

Mussa Akhmedov

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WORK EXPERIENCE

Fronted Developer

Horzees NFT [01/01/2022 – Current]

City: Barcelona

Country: Spain

- Fully responsive website built on Next.JS/Tailwind CSS
- Adjustments and support
- Preparation of the frontend elements for the future staking functions with Solana Smart Contracts

Hospitality establishment manager

[10/01/2020 – 31/05/2022]

City: Glasgow

Country: United Kingdom

Administrative management of two 3-star hotels with leisure club and restaurant in Scotland. The work mainly consisted in administrative management, including COVID-related crisis management, team management and marketing.

Head of International Office

Western Caspian University [01/12/2018 – 01/12/2019]

City: Baku

Country: Azerbaijan

- Close cooperation with administrative and academic departments and university management to coordinate and build long-term international relations strategy
- Building and maintaining relations with universities abroad
- Coordination of Erasmus+ student, academic and administrative staff exchange programs
- Organisation and coordination of international events such as visiting lectures, international events and conferences

Co-Organiser of EU Spring School

AYAPE [01/02/2015 – 31/03/2015]

Address: Brussels (Belgium)

EU Spring School by AYAPE is a one week program for students from Azerbaijan, organised in Brussels. Lectures are held by eminent speaker (professors, practitioners and experts) and covers all the aspects of the EU and its relations with Eastern Partnership Countries.

Project Manager

AYAPE [01/10/2013 – 31/07/2016]

Address: Belgium - ayape.eu

- Coordination and support of interns attached to MEPs- Maintaining a calendar of events for effective long term planning & management- Organisation of after-work team-building events, seminars on the EU and a simulation of the European Parliament committee meeting

- Coordination and supervision of the internship project for young professionals, organisation of winter/summer schools and study trips for students and young civil servants in Brussels, Luxembourg, Strasbourg and Baku.

Editor-in-Chief

EUnews.Az [01/12/2013 – 30/01/2015]

Address: Brussels (Belgium)

- Media monitoring
- Organisation and coordination of the daily work
- Organisation of the weekly, monthly editorial plans
- Team coordination
- Administration of the website and social media profiles
- Administrative work
- Organisation of seminars and trainings on journalism and EU
- Written and spoken reportages
- Interviews

EDUCATION AND TRAINING

Bachelor in Political Science

Université Libre de Bruxelles [09/2011 – 09/2013]

Address: Brussels (Belgium)

Non-Attached Intern at the European Parliament

European Parliament [01/09/2013 – 01/12/2013]

Address: Brussels (Belgium)

- Following the Foreign Affairs, Energy and Industry Committees
- Eastern Partnership Countries and EU relations
- Preparing reports on different meeting, conferences and events
- Coordination and support of interns attached to MEPs
- Maintaining a calendar of events for effective long term planning & management- Organisation of after-work team-building events, seminars on the EU and a simulation of the European Parliament committee meeting

LANGUAGE SKILLS

Mother tongue(s): **Azerbaijani** | **French**

Other language(s):

English

LISTENING C2 READING C2 WRITING C2

SPOKEN PRODUCTION C2 SPOKEN INTERACTION C2

Turkish

LISTENING C2 READING C2 WRITING C1

SPOKEN PRODUCTION C2 SPOKEN INTERACTION C2

Spanish

LISTENING A2 READING A2 WRITING A1

SPOKEN PRODUCTION A2 SPOKEN INTERACTION A2

Russian

LISTENING C2 READING C2 WRITING C2

SPOKEN PRODUCTION C2 SPOKEN INTERACTION C2

Dutch

LISTENING B1 READING B1 WRITING B1

SPOKEN PRODUCTION B1 SPOKEN INTERACTION B1

DIGITAL SKILLS

My Digital Skills

HTML / CSS / Javascript / ReactJS / Next.JS / TailwindCSS / Responsive / Typescript

ORGANISATIONAL SKILLS

Skills

- Leadership (assumed responsibility for a team of 4-20 people in different contexts)
- Good experience in project and team management gained through work experience
- Sense of organisation and urgency
- Problem solver
- Team player
- Passionate
- Stress resistant
- Supportive
- Solution driven