

Form B03

Scheduled Maintenance Work Order



Quantum Medical Solutions sdn bhd
transcending boundaries, transforming life

Format Ref: - QMS/TSD-022 Rev.01

Work Order No.	PWO372027	Schedule Month	March 2018
Work Order Date	01/03/2018	Completed Date	27/3/2018
Clinic Name	Klinik Pergigian Di Klinik Kesihatan Lak	Clinic Code	WPL001
BE No.	WPL000575	Distict	LABUAN
BE Category	Handpieces, Dental	WO Assigned to	Ashmawi
Ownership	<input checked="" type="checkbox"/> Existing Equipment	<input type="checkbox"/> Purchase	<input type="checkbox"/> New
BE Condition	<input checked="" type="checkbox"/> Active	<input type="checkbox"/> BER Proposed	
Work Order Type	<input checked="" type="checkbox"/> Preventive Maintenance (PM)	<input type="checkbox"/> Third Party Calibration (TPC)	
	<input type="checkbox"/> Routine Inspection (RI)	<input type="checkbox"/> Statutory Certification (SC)	

Reschedule Date	
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BE Third Party Calibration / Statutory Certification Details			
Company Name	NA	Cal / Cert Date	
Contact Number		Cal / Cert Expiry Date	NA
Action Taken ↳ Check chassis, fitting and bar holder. ↳ Clean exterior and do some alignment. ↳ Perform test, unit perform well (functioning good)			

Schedule Maintenance Execution Details				
SI No	QMS Engineer / Technician Name	Date	Start Time	End Time
	MOHD. ASHMAWI & MOHD HISHAM BIOMEDICAL TECHNICIAN, QMS 019-2634231	27/3/2018	9.30am	9.45am
Customer Remarks				
Engineer / Technician Signature Name MOHD. ASHMAWI & MOHD HISHAM BIOMEDICAL TECHNICIAN, QMS Date 019-2634231 27/3/2018		Customer Signature Name HERMAN NOWI Designation Juruteknologi Pergigian Date Klinik Pergigian Labuan Seal 28/7/18		




For Internal Use


First Verification
QMS Circle Incharge

JULIUS LIANSUN
BIOMEDICAL ENGINEER, QMS
019-3621179

Final Verification
QMS State Incharge

Signature of State Incharge

 Quantum Medical Solutions sdn bhd transcending boundaries, transforming life	Quantum Medical Solutions Sdn Bhd BEMS Planned Preventive Maintenance Checklist Handpieces, Dental BE CODE : 11-161	CHECKLIST NO: CL-075 REV.000		
PART 1 ASSET DETAILS				
WORK ORDER NO ▶ <i>pm 1372023</i>	ASSET NO ▶ <i>WPL000875</i>			
MANUFACTURER ▶ <i>NA</i>	MODEL ▶ <i>52</i>			
FREQUENCY ▶ 3 MONTHLY () 6 MONTHLY () 12 MONTHLY <input checked="" type="checkbox"/>	PPM HOURS ▶ <i>0.25</i>			
PART 2 SPECIAL PRECAUTION				
If there is evidence of body fluid contamination, submit the device for cleaning and decontamination before inspecting it. Wear appropriate Personnel Protection Equipment (PPE) during work. Wear grounded electrostatic wristband when handling PCB or electronic components. Refer to the safety procedure for additional precautions and guidance as per manufacturer guidelines. Make sure the test equipment used are duly calibrated.				
PART 3 TEST APPARATUS				
<i>Tick (✓) where appropriate</i>				
NO	ASSET NO	DESCRIPTION	SERIAL NO	CALIBRATION DUE ON
PART 4 QUALITATIVE TASKS				
<i>Tick (✓) where appropriate</i>				
	PASS	FAIL	NA	
1 Chassis - verify physical integrity, cleanliness and condition	(✓) () ()			
2 Fittings/ Connectors - check all fittings/connectors	(✓) () ()			
3 Mechanical - Verify condition bearing/O-ring	(✓) () ()			
4 Label - verify physical integrity	(✓) () ()			
5 Burr holder - Check proper operation	(✓) () ()			
PART 5 PREVENTIVE MAINTENANCE TASKS				
<i>Tick (✓) where appropriate</i>				
	DONE	NOT DONE**	NA	
1 Clean exterior and interior of the equipment	(✓) () ()			
2 Lubricate - Mechanical parts	(✓) () ()			

 Quantum Medical Solutions sdn bhd <small>Empowering Health, Enriching Life</small>	Quantum Medical Solutions Sdn Bhd BEMS Planned Preventive Maintenance Checklist Handpieces, Dental <small>BE CODE : 11-181</small>	CHECKLIST NO: CL-076 REV.000
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WORK ORDER NO ▶ PWO 372127

PART 6 QUANTITATIVE TASKS

Tick (✓) where appropriate

No	Description	Units / UOM	Set Values	Measured Values	Limit/Tolerance	PASS FAIL NA

PART 7 ELECTRICAL SAFETY TEST

ELECTRICAL SAFETY TEST, (attach report)

(In accordance to IEC 60601)

☐ PASS
 ☐ FAIL
 ☒ NA

PART 8 NOTES

☐ CORRECTIVE MAINTENANCE REQUIRED
 ☒ FUNCTIONING
 ☐ NOT FUNCTIONING

WORK ORDER NO ▶ NA
NEXT PPM DATE ▶ 28/3/2019

PPM has been performed in accordance to the checklist and the equipment is functioning to the intended purpose.

COMPLETED BY: **MOHD. ASHMAWI B MOHD HISHAM**
 BIOMEDICAL TECHNICIAN, QMS
 019-2534231

DATE: 27/3/2018