Key Employment Terms

All fields are mandatory, unless they are not applicable

Issued on: 01/06/2018

All information accurate as of Issuance date

Section A Details of Employment			
Company Name		Job Title, Main Duties and Responsibilities	
KSB SINGAPORE (ASIA PACIFIC) PTE LTD		Associate Professionals, Administrative Executives ODR PROCESSING ENGR	
Employee Name		✓ Full-Time Employment	
.ELLA		Part-Time Employment	
Employee NRIC/FIN		Duration of Employment	
S8276460G		20/11/2012-Continue	
Employment Start Date		Place of Work	
20/11/2012		7 Woodlands Walk, KSB Regional Center 111111111111111111111111111111111111	
Section B Working Hours and Rest Days			
Details of Working Hours		Number of Working Days Per Week	
NIL		5 days per week	
		Rest Day Per Week	
		2 day per week (Saturday & Sunday)	
Section C Salary			
Salary Period 1st to 31st		Date(s) of Salary Payment	
☐ Hourly ☐ Daily ☐ Weekly		1 of every calendar month	
☐ Fortnightly ✓ Monthly		Date(s) of Overtime Payment	
		1 of every calendar month	
Overtime Payment Period (only if different from salary period)		Basic Salary (Per Period)	
		\$3446.12(per Monthly)	
☐ Hourly ☐ Daily ☐ Weekly		Overtime Rate of Pay \$0.00 (per hour)	
■ Fortnightly Monthly		φο.σο (per flour)	
Fixed Allowances Per Salary Period		Fixed Deductions Per Salary Period	
Item /	Allowance(\$)	Item	Deduction(\$)
Total Fixed Allowance	0.00	Total Fixed Deduction	0.00
Other Salary-Related Components		☑ CPF Contributions Payable	
Item /	Allowance(\$)	(subject to prevailing CPF contribution rates)	
Total Salary Related Components	0.00		

Section D Leave and Medical Benefits			
Types of Leave	Other Types of Leave		
(applicable if service is at least 3 months)	(e.g. Paid Maternity Leave)		
Paid Annual Leave Per Year :0 (days)	NIL		
(for 1st year of service)			
Paid Outpatient Sick Leave Per Year :0 (days)	Paid Medical Benefits		
✓ Paid Hospitalisation Leave Per Year :0 (days)	Other Medical Benefits		
(Note that paid hospitalisation per year is inclusive of paid outpatient sick leave. Leave entitlement for part-time employees may be pro-rated based on hours.)	NIL		
Section E Others			
Length of Probation : 1 month(s)	Notice Period for Termination of		
Probation Start Date :20/11/2012	Employment		
Probation End Date :20/12/2012	(Initiated by either party whereby the		
	length shall be the same)		
	1 month notice or 1 month salary in lieu of		
	notice		