Change Control Summary

Date Raised:	09/05/2012	**Requester Name:**	
Requester Email:	mike.boreham@excelit.com	**Status:**	In Progress
Target Release Date:	09/06/2012	**Target Start Date:**	09/05/2012
Customer:	Align	**Estimated Days Required:**	10
Resource Name:	Nadeem Mohammed		
Title:	Xact Implementation PM		

Change Description: Request that all time is registered in hours (rather than days for holiday and hours for work), then the hours for resources, both vacation and worked, are shown together in the same box on the timesheet summary:

Justification: To speed up the process of checking that all of a resource member's time is accounted for
Hours worked
     Normal
     Overtime standard
     Overtime premium

Resource Impact: 1 x Senior Developer
Vacation
     Vacation
     Public holidays
     Discretionary
     In lieu
     Sick

Tasks

Task	Original Date	New Date	Change
Raise specification	09/05/2012	01/01/1900	
Discuss with Developer	09/05/2012	01/01/1900	
Test Plan	10/05/2012	01/01/1900	
Development phase	15/05/2012	01/01/1900	
Testing	17/05/2012	01/01/1900	
Documentation	19/05/2012	01/01/1900	

Risks

Risk	Roll Back Plan	Test Plan
Risk of developer not understanding scope	True	True

Approval

Title	Comments	Date Approved
Director		09/05/2012
Head of Service Delivery		