



Zoho Books is your end-to-end online accounting software.

Set up your organization profile and start accounting with Zoho Books.

**Organization Name\***

Zylker

**Business Location\***

India

**State/Union Territory\***

Maharashtra

[Add Organization Address](#)

**Regional Settings**

**Time Zone**

(GMT 5:30) India Standard Time (Asia/Calcutta)

**Currency**

INR - Indian Rupee

**Language**

English

☒ **My business is registered for GST.**

xxxxxxxxxxxxxxxxxx

**Note:** You can always change your preferences later in Settings.

**Get started**

## New Item

Type ⓘ ☐ Goods ☒ Service

Name\* Competative Exams Coaching

Unit ⓘ

SAC 999294

Tax Preference\* Taxable

### ☒ Sales Information

Selling Price\* INR 10000

Account\* Sales

Description

### ☐ Purchase Information

Cost Price INR

Account Cost of Goods Sold

Description

Preferred Vendor

### Default Tax Rates

Intra State Tax Rate GST18 (18%)

Inter State Tax Rate IGST18 (18%)

**NOTE:** You have changed the tax rate manually. Any changes you make in your organisation's Default Tax Preferences will not be applied to this item.

Do you want to keep track of this item? **Enable Inventory** to view its stock based on the sales and purchase transactions you record for it. Go to **Settings > Preferences > Items** and enable inventory.

## New Vendor

Primary Contact ⓘ

Salutation

Mega Stationary

Last Name

Company Name

Mega Stationary Mart

Vendor Display Name\* ⓘ

Mega Stationary Mart

Vendor Email ⓘ

Vendor Phone ⓘ

Work Phone

Mobile

Other Details

Address

Contact Persons

Bank Details

Custom Fields

Reporting Tags

Remarks

GST Treatment\*

Registered Business - Regular

GSTIN / UIN\* ⓘ

33AAAAA0000A15Z

Get Taxpayer details

PAN ⓘ

AAAAA0000A

Source Of Supply\*

[TN] - Tamil Nadu

Save

Cancel

## New Purchase Order

Vendor Name\*

Mega Stationary Mart

X

Q

INR

Open Purchase Orders

BILLING ADDRESS

Add new address

SHIPPING ADDRESS

Add new address

GST Treatment: Registered Business - Regular

GSTRN: 33AAAAA0000A15Z

Source Of Supply\*

[TN] - Tamil Nadu

Destination Of Supply\*

[TN] - Tamil Nadu

Deliver To\*

Organization

Customer

EduConnect

Tamil Nadu

India

Tax Exclusive

At Transaction Level

Bulk Update Line Items

ITEM DETAILS	ACCOUNT	QUANTITY	RATE	TAX	AMOUNT
Books & Stationary	Cost of Goods Sold	500	200	GST18 [18%]	1,00,000.00
Add a description to your item					
Recent Transactions					
HSN Code: Update					
Type or click to select an item.	Select Account	1.00	0.00	GST18 [18%]	0.00
Add another line					
Sub Total					1,00,000.00
Total Quantity : 500					
Discount					0.00
Apply after tax					
CGST9 [9%]					9,000.00
SGST9 [9%]					9,000.00

All Purchase Ord... ▾

+ New ▾

...

PO-00001

0 Attachments Comments & History X

☐ Mega Stationary Mart  
PO-00001 05/04/2023 ₹1,18,000.00 DRAFT

Edit Send Mail PDF/Print ▾ Mark as Issued !



#### Send the Purchase Order

Purchase order has been created. You can email the Purchase Order to your vendor or mark it as Issued.

Send Purchase Order

Mark as Issued

Show PDF View ☒

Draft

EduConnect Learning Center  
Tamil Nadu  
India  
GSTIN 33AAAAA0000A15Z  
sarampologan1999@gmail.com

Vendor Address

Mega Stationary Mart  
GSTIN 33AAAAA0000A15Z

Deliver To

EduConnect

## PURCHASE ORDER

# PO-00001

- Home
- Items
- Banking
- Sales
  - Customers
  - Quotes
  - Sales Orders
  - Delivery Challans
  - Invoices
  - Payments Received
  - Recurring Invoices
  - Credit Notes

New Customer

Customer Type ☒ Business ☐ Individual

Primary Contact 

Salutation Knowledge Fount Last Name

Company Name Knowledge Foundation Pvt Ltd

Customer Display Name\* Knowledge Foundation Pvt Ltd

Customer Email

Customer Phone 

Work Phone Mobile

- Other Details
- Address
- Contact Persons
- Custom Fields
- Reporting Tags
- Remarks

GST Treatment\* Registered Business - Regular

GSTIN / UIN\* 33AAAAA0000A15Z [Get Taxpayer details](#)

Business Legal Name

- Purchases
- Time Tracking
- Home
- Items
- Banking
- Sales
  - Customers
  - Quotes
  - Sales Orders
  - Delivery Challans
  - Invoices
  - Payments Received
  - Recurring Invoices
  - Credit Notes

Business Legal Name

Business Trade Name

PAN AAAAAA0000A

Place Of Supply\* [TN] - Tamil Nadu

Tax Preference\* ☒ Taxable ☐ Tax Exempt

Currency INR - Indian Rupee

Opening Balance INR

Payment Terms Due on Receipt

Enable Portal? ☐ Allow portal access for this customer

Portal Language English

[Add more details](#)

Customer Owner: Assign a user as the customer owner to provide access only to the data of this customer. [Learn More](#)

- Purchases
- Time Tracking

- Home
- Items
- Banking
- Sales
  - Customers
  - Quotes
  - Sales Orders**
  - Delivery Challans
  - Invoices
  - Payments Received
  - Recurring Invoices
  - Credit Notes
- Purchases
- Time Tracking

New Sales Order

Customer Name\*

Knowledge Foundation Pvt Ltd

View Customer Details

BILLING ADDRESS

SHIPPING ADDRESS

Add new address

Add new address

GST Treatment: Registered Business - Regular

GSTIN: 33AAAAA0000A15Z

Place Of Supply\*

[TN] - Tamil Nadu

Sales Order#\*

SO-00001

Reference#

Sales Order Date\*

05/04/2023

To create transaction dated before 01/07/2017, click here

Exported Element

- Home
- Items
- Banking
- Sales
  - Customers
  - Quotes
  - Sales Orders**
  - Delivery Challans
  - Invoices
  - Payments Received
  - Recurring Invoices
  - Credit Notes
- Purchases
- Time Tracking
- e-Way Bills

ITEM DETAILS

QUANTITY

RATE

TAX

AMOUNT

Competative Exams Coaching

200

10000

GST18 [18%]

20,00,000.00

Add a description to your item

SAC: 999294

Type or click to select an item.

1.00

0.00

GST18 [18%]

0.00

Add another line

Sub Total

20,00,000.00

Discount

0 %

0.00

CGST9 [9%]

1,80,000.00

SGST9 [9%]

1,80,000.00

Adjustment

0.00

Total ( ₹ )

23,60,000.00

Customer Notes

Enter any notes to be displayed in your transaction

Save as Draft

Save and Send

Cancel

Total Amount: ₹ 23,60,000.00  
Total Quantity: 200

- Home
- Items
- Banking
- Sales
  - Customers
  - Quotes
  - Sales Orders
  - Delivery Challans
  - Invoices
  - Payments Received
  - Recurring Invoices
  - Credit Notes
- Purchases
- Time Tracking
- e-Way Bills

All Sales Orders

+ New

SO-00001

Attachments

Comments & History

Knowledge Foundation Pvt Ltd

₹23,60,000.00

SO-00001

05/04/2023

CONFIRMED

Edit

Email

PDF/Print

Convert to Invoice

Create



Fulfill the Sales Order

You can create packages, shipments or invoices (in any sequence) to complete this sales order.

Invoice Status : NOT INVOICED

Confirmed

EduConnect Learning Center  
Tamil Nadu  
India  
GSTIN 33AAAAA0000A15Z  
saarampubugam1999@gmail.com

Bill To  
Knowledge Foundation Pvt Ltd  
GSTIN 33AAAAA0000A15Z

Ship To  
GSTIN 33AAAAA0000A15Z

SALES ORDER

Sales Order# SO-00001

Order Date : 05/04/2023



Items

Banking

Sales

Purchases

Time Tracking

e-Way Bills

GST Filing

Accountant

Reports

Documents

Payroll

Select Account Type\*

☒ Bank ☐ Credit Card

Account Name\*

ICICI Bank-001

Account Code

Currency\*

INR

Account Number

000001

Bank Name

ICICI Bank

IFSC

Description

Max. 500 characters

☐ Make this primary

Save

Cancel



Account Type\*

Other Current Liability



Account Name\*

Salary Payable

☐ Make this a sub-account

Account Code

Description

Max. 500 characters

☐ Add to the watchlist on my dashboard

**Liability**

Any short term liability like:

- Customer Deposits
- Tax Payable

Home

Items

Banking

Sales

Purchases

Time Tracking

e-Way Bills

GST Filing

Accountant

Manual Journals

Bulk Update

Currency Adjustments

Chart of Accounts

Budgets

Transaction

New Journal

Choose Template

Notes\*Salary Payable for the Month of April-2023

Journal Type☐ Cash based journal

CurrencyINR- Indian Rupee

ACCOUNT	DESCRIPTION	CONTACT (INR)	DEBITS	CREDITS
Salaries and Employee Wages	Being Salary Payable for the Month of April-2023	Select Contact	1000000	
Salary Payable	Being Salary Payable for the Month of April-2023	Select Contact		1000000
Sub Total			10,00,000.00	10,00,000.00
Total (₹)			10,00,000.00	10,00,000.00
Difference				0.00

Add another line

Attachments

Save and PublishSave as DraftCancel

Make Recurring

Books

Search ( / )

Total expires in 14 days. Subscribe

EduConnect Learning...

Home

Items

Banking

Sales

Purchases

Time Tracking

e-Way Bills

GST Filing

Accountant

Manual Journals

Bulk Update

Currency Adjustments

Chart of Accounts

Budgets

Transaction

Journals

+ New Journal

1

The journal entry has been created.

Attachments

Comments & History

Status: All Journals

All

Edit

PDF/Print

Make Recurring

30/04/2023

₹10,00,000.00

PUBLISHED

Published

JOURNAL

#1

Date: 30/04/2023

Amount: ₹10,00,000.00

Notes

Salary Payable for the Month of April-2023

Reference Number:

Account	Contact	Debits	Credits
Salaries and Employee Wages		10,00,000.00	
Being Salary Payable for the Month of April-2023			
Salary Payable			10,00,000.00
Being Salary Payable for the Month of April-2023			
Sub Total		10,00,000.00	10,00,000.00

Home

Items

Banking

Sales

Purchases

Vendors

Expenses

Recurring Expenses

Purchase Orders

Bills

Payments Made

Recurring Bills

Vendor Credits

Time Tracking

e-Way Bills

Record Expense

Record Mileage

Date\*30/04/2023

Expense Account\*Rent Expense

Expense Type\*

Goods

Services

SAC

Itemize

Amount\*INR100000

Paid Through\*ICICI Bank 001

Vendor

GST Treatment\*Registered Business - Regular

Vendor GSTIN\*33AAAAA0000A15Z

Get Taxpayer details

Source Of Supply\*[TN] - Tamil Nadu

Destination Of Supply\*[TN] - Tamil Nadu

Reverse Charge

This transaction is applicable for reverse charge

Drag or Drop your Receipts

Maximum file size allowed is 7MB

Upload your Files

Banking

Sales

Purchases

Vendors

Expenses

Recurring Expenses

Purchase Orders

Bills

Payments Made

Recurring Bills

Vendor Credits

Time Tracking

e-Way Bills

Tax\*GST18 [18%]

Tax Amount = 18000.00 INR

Eligible For ITC

Amount Is

Tax Inclusive

Tax Exclusive

Invoice#001

NotesMax. 500 characters

Customer Name

Reporting Tags

Associate Tags

Save (alt+s)

Save and New (alt+n)

Cancel

EduConnect Learning Center

Profit and Loss

Basis: Accrual

From 01/04/2023 To 31/03/2024

+ Add Temporary Note

ACCOUNT	TOTAL
Operating Income	
Sales	22,50,000.00
Total for Operating Income	22,50,000.00
Cost of Goods Sold	
Cost of Goods Sold	1,10,000.00
Total for Cost of Goods Sold	1,10,000.00
	Gross Profit 21,40,000.00
Operating Expense	
Other Expenses	5,000.00
Rent Expense	1,00,000.00
Salaries and Employee Wages	10,00,000.00
Total for Operating Expense	11,05,000.00
	Operating Profit 10,35,000.00
Non Operating Income	
Total for Non Operating Income	0.00
Non Operating Expense	
Total for Non Operating Expense	0.00
	Net Profit/Loss 10,35,000.00

## Balance Sheet

Basis: Accrual

As of 31/12/2023

[+ Add Temporary Note](#)

Collapse all

Expand All

ACCOUNT	TOTAL
<strong>Assets</strong>	
<strong>Current Assets</strong>	
<strong>Cash</strong>	
Petty Cash	5,000.00
Total for Cash	5,000.00
<strong>Bank</strong>	
ICICI Bank-001	14,97,200.00
Total for Bank	14,97,200.00
<strong>Other current assets</strong>	
Input Tax Credits	0.00
Input CGST	18,900.00
Input SGST	18,900.00
Total for Input Tax Credits	37,800.00
Total for Other current assets	37,800.00
Total for Current Assets	15,40,000.00
Total for Assets	15,40,000.00
<strong>Liabilities &amp; Equities</strong>	
<strong>Liabilities</strong>	
<strong>Current Liabilities</strong>	
GST Payable	0.00
Output CGST	2,02,500.00
Output SGST	2,02,500.00
Total for GST Payable	4,05,000.00
Total for Current Liabilities	4,05,000.00
Total for Liabilities	4,05,000.00
<strong>Equities</strong>	
Owner's Equity	1,00,000.00
Current Year Earnings	10,35,000.00
Total for Equities	11,35,000.00
Total for Liabilities & Equities	15,40,000.00