me know in class.
  2. Due to the size of the class, I am unfortunately not allowing you to form your own groups. I might however move you about depending on the team sizes and final student numbers, which is why (a) is so important.

* You need to do your PCOQ before your first class; it is now available on CANVAS.

Hope the above is clear. The final and most important thing in my class – have fun and lets learn together. I want my students and my classes to be engaging, enthusiastic, full of laughter and good ideas. I don’t want to teach blank screens or zombies who don’t say a word. You will participate but trust me I will never put you on the spot or make you say/do something uncomfortable. THERE IS NO STUPID QUESTION AND NO WRONG ASNWER IN MY CLASS! I have not met any of you yet, but you are all “A” students to my mind.

This class will be tough, I wont lie. I have been called a harsh marker, because I expect students to think and analyse, not regurgitate facts and data. This class is part quantitative and part qualitative, and there will be some who disagree with how I mark your work. I, however, always say this to my students. School is NOT life. Don’t be too fixated on the grade. It’s important but not all encompassing.

Having said that, I wont let any of you do too badly. I hate failing people and only do it unless I have no choice (like if you didn’t answer questions or give me a 1 line answer for a 25 mark question -  How to grade you, duh?) What will let you down is your own lack of effort. JUST DON’T QUIT!

I look forward to teaching, mentoring and meeting everyone; hope this journey into tableau and visualisation will be fruitful and interesting for everyone.

Thank you & Best Regards

Dr Munish Kumar