



Scheduled Maintenance Work Order

Work Order No	n/a PWO 407775	Scheduled Month	January 2019
Work Order Date	n/a 01/01/2019	Completed Date	11/1/2019
Clinic Name	K.K POS KEMAR	Clinic Code	PRK168
BE No	PRK030352	District	Hulu PERAK
BE Category	URINE ANALYSER (M)	WO Assigned to	NOOR AZARUL
Ownership	<input checked="" type="checkbox"/> Existing Equipment	<input type="checkbox"/> MEET Equipment	
BE Condition	<input type="checkbox"/> Under Warranty	<input type="checkbox"/> BER Proposed	
Work Order Type	<input checked="" type="checkbox"/> Preventive Maintenance (PM) <input type="checkbox"/> Routine Inspection (RI)	<input type="checkbox"/> Third Party Calibration (TPC) <input type="checkbox"/> Statutory Certification (SC)	

Reschedule Date	
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BE Third Party Calibration / Statutory Certification Details

Company Name	n/a	Cal / Cert Date	n/a
Contact Number	n/a	Cal / Cert Expiry Date	n/a

Action Taken

PPM COMPLETED AS PER CHECKLIST
* QC MATERIAL NOT AVAILABLE AT SITE.

Manufacturer : UD DIAGNOSTICS
Model : URISCAN OPTIMA
S/N : UD-20703634
Purchase Date : 11/1/2000
Kewpa No : kem/ben/PRK/PRK/08-08-01/14/13/10

Schedule Maintenance Execution Details

SI No	QMS Engineer / Technician Name	Date	Start Time	End Time
1	NOOR AZARUL	11/1/2019	9:00	10:00

Customer Remarks

* UNIT HAS BEEN TRANSFERRED AT K.K LENGKONG FOR PPM PURPOSE.

Engineer / Technician Signature Name Date 11/1/2019 NOOR AZARUL B AHMAD PERAK LAB SPECIALIST Quantum Medical Solutions sdn bhd No 10 B, Persiaan Greentown 4c Greentown Avenue, 30450 Ipoh, Perak Tel/fax : 05-2461991 Hq : 012-39648013	Customer Signature Name Designation Date Seal NAZAN NAZIA BT OTHMAN JURUTEKNOLOGI MAKMAL PERUBATAN U32 KLINIK KESIHATAN LENGKONG
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For Internal Use only

First Verification
QMS Circle InchargeFinal Verification
QMS State Incharge



KEMENTERIAN KESIHATAN MALAYSIA

MEET Planned Preventive Maintenance Checklist
Analyzers, Laboratory, Urine, Semiautomated (Medium)
BE CODE : ME-010

CHECKLIST NO: CL-019-000 REV.000

PART 1 ASSET DETAILS

WORK ORDER NO ▶ *n/a* BE NO ▶ *PRK030352*
MANUFACTURER ▶ *4D DIAGNOSTICS* MODEL ▶ *URISCAN OPTIMO*
FREQUENCY ▶ 6 MONTHLY (/) 12 MONTHLY (/) PPM HOURS ▶ 1.00

PART 2 SPECIAL PRECAUTION

If there is evidence of body fluid contamination, submit the device for cleaning and decontamination before inspecting it.

Wear appropriate Personnel Protection Equipment (PPE) during work.

Wear grounded electrostatic wristband when handling PCB or electronic components.

Refer to the safety procedure for additional precautions and guidance as per manufacturer guidelines.

Make sure the test equipment used are duly calibrated.

PART 3 TEST APPARATUS

Tick (/) where appropriate

NO	ASSET NO	DESCRIPTION	SERIAL NO	CALIBRATION DUE ON
	<i>n/a</i>	ELECTRICAL SAFETY ANALYZER	<i>n/a</i>	

PART 4 QUALITATIVE TASKS

Tick (/) where appropriate

	PASS	FAIL	NA		PASS	FAIL	NA
1 Chassis - verify physical integrity, cleanliness and condition	(/)	()	()	9 Test Strip Tray - Verify Physical integrity	(/)	()	()
2 Mount/ Fasteners - verify physical integrity	(/)	()	()	10 Motor - Verify proper operation	(/)	()	()
3 AC Plug / Power Card - verify Physical Integrity and Proper Insulation	(/)	()	()	11 Date /Time Verify Proper Setting	(/)	()	()
4 Strain Relief - verify physical integrity at both ends of line cord	(/)	()	()	12 LED- Verify Proper Operation	(/)	()	()
5 Fittings/ Connectors - check all fittings/connectors for Physical Integrity	(/)	()	()				
6 Controls/Switches/Keypad - verify proper operation of controls	(/)	()	()				
7 Indicators/Displays Verify Proper Operation	(/)	()	()				
8 Printer - Verify Operation	(/)	()	()				

PART 5 PREVENTIVE MAINTENANCE TASKS

Tick (/) where appropriate

	DONE	NOT DONE	NA		DONE	NOT DONE	NA
1 Cleanliness-Clean Interior and Exterior of the Unit	(/)	()	()	5 Carryout Calibration As needed	(/)	()	()
2 Clean the Test Strip Tray	(/)	()	()				
3 Lubricate Moving Parts	(/)	()	()				
4 Clean Printer Assembly	(/)	()	()				

* For all Parts, NA is defined as NOT APPLICABLE

** If you have ticked 'NOT DONE', then justify in Part 8

Notes: *** Choose Whichever Applicable

