

FD-01 Form

[Under act 4(1) of the Foreign Donations (Voluntary Activities) Regulation Act, 2016]

Registration Application Form

1. Particulars of Organisation :

- (i) Name of Organization with Address : Development Voluntary Activities (USCA)
Address: 23/2, Sahapara Rod, Po: Basabati,
Upazila: Bagerhat Sadar, District: Bagerhat
- (iii) Reg Number : 0
- (iv) Country of Origin : Albania
- (v) Address of the Principal/Head Office : ২৩/২, সাহাপাড়া রোড, পোঃ বাসাবাটী, উপজেলাঃ বাগেরহাট
সদর, জেলাঃ বাগেরহাট
- (vi) Particulars of Head of the Organization in Bangladesh
- A) Name : Kazi Liyakot Ali
- B) Whether full time or part time : Part Time
- C) Address with Telephone, Mobile & Email : 23/2, Sahapara Rod, Po: Basabati, Upazila:
Bagerhat Sadar, District: Bagerhat,
01515259074, kazi@mail.com
- D) Citizenship (previous citizenship, if any to be mentioned also) : Afghanistan,Bangladeshi
- E) Profession (also describe present occupation) : Service Holder

2. Field of proposed activities (Details may please be enclosed)

- A (i) Plan of Operation :
- (ii) Project Area (District and Upazila) : Full Bangladesh,
- B Source (s) of Fund
- (i) Please give names of organization (s) with address : Water Aid,Banani
- (ii) If there is/are letter(s) of commitment from prospective donor(s) (copies) thereof : attached

3. What is your expected Annual Budget (Foreign Currency Or Bangladesh taka) : 12,000 Euro

4. Staff position (Particulars to be submitted in respect of 5 top executives in the following proforma in separate sheets)

1. Staff 1

- (A) Name : Md. Rony Hossain
- (B) Designation : CEO
- (C) Address : Badda
- (D) Citizenship (Must clarify, I dual citizenship) : Bangladeshi
- (E) Date of Joining : 2023-08-06
- (F) Present emoluments : 25,000 BDT
- (G) Provide details if associated (in the past or at present) with any other Voluntry Organization (s) : Musa Tech

2. Staff 2

- (A) Name : Rakib Hasan Badhan
- (B) Designation : COO
- (C) Address : Norda

- (D) Citizenship (Must clarify, I dual citizenship) : Belizean
 (E) Date of Joining : 2023-08-07
 (F) Present emoluments : 24,000 BDT
 (G) Provide details if associated (in the past or at present) with any other Voluntry Organization (s) : Resnova Tech
3. Staff 3
- (A) Name : Shahid Adnan
 (B) Designation : MD
 (C) Address : Baridhara
 (D) Citizenship (Must clarify, I dual citizenship) : Australian
 (E) Date of Joining : 2023-08-08
 (F) Present emoluments : 23,000 BDT
 (G) Provide details if associated (in the past or at present) with any other Voluntry Organization (s) : XYZ Company
4. Staff 4
- (A) Name : Kamrujjuz Kajol
 (B) Designation : Software Developer
 (C) Address : Mirpur
 (D) Citizenship (Must clarify, I dual citizenship) : Indonesian
 (E) Date of Joining : 2023-08-09
 (F) Present emoluments : 22,000 BDT
 (G) Provide details if associated (in the past or at present) with any other Voluntry Organization (s) : Resnova Tech
5. Staff 5
- (A) Name : Sohel Molla
 (B) Designation : Accountant
 (C) Address : Madaripur
 (D) Citizenship (Must clarify, I dual citizenship) : Djiboutian
 (E) Date of Joining : 2023-08-10
 (F) Present emoluments : Madaripur
 (G) Provide details if associated (in the past or at present) with any other Voluntry Organization (s) : ABC Company
5. If registration fee has been paid (please enclouse supporting papers) : attached
6. Name & Details of Consultant (s) If Proposed to be employed
1. Adviser 1
- (A) Advisor Name : Jasmin Khan
 (B) Detailed description : Banani
7. Main Account Details(Account number, type, bank name, branch and detailed address)
8. Any other information of significance which the application may like to furnish (Enclousure may be given) :

DECLARATION

I hereby declare that ,I have read the relevant Rules and Regulations and that the above particulars furnished by me are true and correct.

Signature of the applicant

Name :

Designation :

Place :

Date :

- If the applicant is a foreigner, name, designation and signature of the top Bangladeshi Associate should be provided also.
- Separate Sheets as annexure may be attached.
- Application must be submitted by Chief Executive of organizations.