

BOFOLO - ORGONOGRAM 2025

BDU - LINE MANAGER

- Monitors and coordinates accommodations and office dynamics.
- Champions social facilitation and stake holders engagements
- coordinates day to day BDU dynamic and activities.
- Champions PLC capacitation.
- Coordinates BDU Section and in – houses businesses.
- Review monthly reports.
- Ensures that PLC and PLO adhere to SANRAL guide lines on Projects.
- Support SAPOT functions and their activities.
- Priorities research topics and their findings.
- Draft and amend BDU policies and procedures.
- Plan and strategies asset management linked to current ISO standards.
- Oversee sections activities implementation and progress.



BDU - LINE
MANAGER
MR. N. MAKWAYIBA



PLO/BDU
MS. S. MFEKANE

BDU - LINE MANAGER

- Managing Intern's and trainees accommodation
- Asset Management and it's ISO standards
- Branding – In-House business
- Managing inspections
- Outcome audit and filing
- Monthly progress reports
- Managing rental of assets
- Managing storages
- Transmittals
- Hiring out of small plant
- Prioritize helpdesk
- Plan outreach programs and articles
- Prioritize stakeholder engagements both program and projects
- Work on CSIs plans and create plans

Executive Rep Signature:

Office:

Date: