



# MUQADAS HABIB

MENTOR

## CONTACT

+92-3025405130

[muqadashabib2023@gmail.com](mailto:muqadashabib2023@gmail.com)

Timergara Dir Lower, KPK, Pakistan

## SKILLS

### Technical Skills:

- Corel-Draw
- Adobe Illustrator
- Adobe Photoshop
- Microsoft Office
- Documentation

### Soft Skills:

- Mentor
- Leadership
- Operating and IT Tools
- Team Collaboration
- Critical Thinking,
- Attention to Detail
- Classroom Management
- Problem Solving
- Educational Technology
- Lesson Planning
- Time Management
- Effective Communication
- Student Engagement Strategies

## PROFESSIONAL SUMMARY

A dedicated and passionate educator with a strong background in voluntary teaching and one month of free online classes for students. Currently working as an online mentor at Noon Academy while pursuing a Bachelor of Science in Computer Science. Skilled in fostering positive learning environments, developing engaging lesson plans, and tailoring teaching methods to diverse student needs. Committed to enhancing students' academic success through innovative approaches and modern educational tools. Seeking opportunities to further contribute to educational development and growth, leveraging both my teaching experience and technical expertise.

## WORK EXPERIENCE

### Noon Academy Mentor/Teaching

Present from: March 2021

**Lesson Development:** Created and implemented engaging lesson plans tailored to meet the individual learning needs of students, fostering an inclusive classroom environment that promoted academic growth.

**Student Assessment:** Conducted regular assessments and evaluations to track student progress, providing constructive feedback to support continuous improvement. Successfully helped students enhance their performance by identifying areas for development and offering targeted guidance.

**Classroom Management:** Cultivated a positive and organized learning atmosphere, encouraging student participation and maintaining discipline through clear communication and expectations. Utilized various classroom management techniques to ensure a conducive learning environment.

**Technology Integration:** Leveraged modern educational tools and technology to create interactive learning experiences. Introduced online resources and digital platforms to support both in-person and remote learning, making lessons more accessible and engaging for students.

**Collaboration:** Worked closely with fellow educators and administrators to align teaching methods with the institution's academic goals. Participated in team meetings and contributed to curriculum development, ensuring a consistent and high-quality educational experience.

**Student Motivation:** Inspired students to take an active interest in their studies through personalized encouragement and recognition of their achievements. Fostered a sense of curiosity and a love for learning by presenting material in a relatable and enjoyable manner.

## INTERESTS

- Mentor
- Decision Makin
- Empowerment
- Emotional Intelligence

## LANGUAGES

- English: Fluent
- Urdu: Native
- Pashto: Fluent
- Punjabi: Medium

## REFERENCE

Will be furnished on request

## EDUCATION

### University of Malakand (UOM)

- Bachelor of Science in Computer Science
- Duration: September 2021 – September 2025
- Grade: 3.52 CGPA

### ICMS College Timergara (Dir Lower)

- Intermediate in Computer Science (XII)
- Duration: August 2019 – August 2021
- Grade: 80%

### GGHSS No.1 Bagh Sardaran, Rawalpindi

- Matric in Computer Science
- Duration: April 2016 – April 2018
- Grade: 89%

### Punjab Vocational Training Council

- Domain: Diploma
- Duration: April 2018 – July 2018
- Grade: 91% (A+)

### NAVTTTC at Abdul Wali Khan University Timergara

- Domain: Graphic Designing
- Duration: May 2023 – July 2023