Olivia Smith CV

Olivia Smith 123 Main St. | San Francisco, CA 12345 | (555) 555-5555 | olivia.smith@email.com

EDUCATION

- Massachusetts Institute of Technology (MIT), Cambridge, MA
 - Bachelor of Science in Mechanical Engineering, Expected May 2024
- · Lowell High School, San Francisco, CA
 - High School Diploma, May 2020
 - Valedictorian
 - National Honor Society
 - Art Club, President
 - Math Club, Treasurer
 - Science Club, Member
 - Environmental Club, Member

EXPERIENCE

Mechanical Engineering Club, MIT

Member, September 2020 - Present

Participate in weekly meetings and collaborate with peers on projects and design challenges Helped design and build a functioning robot as part of a class project

Art Studio, MIT

Volunteer, September 2020 - Present

Assist with daily operations of the art studio, including setting up supplies and maintaining a clean work environment

Hone painting skills in free time and participate in group exhibitions

City of San Francisco Department of Public Works, San Francisco, CA

Summer Intern, June 2019 - August 2019

Assisted in planning and executing community events promoting environmental awareness and sustainability Conducted research on sustainable building practices and presented findings to department leaders

AWARDS AND HONORS

- Lowell High School Art Award, 2020
- Lowell High School Science Award, 2020
- Lowell High School Math Award, 2019
- Lowell High School Environmental Club Award, 2019

SKILLS

- Proficient in CAD software, including SolidWorks and AutoCAD
- Experience with 3D printing and rapid prototyping
- · Skilled in realistic painting techniques, including oil and acrylic painting
- Strong written and verbal communication skills
- Detail-oriented and able to manage multiple projects simultaneously