CTA
Comsats Task Assigner

User Manual
(For Admin)
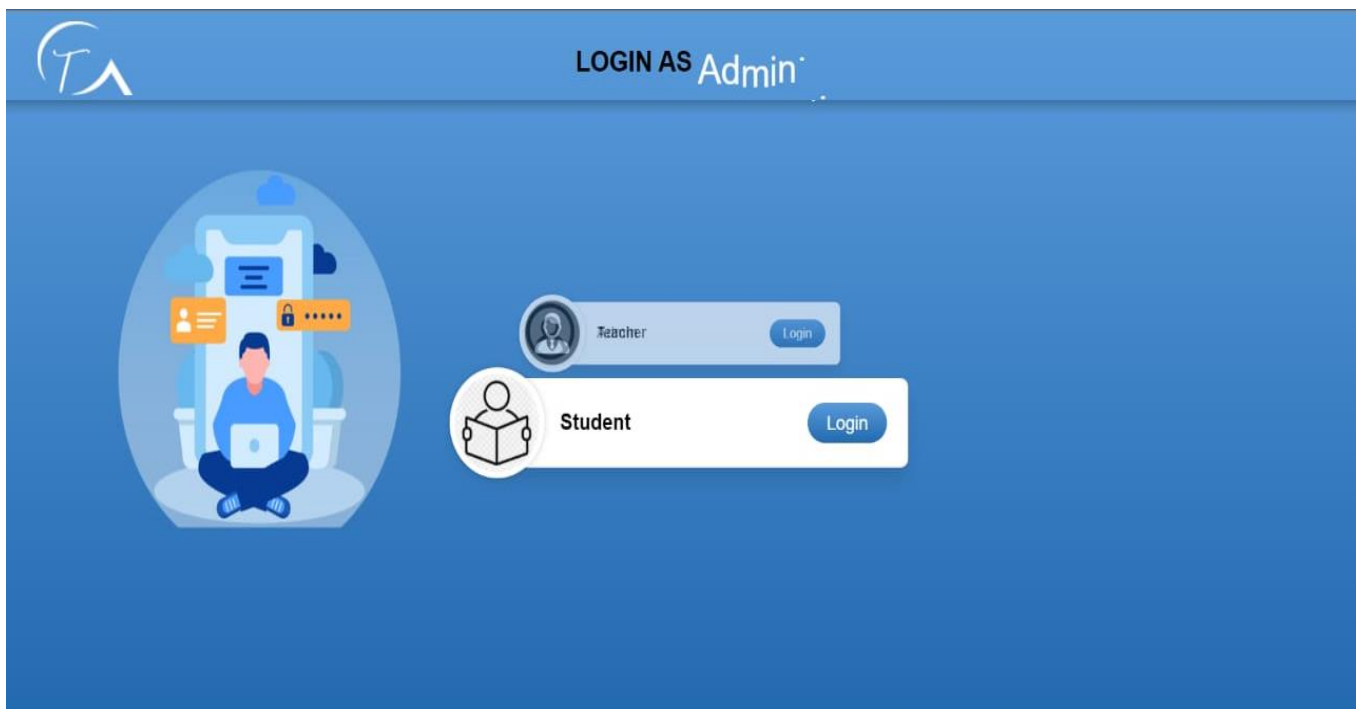
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Admin Console

Modules

Three type consoles

1. Admin
2. Teacher
3. Student

Accounts

In accounts we have the following:

- Login as Admin
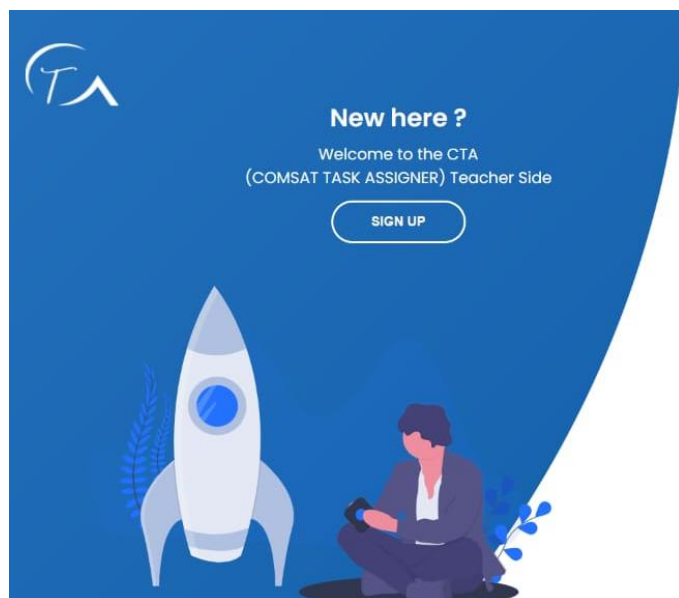- Login as a Teacher
- Login as a Student

Login as Admin

❖ Sign up

- Username
- Email
- password

Here we have the following buttons:

Signup: It created our new account.

Login: if our account is already created then we just click on it and enter the system.
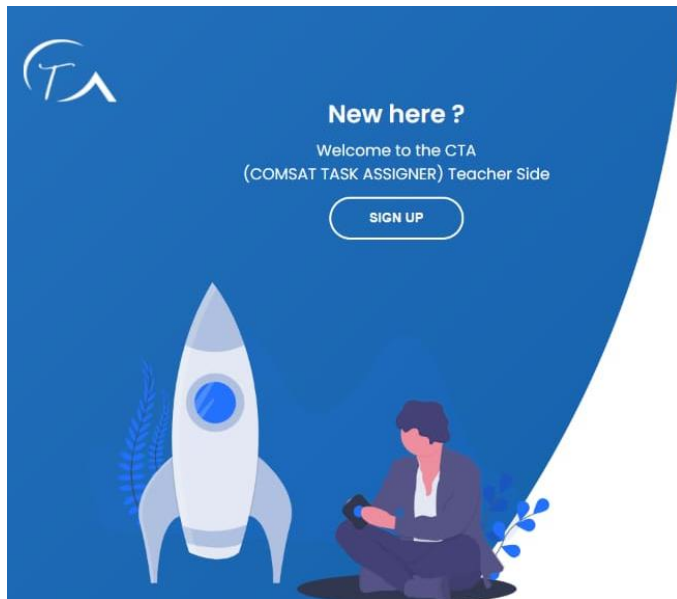

❖ Login

If our account is already created, we just have to login into our account by
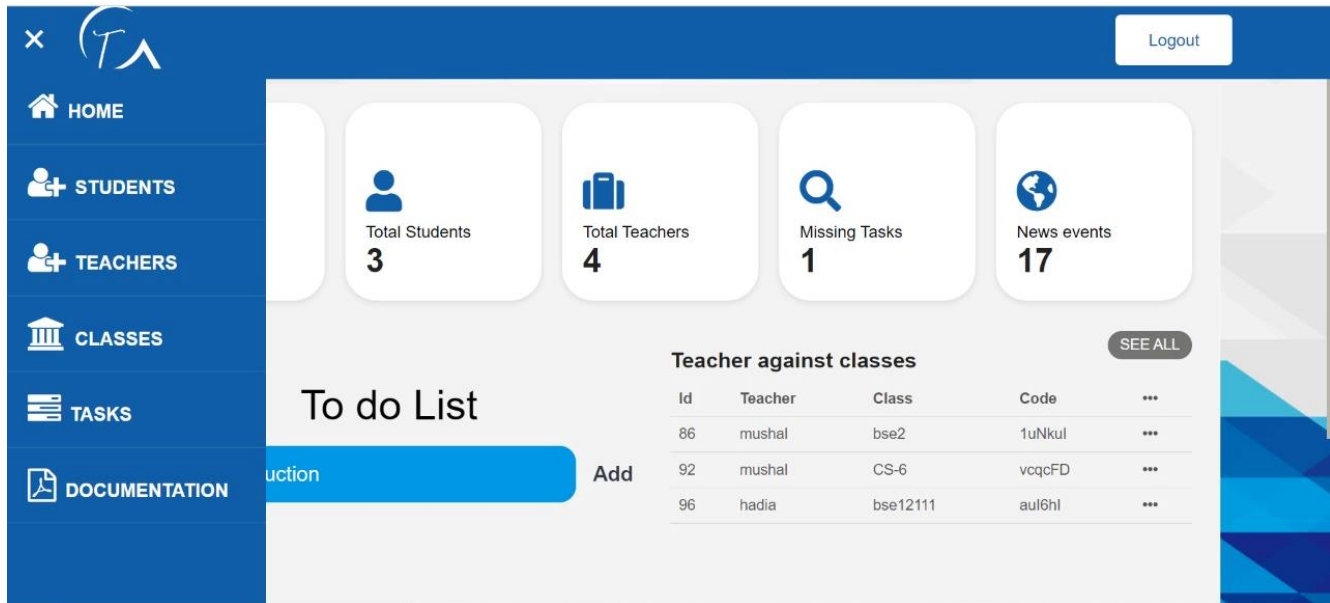
- Username
- Password

1. Admin console

When we log in as admin, we reached this screen and the record of all teachers and students who sign up on this website is shown here.
In the admin console, we have the following module

- Home
- Students
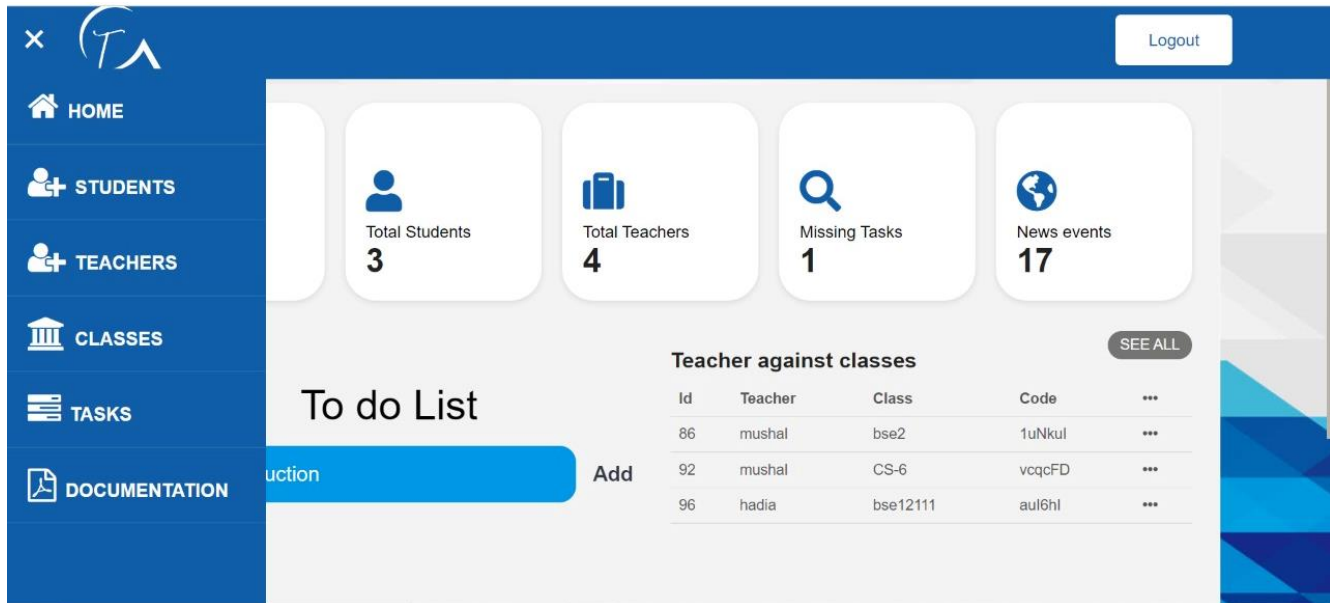- Teachers
- Classes
- Tasks
- User manual

1.1.   Home

- ➢ **Total teachers:** Total number of teachers who enrolled.
- ➢ **Total students:** Total number of students who enrolled.
- ➢ **Missing tasks:** Total number of missing tasks.
- ➢ **All events:** Total number of all-new events.
- ➢ **Teacher against classes:** A table display record of the teacher against the classes, which teacher made which class.
  - Teacher id
  - Teacher name
  - Class
  - Code

Here we have the following buttons:

See all: By clicking on this button see the further details of the teacher against classes

Logout: Go back to the login screen

1.2.   Student

In a table on which details of all students are displayed, we have the following

- ➢ **Id:** id of the student.
- ➢ **Username:** name of student**.**
- ➢ **Email:** email by which student login.
- ➢ **password:** student account password in encrypted form.
- ➢ **Action:**
  - ▪ **Delete:** by using the delete button, delete the student account.
  - ▪ **View:** by using the view button, view the complete details of the student account.
  - ▪ **Edit:** by using the edit button, edit the info of the student.

Here we have the following button:

Add student: To add a new student.

PDF: To export the record of our table in pdf type.

Excel: To export the record of our table in excel file type.

1.3.   Classes

The table in which details of all classes are displayed, we have the following

- **Id:** id of classes.
- **Class name:** name of classes.
- **Course:** course name for which class creates.
- **Section:** section of classes like sections A, and B.
- **Teacher:** name of teacher against the class.
- **Code:** class code by using code students join classes.
- **Action:**

  - **Delete:** by using the delete button, delete any class.
  - **View:** by using the view button, view the complete details of the class.
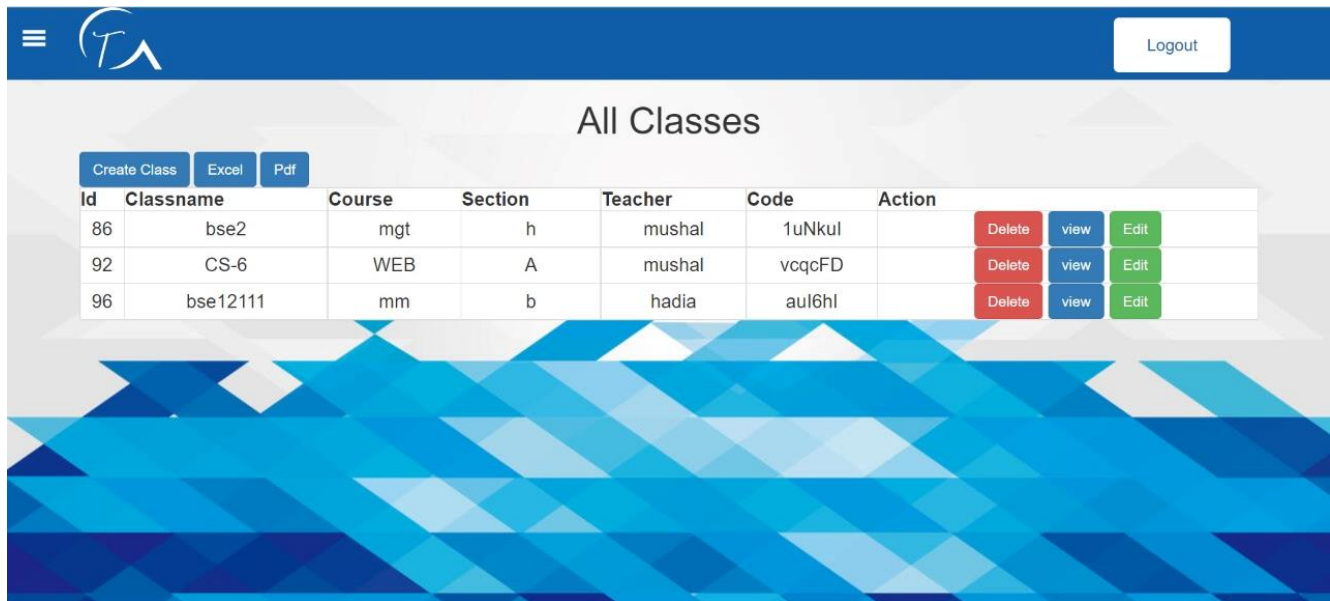 - **Edit:** by using the edit button, edit the info of the class.

Here we have the following button

Create a class: To create a new class.

PDF: To export the record of our table in pdf type.

Excel: To export the record of our table in excel file type.

Logout: Go back to the login screen.

1.4.   Teacher

In a table on which details of all classes are displayed, we have the following

- ➢ **Id:** id of the teacher.
- ➢ **Username:** name of teacher.
- ➢ **Email:** email by which teacher login.
- ➢ **password:** teacher account password in encrypted form.
- ➢ **Action:**
  - ▪ **Delete:** by using the delete button, delete the teacher account.
  - ▪ **View:** by using the view button, view the complete details of the teacher account.
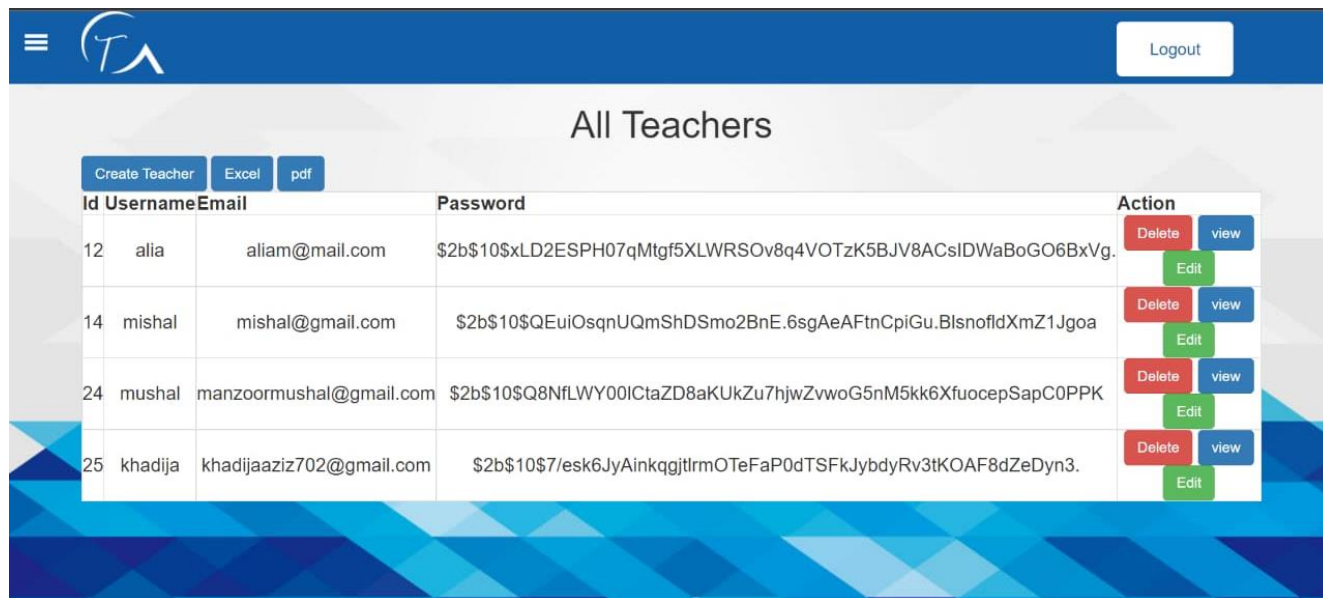 - ▪ **Edit:** by using the edit button, edit the info of the teacher.

Here we have the following button:

Add teacher: To add a new teacher.

PDF: To export the record of our table in pdf type.

Excel: To export the record of our table in excel file type.

Logout: Go back to the login screen.

1.5.   Task

All the pending tasks appear here.

- ➢ **Class:** Name of the class in which tasks are pending
- ➢ **Day & date:** Deadline date and day of the pending tasks and time stander
- ➢ **Subject**
- ➢ **Time:** Task submission time deadline
- ➢ **Description:** Pending task description

Here we have the following buttons:

PDF: To export the record of our table in pdf type.

Excel: To export the record of our table in excel file type.

1.6. User manual

It is added to facilitate the user in the usage of the system.