

Form B03

Scheduled Maintenance Work Order

Quantum Medical Solutions sdn bhd
transcending boundaries, transforming life

Format Ref. - QMS/TSD-003 Rev. 00


Work Order No	PO0372063	Scheduled Month	FEBRUARY 2018	
Work Order Date	1/2/18	Completed Date	13/2/2018	
Clinic Name	KD BUKIT KALAM	Clinic Code	WPL011	
BE No	WPL000195	District	WP Labuan	
BE Category	SCALES, INFANT	WO Assigned to	Mohd. Asfham	
Ownership	<input type="checkbox"/> Existing Equipment	<input type="checkbox"/> New & Purchased Equipment		
BE Condition	<input type="checkbox"/> Under Warranty	<input type="checkbox"/> BER Proposed		
Work Order Type	<input type="checkbox"/> Preventive Maintenance (PM) <input type="checkbox"/> Routine Inspection (RI)	<input type="checkbox"/> Third Party Calibration (TPC) <input type="checkbox"/> Statutory Certification (SC)		
BE Third Party Calibration / Statutory Certification Details				
Company Name	NA	Cal / Cert Date	NA	
Contact Number		Cal / Cert Expiry Date		
Action Taken ↳ Do PPM as per Checklist.				
Schedule Maintenance Execution Details				
SI No	QMS Engineer / Technician Name	Date	Start Time	End Time
	MOHD. ASFHAM MOHD. NICHAM BIOMEDICAL TECHNICIAN, QMS 019-6620179	13/2/2018	11.45am	12.00pm
Customer Remarks				
Engineer / Technician Signature Name Date		Customer Signature Name Designation Date Stamp		
 MOHD. ASFHAM MOHD. NICHAM BIOMEDICAL TECH. (QMS) QMS 019-6620179 13/2/2018		 JURAINI AHMAD KEPALA BUREAU KESIHATAN USKOLUP LINA 34420 13.2.2018		


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First Verification JULIUS HANSUN
QMS Circle Incharge BIOMEDICAL ENGINEER, QMS
019-6620179

Final Verification
QMS State Incharge

DICKY LEE
SABAH STATE MANAGER
QUANTUM MEDICAL SOLUTIONS SDN BHD

 Quantum Medical Solutions Sdn Bhd <small>transforming boundaries. transcending life.</small>	Quantum Medical Solutions Sdn Bhd BEMS Planned Preventive Maintenance Checklist Scales, Infant BE CODE : 13-482	CHECKLIST NO: CL-131 REV.000					
PART 1 ASSET DETAILS							
WORK ORDER NO ▶ 20032063		ASSET NO ▶ VP000195					
MANUFACTURER ▶ N/A		MODEL ▶ N/A					
FREQUENCY ▶ 3 MONTHLY () 6 MONTHLY () 12 MONTHLY (✓)		PPM HOURS ▶ 0.25					
PART 2 SPECIAL PRECAUTION							
If there is evidence of body fluid contamination, submit the device for cleaning and decontamination before inspecting it. Wear appropriate Personnel Protection Equipment (PPE) during work. Wear grounded electrostatic wristband when handling PCB or electronic components. Refer to the safety procedure for additional precautions and guidance as per manufacturer guidelines. Make sure the test equipment used are duly calibrated.							
PART 3 TEST APPARATUS							
Tick (✓) where appropriate							
NO	ASSET NO	DESCRIPTION	SERIAL NO	CALIBRATION DUE ON			
	NA	ELECTRICAL SAFETY ANALYZER	NA	NA			
		WEIGHTS Specy	REC-2017-641-1-2A	24/7/18			
PART 4 QUALITATIVE TASKS							
Tick (✓) where appropriate							
	PASS	FAIL	NA		PASS	FAIL	NA
1 Chassis - verify physical integrity, cleanliness and condition	(✓)	()	()	8 Controls/Switches - verify proper operation of controls	(✓)	()	()
2 Mount/ Fasteners - verify physical integrity	(✓)	()	()	9 Indicators/ Displays - verify proper illumination and operation	(✓)	()	()
3 Cables - verify integrity	()	()	(✓)	10 Infant tray -Verify physical integrity	(✓)	()	()
4 AC Plug - verify integrity	()	()	(✓)	11 Calibration	()	()	(✓)
5 Power Cord - verify proper insulation and integrity	()	()	(✓)				
6 Strain Relief - verify physical integrity at both ends of line cord	()	()	(✓)				
7 Fittings/ Connectors - check all fittings/connectors	(✓)	()	()				
PART 5 PREVENTIVE MAINTENANCE TASKS							
Tick (✓) where appropriate							
	DONE	NOT DONE	NA	Notes:			
1 Clean the Exterior/Interior	(✓)	()	()	* For all Parts, NA is defined as NOT APPLICABLE ** If you have ticked 'NOT DONE', then justify in Part 8 *** Choose Whichever Applicable			
2 Adjust/align mechanical components	(✓)	()	()				
3 Clean Infant tray	(✓)	()	()				

 Quantum Medical Solutions Sdn Bhd <small>Ensuring quality & reliability for your business</small>	Quantum Medical Solutions Sdn Bhd BEMS Planned Preventive Maintenance Checklist Scales, Infant BE CODE : 13-482	CHECKLIST NO: CL-131 REV.000
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WORK ORDER NO ▶ pw-312063

PART 6 QUANTITATIVE TASKS

Tick (✓) where appropriate

No	Description	Units / UOM	Set Values	Measured Values	Limit/Tolerance	PASS	FAIL	NA
	Weight	gms				()	()	()
		kg	5	5	±0.8g	✓	()	()
						()	()	()

PART 7 ELECTRICAL SAFETY TEST

ELECTRICAL SAFETY TEST, (attach report)

(In accordance to IEC 60601)

☐ PASS
 ☐ FAIL
 ☒ NA

PART 8 NOTES


JURAINI AHMAD
KEKUALA KUALA KEMAMAN KEMAMAN

☐ CORRECTIVE MAINTENANCE REQUIRED
 ☒ FUNCTIONING
 ☐ NOT FUNCTIONING

WORK ORDER NO ▶ NA
NEXT PPM DATE ▶ 12/12/2019

PPM has been performed in accordance to the checklist and the equipment is functioning to the intended purpose.

COMPLETED BY: KEKUALA KUALA KEMAMAN KEMAMAN

DATE: 13/12/2018