

Date: **01-Apr-2025**

ANNUAL INCREMENT LETTER

Name: **MUSHTAQ SHAIKH**
ECN: **105187**
Place: **Pune**

Dear MR. **MUSHTAQ SHAIKH**,

It gives us immense pleasure to recognize your hard work and achievements while serving with **Ondirect Marketing Services LLP**. In order to reward for your performance, management has decided to revise your Annual CTC from **INR 246240 /-** to **INR 280716.00/-** with effect from **01-Apr-2025**. All the other terms and conditions as detailed in your Appointment letter remain unchanged.

Your salary details are strictly private and confidential and details on this letter must not be disclosed and discussed to others.

Please note that your notice period has been revised to **60 Days** days, this supersedes all other communication issued earlier.

Congratulations and wishing you a promising career with **Ondirect Marketing Services LLP**.

Please confirm your acceptance of this annual increment letter.

Best wishes!

Sincerely yours,
For **Ondirect Marketing Services LLP**



Upasna Khanduri
Chief People Officer - Human Resource

This is a system generated letter, no stamp required



Annexure I

Compensation break-up for “MUSHTAQ SHAIKH”, 105187-

Monthly CTC	23393.00
Gross Benefit Amount	21989.00
Other Benefits	
Contribution Amount	1404.00
Recurring Deduction Amount	1404.00
Net Take Home Before Tax	19899.00

GROSS BENEFITS			
COMPONENT NAME	NATURE OF COMPONENT	MONTHLY REMUNERATION	YEARLY REMUNERATION
Basic	Fixed	11697.00	140364.00
HRA	Fixed	5849.00	70188.00
Attendance Incentives	Fixed	4000.00	48000.00
Management Allowance	Fixed	443.00	5316.00

OTHER BENEFITS			
COMPONENT NAME	NATURE OF COMPONENT	MONTHLY REMUNERATION	YEARLY REMUNERATION

CONTRIBUTION		
COMPONENT NAME	MONTHLY CONTRIBUTION	YEARLY CONTRIBUTION
Employer PF	1404.00	16848.00
Employer Gratuity	0.00	0.00

RECURRING			
COMPONENT NAME	NATURE OF COMPONENT	MONTHLY REMUNERATION	YEARLY REMUNERATION
Employee PF	Fixed	1404.00	16848.00
PT	Fixed	200.00	2500.00
Gratuity	Fixed	486.00	5832.00

For,
ON DIRECT MARKETING SERVICES LLP.



Name: Upasna Khanduri
Designation: Chief People Officer
Department: Human Resources

Accepted By

Name:
Date: