



**COMSATS University Islamabad**  
**COMSATS Road, Off GT Road, Sahiwal**

**Email:** admissions@comsats.edu.pk, **Phone:** +92-40-4305005, **Website:** www.cui.edu.pk

**Provisional Offer Of Admission FA-21**

**Date: 28 Aug 2021**

Name: **Bilal ahmad, S/O Asghar Ali**

Admission Form No: **947691**

Program: **Bachelor of Science in Computer Science**

**Congratulations!** We are pleased to inform that you have been PROVISIONALLY granted admission at COMSATS University Islamabad (Sahiwal Campus) in **Bachelor of Science in Computer Science**. CUI education is like no other: engaging those with independent thinking, inspiring those with a creative spirit, and captivating those with a passion for learning.

On behalf of the faculty, student body and administration, we welcome you to COMSATS University Islamabad (Sahiwal Campus). Each student brings a new vibrancy to the academic and social environment at CUI, and we look forward to being part of this fraternity and also your academic contributions.

**Requirements to Secure Admission:**

**Note:** In order to confirm your eligibility for the offered program, you are advised to visit admission office before fee submission. Bank facility is available within the university's premises.

To secure your enrollment, you are required to provide the following to the Admission Office at Islamabad, by **07 Sep 2021**

- **Willingness/Acceptance Consent** - Confirm your willingness/acceptance of this offer by filling out and signing the form attached with this letter (Annexure A)
- **Payment of Dues** - Payment of Dues / Fee is to be remitted / deposited only through valid Challan Form at the Specified / Designated Bank(s) / Branch(es). The detail of Fee is **Rs. 116,500/- (Rs. 22,000/- one time charges + 94,500/- Semester Dues)**. Please also note that the above mentioned Fee is subject to revision / change for subsequent semesters during the program as CUI notifies from time to time. **No installments will be allowed at the time of admission.**

**Beneficial Information (Please read carefully):** Cancellation of Admission and Refund of Fee -In case of cancellation/ withdrawal of admission at CUI, the refund will be made as per CUI policy mentioned below:

% of Fee	Timeline for semester
Full (100%) Fee Refund	Up to 7th Day of Commencement of Classes
Half (50%) Fee Refund	From 8th – 15th Day of Commencement of Classes
No Fee (0%) Refund	From 16th day of Commencement of Classes

- % percentage of fee shall be applicable on all components of fee, except for Security, whereas, Admission Fee, Registration Fee and Endowment Fund are non-refundable.
- Timeline shall be calculated continuously covering both weekdays and weekend.

**Documents to be Submitted (Attested):**

Please make sure, copies of the following documents are attached with "Acceptance of Admission Offer" Form:

- Printed Admission Form downloaded from your registration login at CUI Admission Portal.
- Two passport size current photographs of candidate (attested from face side and from back side).
- Computerized National Identity Card (CNIC) or B-Form.
- Secondary School Certificate (SSC) and Mark Sheet, whereas candidates with O- Level education will furnish equivalence Certificate issued by the Inter-board Chairman Committee (IBCC) along with statement of Results / Entry.
- Higher Secondary School Certificate and Mark Sheet. Result Awaiting candidates must provide copy of their Intermediate Roll number slip. Candidates with A-level education will furnish equivalence certificate issued by the Inter Board Chairman Committee (IBCC) along with their grade letter. A-level result awaiting candidates shall provide statement of entry.
- Valid National Testing Service (NTS)) Result Card.
- Affidavit for result awaiting candidates on Stamp Paper of PKR 20 or 50/- Specimen attached.
- Undertaking on Stamp Paper of PKR 20 OR 50/- Specimen attached.



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**Please Note that NO INTERNET PRINT OUTS of any Result Cards' results (except NTS) are acceptable. Please submit required documents by hand before : 07 Sep 2021**

### **Result Awaiting Candidates:**

All result awaiting candidates must submit their Intermediate roll number slip along with other required documents. Moreover, candidates must submit their result card within two weeks of the announcement of results to the concerned office at campus. The admission of such candidates is liable to be canceled in case the fail to meet the desired eligibility criteria after announcement of their results by the concerned board.

**Note: You are advised to provide the aforementioned documents by 07 Sep 2021 positively, failing which your seat will be offered to the next awaiting candidate.**

Admissions in any discipline of CUI are provisional and subject to the fulfillment of all academic requirements. The status of the provisional admission at CUI will be deemed "Confirmed" after verification process of last studied certificate/degree from the relevant board / Institute is completed. The University reserves the right to cancel admission at any stage during your stay at CUI, in case you do not possess the requisite qualification and /or percentage of marks in qualifying degree and/ or provide any false information/facts.

Your acceptance to join the university will be considered with the understanding that during your stay at CUI, you will observe or abide by all conditions stated above and also the rules, regulations, policies and standing orders issued by the university authorities from time to time. Non –Observance of any of these conditions can lead to your disqualification/removal from the university at any time.

Please do attend the Orientation Session that will be held on **13-09-2021 at 9:30 AM**, as per schedule provided at the portal.

**Submission of documents can be made during 9AM to 3PM (Weekdays only) in the admission office at CUI, Sahiwal Campus.**

You are requested to attend the Orientation Session (mandatory) that will be held on **13-09-2021 at 9:30 AM**, as per schedule provided at the portal.

In-charge Admission  
CUI, Sahiwal Campus



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**Acceptance of Admission Offer**

**Form No: 947691**

**Date: 28 Aug 2021**

I, Mr./Ms. **BILAL AHMAD** so/do **ASGHAR ALI** have been offered provisional admission by Sahiwal Campus, CUI in the Program - **Bachelor of Science in Computer Science**.

I have thoroughly studied the terms and conditions stipulated in the offer letter, and hereby accept the provisional offer of admission. I further declare that during my stay at CUI, I will abide by the existing/future: rules, regulations and standing orders issued by the institute from time to time.

I have enclosed Paid Copy of fee challan as per details given below.

Challan No : _____	Bank Name: _____
Dated : _____	Amount (PKR): _____

I hereby declare that all the information provided in this form and documents attached are correct in all respects to the best of my knowledge.

<b><u>To be Completed by the Candidate</u></b>	<b><u>To be Completed by Parent/Guardian</u></b>
Name: <u>BILAL AHMAD</u>	Name: <u>ASGHAR ALI</u>
Sign: _____	Sign: _____
Mobile: _____	Mobile: _____

**Please make sure, attested copies of the following documents are attached with this “Acceptance of Admission Offer” form:**

1. Printed Admission Form downloaded from your registration login at CUI Admission portal
2. Two passport size current photographs of candidate (One attested from Face side and the other at the back)
3. Computerized National Identity Card (CNIC) or B-Form
4. Secondary School Certificate (SSC) and Mark Sheet, whereas candidates with O-Level education will furnish equivalence certificate issued by the Inter-board Chairman Committee (IBCC) along with statement of Results/Entry
5. Higher Secondary School Certificate and Mark Sheet. Result Awaiting candidates must provide copy of their Intermediate Roll number slip. Candidates with A-level education will furnish equivalence certificate issued by the Inter Board Chairman Committee (IBCC) along with their grade letter. A-level result awaiting candidates shall provide statement of entry.
6. Valid National Testing Service (NTS) Result Card
7. Affidavit for result awaiting candidates on Stamp Paper of PKR 20 or 50/- Specimen attached
8. Undertaking on Stamp Paper of PKR 20 or 50/- Specimen attached.

**Please Note that No Internet Print Outs of any result cards (except NTS result) are acceptable**  
**Please submit required documents by hand BEFORE 07-Sep-2021**

# Specimen of Affidavit

(To be provided by Result Awaiting Candidates Only)

(To be notarized on Rs. 20 or 50 Stamp Paper)

I \_\_\_\_\_ son/daughter of \_\_\_\_\_ resident of \_\_\_\_\_, do solemnly affirm and declare as under:

1. That I am the deponent of this undertaking and hence fully conversant with the contents of this undertaking.
2. That I have appeared for \_\_\_\_\_ Examination in the \_\_\_\_\_ Session, from \_\_\_\_\_ (Institution) / Board / University. The result of the same is expected by \_\_\_\_\_ (date).
3. That I will be able to score at least 60 % marks as per admission requirements of the COMSATS University Islamabad (Sahiwal Campus) for the degree program of \_\_\_\_\_.
4. That COMSATS University Islamabad (Sahiwal Campus) shall cancel my provisional offer of admission if I am unable to secure minimum required marks for admission, and forfeit the fees deposited, except the refundable Caution Money.
5. I will submit the result card / DMC within (07) seven days of commencement of class failing which my admission at CUI in the \_\_\_\_\_ program I have been provisionally admitted shall automatically be considered as cancelled.

STUDENT THUMB IMPRESSION

Name \_\_\_\_\_ Signature \_\_\_\_\_

CNIC/B Form No. \_\_\_\_\_ Date \_\_\_\_\_

Parent's / Guardian's Name \_\_\_\_\_

Parent's/Guardian's Signature \_\_\_\_\_

Parent's / Guardian's CNIC # \_\_\_\_\_

## **Undertaking**

I, Mr. / Ms. **BILAL AHMAD** Son / Daughter of **ASGHAR ALI** hereby solemnly declare that the information provided on this form is true and correct to the best of my knowledge. I have read and understood all the instructions provided in the current prospectus and agree to abide by them. I further undertake that I have sufficient financial resources required for the program of study at COMSATS University Islamabad.

I also solemnly affirm, declare and undertake that:

- a. I shall abide by the rules and regulations enforced at CUI at present and those which may be enforced at any time in the future.
- b. I shall conform strictly to the code of conduct for the students of CUI.
- c. I shall at all times should respectful behavior towards management, faculty and my fellow students.
- d. I shall not, through my act, speech or gesture, incite any feelings, which are derogatory to any sect, ethnic group, caste, religion, creed, sex, or place of origin.
- e. I shall not indulge in any political activity, including unionism or political groupings.
- f. I shall protect and preserve the property of CUI at all times and shall make all out efforts to prevent others from causing any damage or destruction to the Institute's property.
- g. I shall fully abide by the decisions of teachers, various discipline committees constituted for the purpose of ensuring and enforcing discipline and good order in the institute and of other authorities.
- h. I undertake to pay fees and other charges regularly by the due date, failing which I would be liable to pay late fees.
- i. If I am found involved in any unlawful activity in contravention of the above terms and conditions at any stage during my stay at CUI, the institute shall have the right to cancel my admission without notice.

Signature of Applicant -----

Signature of parent/Guardian-----

Date -----

## **Check List**

**Submit the documents by Hand OR Courier:**

**(Photocopies to be made on A-4 size paper) \*\* Please staple documents in order.**

1. Hardcopy of printed form.
2. Paste 2 Passport size photographs.
3. Copy of NIC / B - Form.
4. Copy of HSSC mark sheet, result awaiting students will produce HSSC part-I mark sheets (**A-Level students will furnish equivalence certificate issued by the IBCC, Statement of Entry) - (back to back print)**)
5. Copy of **SSC** mark sheet / certificate (**O level students will furnish equivalence certificate issued by the IBCC, Statement of Entry) - (back to back print)**)
6. Surety / Hope Certificate [issued from College] **OR** Affidavit [speciman available in downloads] **for result awaiting students** to be notarized on stamp paper of Rs. 20/-
7. Result Awaiting (**HSSC Part II Only**) candidates MUST submit their concerned Board Roll No. Slip.
8. NTS General Test Result [**Result card issued by NTS with one year validity**]. **OR** Original Paid NTS Challan [for candidates who have not given NTS test - Please consult your respective campus.]
9. Photocopy of B-Com Part 1 & 2 DMC (**If applying for MBA**) (**Both from front and back sides**)

**\*\* INTERNET PRINT-OUT of SSC / HSSC mark sheet is not acceptable.**

**\*\* Documents received after the closing date of submission will not be entertained.**

Please submit required documents **by hand BEFORE THE LAST DATE**