

KENDRIYA VIDYALAYA NO 1 JAIPUR

TENDER DOCUMENTS FOR

Disposal OF CONDEMNED IT ITEMS (2019-20)

NOTICE INVITING TENDER

The Tender document contains Four parts, namely;-

1.	Part–I	TERMS &CONDITIONS
2.	Part–II	TECHNICAL BID PROFORMA WITH CHECK LIST OF DOCUMENTS TO BE ATTACHED WITH IT, AUTHORIZATION LETTER and AFFIDAVIT (Annexure A , Annexure A1 and Annexure A2)
3.	Part–III	COMMERCIAL BID , AND BID DETAILS OF OBSELETE ITEMS (Annexure B and Annexure B1))
4.	Part–IV	LIST OF IT ITEMS TO BE CONDEMNED (Annexure C)



PART – I

NOTICE INVITING TENDER FOR DISPOSAL OF CONDEMNED IT ITEMS TERMS AND CONDITIONS

Sealed tenders are invited under two bid system from the registered firms having registration certificate issued by Central Pollution Control Board or any concerned State Pollution Control Board for Recycling / Re-processing of E waste with the current validity. Two bids i.e. Technical & Financial bids to be submitted in separate sealed envelopes "A" and "B".

As per the tender documents there shall be two types of bids namely Technical bid and Commercial bid. The technical bid and commercial bid should be submitted in separate sealed envelopes marked as 'A' and 'B' respectively addressed to the PRINCIPAL KV NO 1 BAJAJ NAGAR ,JAIPUR. The Technical bid must accompany the Earnest Money Deposit of Rs. 5,000/-(Rupees Five Thousand only) in the form of demand draft of any Scheduled Bank in favour of 'PRINCIPAL KV NO 1 JAIPUR VVN' payable at Jaipur. The tenders containing Technical bid and Commercial bid in separate envelopes as mentioned above should be put and sealed with wax in an outer cover (bigger envelop super- scribed as "Tender for Disposal of Condemned IT items 2019-20") and addressed to the PRINCIPAL KV NO BAJAJ NAGAR ,JAIPUR The tenders will be received by hand till 13.11.2019 up to 10.00 AM. The tender received unsealed / incomplete or after stipulated date and time shall be summarily rejected.

The Technical Bids in envelope "A" will be opened on the authorized representative/s of the bidders, who wish to be present in the Campus / Premises of KV

NO 1 JAIPUR. The financial bid will be opened on 13.11.2019 at 01.00 PM only after finalization of technical bid.

Technical specification

All pages of the tender should be signed by the bidder with seal. The technical and commercial bids shall be duly filled in and submitted in original. The writing should be clear and legible. Where figures are furnished, the same are to be written in words also within brackets. All columns in the tender documents should be filled up. Attach separate sheets wherever necessary.

1.	Description of work	Tender for Disposal of Condemned IT items 2019-20
2.	Volume of Work	As given in the Commercial bid
3.	Specification of the items	As given in the Commercial bid
4.	Owner	KV NO 1 JAIPUR
5.	EMD	Rs 5000/- (Rupees Five Thousand only)
		BY DD favoring"PRINCIPAL KV NO. 1,Bajaj Nagar Jaipur " Payable at Jaipur)
6.	Date of Inspection / verification of Items	10.11.2019
7.	Time of lifting of items	Within 15 days from date of auction.
8.	Schedule of submission of Tender	Till 13.11.2019 upto 10.00 AM.
9.	Tender Date & time of opening of Technical Bid	On 13.11.2019 at 11.00 AM
10.	Date & Time of opening of Commercial Bid	On 13.11.2019 at 01.00 PM

Submission of sealed envelope of tender containing Technical and Commercial Bid will be as follows.

Part – I Terms and Conditions –To be submitted by the bidder along with the technical bid. Each and every page should be signed by the bidder indicating the acceptance of all the terms and conditions.

Part – II Technical Bid – Consist of Annexure A, Annexure A1 and Annexure A2 (An affidavit regarding that the firm has never been blacklisted on Non Judicial Stamp Paper of Rs. 100/-) and to be submitted in original, completed in all respect along with duly self-attested documents.

Part- III Commercial Bid Forms – Consist of Annexure B and Annexure B1, to be submitted in original, completed in all respect.

a. The Terms and Conditions as prescribed in Part- I and Technical bid in Part – II of the tender documents should be filled in original and should be sealed in a separate envelope "A". The Technical Bid should be super scribed as "Technical Bid Envelope"A".4

- b. The commercial bid as prescribed in Part- III of the tender document should be filled in original and sealed in a separate envelope "B". The commercial bid envelope be super scribed as "Commercial Bid Envelope"B".
- c. The tender comprising the technical and commercial bid should be signed by all the partners in case of partnership firm and by Managing Directors in case of private/ public limited firm.
- d. The bid must be unconditional and in the format given in the tender documents. Both the envelopes carried (I) Technical Bid – Envelope A (II) Commercial Bid – Envelope B should be put in a single outer bigger envelope sealed and addressed to the PRINCIPAL KV NO 1 Bajaj Nagar ,JAIPUR and super scribed "Tender for Disposal of Condemned IT items 2019-20 "

TERMS & CONDITIONS

- 1) The Obsolete items have been kept at premises of **KV NO 1 Bajaj Nagar ,JAIPUR**. Such of the intending tenders who want to inspect/verify the equipment, should contact the undersigned for details and satisfy themselves about the items they are bidding for on 10.11.2019 in vidyalaya time.
- 2) The Quotation letter in a sealed envelope should be addressed to "The Principal, Kendriya Vidyalaya No.1, Bajaj Nagar Jaipur, latest by 10.00 AM. on 13.11.2019 The Tender should be super scribed on the top of the sealed envelope as "Tender for Disposal of Condemned IT items 2019-20".
- 3) Sealed tenders complete in all respect should be deposited by By Hand on or before the schedule date and time.
- 4) Bids received after due date and stipulated date and time due to any reason, shall not be considered.
- 5) Only one tender should be kept in one cover. The tender is not transferable. Tender sent by Fax or Post or by email will not be considered.
- 6) In case the bidder fails to observe and comply with the stipulations made herein or backs out after quoting the rates, the aforesaid amount of earnest money will be forfeited.
- 7) The items shall be sold to the highest bidder; GST will be extra, as applicable and shall be borne by the bidder only. However, The undersigned on behalf of the condemnation committee does not bind himself to accept the Highest quotation and reserves the right to accept the quotation in whole or in part, i.e. with respect to all the articles mentioned in the attached statement or in respect of any one or more than one article specified in the attached statement as may be decided. Also, any of the terms and conditions
- 8) No items, once deposited to the successful bidder, shall be taken back by KV No.1, Bajaj Nagar Jaipur on any conditions whatsoever.
- 9) The tenderer should produce the original certificate as well as certified copies of the authorization /registration certificate issued by Central Pollution Control Board or any concerned State Pollution Control Board for Recycler/ Re-processor of E waste with the current validity is must to submit with Tender Document as supportive document failing which the Tender will be rejected.

- 10) For all purpose of the contract including arbitration there under, the address of the tenderer mentioned in the tender shall be final unless the tenderer notifies the changes of address by a separate letter sent by registered post or speed post to the undersigned. The tenderer shall be solely responsible for the consequences of any omission or error to notify change of address in the aforesaid manner.
- 11) Each page of the bid document should be signed by the bidder(s). Incomplete and unsigned bids are liable to be rejected
- 12) The bidders are required to indicate their PAN Number: 'in their tender since it has been made mandatory by the I.T. Department.
- 13) The tenderer is at liberty either himself or authorize one representative to be present at the time of opening of the tender. The representative attending the opening of the tender on behalf of the tenderer should bring with him a letter of authority in original from the tenderer and a proof of identification on the date and time indicated in the "Schedule of Tender". This event will not be postponed due to non-presence of your representative.
- 14) The tenderer is required to quote a consolidated price only exclusive GST in Annexure B1. The price shall be firm and final. The item wise price will not be acceptable. If tenderer gives item wise price, his tender will summarily be rejected.
- 15) For financial evaluation, the highest bidder shall be chosen based on the figures quoted in Annexure B1.
- 17) The successful bidder shall be required to lift all the items from the disposal site to his premises within 15 days after the payment of bid amount. On failure to do so the Principal, KV No.1, Bajaj Nagar Jaipur shall have the right to forfeit the entire amount of the bidder and dispose the items to the next highest bidder in such event. Successful bidder shall provide Form 6 at the time of lifting the items.
- 18) The financial bid must be quoted both the figures and words along with GST if any. Any overwriting or erasing the figures shall not be considered for acceptance of the rates offered by the bidder.
- 19) The cost of dismantling, handling and transportation of the obsolete items from KV NO 1 Bajaj Nagar ,JAIPUR Jaipur to the tenderer premises will be the tenderer's responsibility and all charges for the same will be borne by the tenderer
- 20) The personnel employed for shifting the items shall strictly obey the safety rules in force and KV NO. 1,Bajaj Nagar Jaipur will not be responsible for breach of any rules by the personnel of the buyers in any way whatsoever
- 21) The condemned e-waste being disposed is only for recycling. The use of the lifted items in any other form will lead to appropriate legal action. The hard drives in the CPUs should be drilled into or crushed beyond usage before lifting. The successful tenderer will be responsible to ensure this action.
- 22) The successful bidder must provide the Green / Recycling certificate and Form-2 to the Principal, KV NO. 1, Bajaj Nagar Jaipur, after successful recycling /dismantling of the lifted items of the Vidyalaya within the One months after lifting the items.
- 23) The Principal, KV NO 1 Bajaj Nagar ,JAIPUR reserves the rights to accept or reject any/all tenders without assigning any reason whatsoever and does not bind himself to accept any specific tender. The decision of the Principal, KV NO. 1,Bajaj Nagar Jaipur in this regard will be final and binding to-all- parties. Any failure on the part of the tenderer to observe the

prescribed procedure and any attempt to canvas will prejudice the tenderer's quotation. Any attempt on the part of the tenderer to influence in any way for acceptance of his tender will render for rejection.

- 24) A copy of the Valid E-waste Licenses, PAN Card., GSTN Certificate. and Firm Detail will also attach with tender.
- 25) Any amendments modifications Pre Bid replies & any communication etc. will be uploaded on Vidyalaya website. No individual communication will be sent to the individual bidder.
- 26) The authority reserves the right to accept the tender in whole or in part, as may be decided. Any dispute shall be subject to the jurisdiction of appropriate Hon'ble Court at Jaipur only.

EARNEST MONEY DEPOSIT:

- 27) The EM Deposit of Rs. 5,000/- (Rupees Five Thousand only) will be deposited by the tenderer through bank DD drawn in favour of 'KV NO. 1,Bajaj Nagar Jaipur In the event of acceptance of tender, the amount of earnest money will be adjusted against Security Deposits. The tender without EMD will be summarily rejected.
- 28) The EMD of those firms whose tenders are not approved will be returned with NEFT / RTGS or by original DD. The bid security of the unsuccessful bidder will be returned within 30 days after the award of the contract.
- 29) The bid security of the successful bidder will be returned only after producing the Form -6, Green / Recycling Certificate and Form 2.

30) UNRESPONSIVETENDERS

The following kind of tenders will be treated as unresponsive tenders:

- i) Not meeting the qualifying criteria i.e. carrying required financial/solvency status, registered With the appropriate authorities for carrying out the described work, furnishing the declaration regarding blacklisting on stamp paper etc.(mentioned in Part I Terms & Conditions)
- ii) Tender not enclosed with the required DD of EMD amount of Rs.5,000/- (Rs. Five thousand only).
- iii) Unsigned tender document/terms & conditions/pricing bid document.
- iv) The tenderer not agreeing to any of the terms & conditions so listed. The bidder should not impose any counter condition and in such case tender shall be liable to be summarily rejected.
- v) The contractor shall not assign or make over the contract, the benefit or burden thereof to any other person or persons or body corporate. No under letting or subletting to any person or body corporate for the execution of the contract or any other part thereof is permitted under any circumstances.
- vi) Unsealed tender form will be treated as unresponsive.
- 31) **FALSE INFORMATION:** In the event of furnishing false/ incorrect information by the bidder, the EMD in respect of such bidder shall be forfeited. Further during the performance of the contract if it is detected that the contract has been obtained by furnishing the false/ incorrect information in the tender, the agreement is liable to be terminated and performance security and other payments due to the contractor shall be forfeited without prejudice to the contractor liable to be black listed accordingly.

For technical qualification is liable to be relaxed by the undersigned in the interest of the organization, if felt necessary. Accordingly, the Principal KV NO 1 Bajaj Nagar ,JAIPUR reserves the right to reject any or all tenders without assigning any reasons thereof, either in full or in-part.

- 32) **INTEGRITY PACT**: The successful bidder has to sign the integrity pact in the prescribed format of KVS before entering into the contract.
- 33) The following documents must be attached along with the technical bid otherwise the quotation will not be accepted.
 - a) The Registration of the Firm
 - b) VAT/TIN/GST Certificate
 - c) Service Tax Certificate
 - **d)** PAN Card copy

(Ashok Kumar)
PRINCIPAL
KV NO 1 JAIPUR

AGREEMENT

I/ We hereby undertake that all the technical and commercial tender conditions and other terms & conditions mentioned in this document from 1 to 33 or any changed conditions prior to the dead line for submission of the bids shall be accepted to me/us and I / We shall abide by the same fully.

(Signature of Prop./ Manager) Full name with date /Rubber Stamp/ TIN/ VAT/GST No. etc.of the firm.

PART – II (Envelope "A")

ANNEXURE -A

TECHNICAL BID FOR Disposal of Condemned IT items 2019-20 GENERAL INFORMATION ON PROFILE OF THE BIDDER AND ATTACHMENTS

1.1 Registration certificate issued by Central Pollution Control Board or any concerned State Pollution Control Board for Recycling / Re-processing of E waste with the current validity.

Attached/Not attached Name of the Firm:-----1.2 1.3 Nature of the Firm: Public / Private/ Partnership/Proprietorship :------1.4 Address with Phone No / Mobile No. , Fax and E-mail.:-----1.5 Firm Registration No.:-----1.6 Copy of the PAN Card in the name of firm. :-Attached/Not attached 1.7 Copy of GST No. :-Attached/Not attached 1.8 Copy of latest IT Return/Clearance Certificate for 2017-18 & 2018-19 of firm:- Attached/Not attached An affidavit regarding that the firm has never been blacklisted on Non Judicial Stamp Paper 1.9 of Rs.100/-. : - Attached/Not attached 1.10 Details of Earnest Money Deposit (EMD) – Amount: Rs.5000/-(Rupees Five Thousand only) in favour of "PRINCIPAL KV NO 1 Bajaj Nagar ,JAIPUR VVN" :- Attached/Not attached 1.11 Documents for partnership firm / other firm, if applicable : - Attached/Not attached 1.12 Representative Authorization Letter . Attached/Not attached 1.13 All enclosures should be signed with Firm Seal by the owner/Partner/Director:-Attached/Not attached 1.14 Terms and conditions duly signed in token of acceptance of all T&Cs from 1 to 33 above as in Part I of the Tender.

Note:-

- 1. All the documents submitted should be in original as well as self- attested and stamped by the bidder.
- Bidder will not enclose any other additional documents other that asked above.
- 3. All the pages of the above enclosures will be serially numbered and the total number of enclosed pages should be mentioned as (Total No. of page enclosed)

It is certified that I/ We have read and understood the above Technical specifications and will submit the rates according to the items given in Annexure "C". If I / We fail to fulfill any criteria of terms and conditions of the tender, my / our tender will be automatically cancelled.

Signature of the bidder Authorized person with seal

ANNEXURE 'A1'

Ref:
Date:
The Principal, Kendriya Vidyalaya No 1, Jaipur.
Subject: - Representative Authorization Letter.
Ms. /Mrare hereby authorized to sign relevant documents on behalf of the Company in dealing with Tender No. F
Authorized Signatory
Representative Signature
Signature Attested

(To be furnished on non-judicial stamp paper duly attested by the Notary).

AFFIDAVIT

I/We M/s are registered as	as per
Registration Certificate No	Issued
by	having registered office at
	<u> </u>
solemnly affirm that I/We have i	not been Black-Listed, nor mine / our
Tenders or Orders have ever be	en cancelled by any State/UT/Central
Government or any partner or sh	nareholder either directly or indirectly
connected with or has any subsis	ting interest in the business of my/our
firm nor any legal proceedings ha	ave ever been initiated/pending or any
penalty has ever been levied	d due to delay of payment/non-
payment/misusing the IT Items by	y any State/UT/Central Government or
by any authority.	
	DEPONENT
Place:	
Dated:	
<u>Verification</u>	
I/We do hereby solemnly	declare and affirm that the above

DEPONENT

declarations are true and correct to the best of my knowledge and belief.

No part of it is false and nothing has been concealed therein.

Checklist of Documents to be enclosed along with Technical Bid.

Technical Bid shall be opened first and evaluated. The financial bid will be opened only for the firms which qualify in the technical bid evaluation. Self- attestation of the following each and every document is required to be submitted with the Technical Bid by the bidder along with seal.

- 1. Firm registration certificate issued by Central Pollution Control Board or any concerned State Pollution Control Board for Recycling / Re-processing of E waste with the current validity
- 2. The Demand Draft for Rs.5,000/- (Rupees Five thousand only) towards EMD amount. Cheques will not be accepted in any circumstances and tender will be treated as received without EMD and hence unresponsive.
- 3. Terms and conditions duly signed in token of acceptance of all T&Cs from 1 to 33 above as in Part I of the Tender.
- 4. Authorization letter (ANNEXURE A1)
- 5. An affidavit regarding that the firm has never been blacklisted on Non Judicial Stamp Paper of Rs100/-. (ANNEXURE A2)
- 6. Along with the quotations, a copy of GST certificate, and any other certifications from concerned authorities etc. been closed.
- 7. Latest IT Return of the firm for the year 2017-18 & 2018-19.
- 8. Copy of the PAN Card in the name of firm.
- 9. Documents for partnership firm / other firm, if applicable
- 10. Any other documents as required by the text inside the documents.

Signature of the bidder with date & Seal of the firm.

PART – III COMMERCIAL BID

ANNEXURE -B

(To be submitted in original along with the tender) (Envelope-B)

The Principal, Kendriya Vidyalaya No 1, Jaipur.	Date:
Subject: Submission of Commercial Bid for Dispoitems 2019-20	osal of Condemned IT
Sir,	

Having examined the tender documents, terms and conditions stipulated therein, specification of work etc., I/We, the undersigned offer to execute the work of Disposal of Condemned IT items in conformity with the said specifications and conditions of contract.

If my / our bid is accepted, I/we will be agree to lift all the items from the disposal site to my / our premises within 15 days after the payment of the bid amount. I/ We will use the IT items only for recycling not for any other purpose. I / We will provide form -6 at the time of lifting the items and the Green / Recycling certificate with form-2 to the Principal, KV NO. 1,Bajaj Nagar Jaipur after successful recycling /dismantling of the lifted items of the Vidyalaya within the one months after lifting the items.

Signature of the Bidder With full Name & Seal

ANNEXURE-'B1'

BID DETAILS FOR OBSELETE ITEMS :

Name and address of the bidder	
(In Capital letters)	
PAN	
GST	
Telephone No. /Mobile no.	
E-mail	
Registration No. With CPCB/SP0	CB
Date of issue of Registration	
I/We have inspected the obsolet where is basis" My/ Our offer for	e items and interested to purchase the same on "As is the items is given below:
Quote Rs. (In Figure	(Consolidated Price of All
Items) Rupees (In words)	
the same. I/We understand the conditions of the bid, my EMD sh	d conditions given in the bid document and agree with at in the event of non-compliance of the terms and hall be forfeited by " The Principal , KV NO. 1,Bajaj Nagar and conditions with its all pages signed, in token of sed.
	Signature of Bidder:
Place: Date:	Name: Designation: Seal

ANNEXURE-'C'

List of IT items to be condemned

	List	ווויווים וט	be bolide	IIIIICA
S.No.	Name of Article & Brand	Qty. Damaged/Broken	Total Cost	Date of Purchasing
1	Computer System	4	119200	20-Mar-2003
2	Computer System	5	149000	29-Mar-2003
3	Printer Wipro DMP	1	13060	22-Mar-2003
4	Printer HP	1	14800	22-Mar-2003
5	UPS (IPS)	1	85000	25-Mar-2003
6	Ups(Pyramid)	1	48362	31-Mar-2004
7	UPS(IT Power)	1	3350	21-Dec-2011
8	Kores Resograph Machine	1	170586	27-Mar-2003
9	Encarta Ebcyclopedia CD's	9	0	25-Jun-2002
10	Encarta Ebcyclopedia CD's	3	0	14-Jul-2003
11	Microsoft CD	2	0	14-Jul-2003
12	Hub/Switch	1	5462	10-Jul-2001
13	Hub/Switch	2	6400	10-Jan-2007
14	Computer System WIPRO	4	131000	27-Mar-2000
15	Computer System HP	30	998400	28-Feb-2006
16	Printer HP(Colour)	1	14872	28-Feb-2006
17	UPS(0.5KVA)	30	58406.4	1-Mar-2006
18	Split Air Conditioner(Voltas)	4	130220	30-Jan-2006
19	Multi Media Projector (Mitsubushi)	1	124000	18-Mar-2006
20	Iron stand for AC	4	2244	18-Feb-2006
21	Digital Video Camera Handy Cam with Cables	1	26804.25	1-May-2006
22	Modem (BSNL)	1	4653	1-Sep-2006

23	Computer (HCL Infiniti Pro)	5	173160	27-Mar-2007
24	Computer HCL	5	159850	18-Dec-2009
25	Microsoft Softwares	1	173067.29	20-Aug-2010
26	HCL Infosys	9	271364.67	27-Jun-2011
27	Hard Disk	2	7840	16-Oct-2012
28	Auto Desk Animation software	10	0	20-Oct-2012
29	AC Stablizer 4 KVA-1089901	2	5000	28-Mar-2000
30	Window Room AC 1.5 T	2	44920	28-Mar-2000
31	Exhaust Fan (Khaitan)	2	4080	30-Mar-2000
32	HCL-401PAJ06603 CPU+Monitor	1	44000	30-Apr-2001
33	Wipro C0245014 CPU+Monitor	9	294750	27-Mar-2000
34	HCL- CPU+Monitor	3	94950	30-Apr-2001
35	нив	2	10924	27-Mar-2000
36	Modem	2	6000	10-Jul-2001
37	Printer- Wipro 1050	2	17000	27-Mar-2000
38	Software-(Antivirus, MS Office2000, MS Encata, Magic	4	9440	27-Mar-2000
39	HCL Computer	24	906360	31-Mar-2004
40	Internal Modem	1	502.94	31-Mar-2004
41	HCL-Switch	2	10331.36	31-Mar-2004
42	Wipro LQ540 printer	1	11312	31-Mar-2004
43	HP SJ 2400C Scanner	1	4322	31-Mar-2004
44	Samsung Laser Jet ML1750 Printer WC	2	27744	31-Mar-2004
45	UPS System 3KVA online	1	48362	31-Mar-2004
46	Cassette Recorder -ANFO3	1	360	10-Jan-1985
47	Voltas Stablizer	2	430	10-Jan-1985

48	Voltas Stablizer	3	975	15-Jun-1992
49	Carpet	2	775	31-Dec-1986
50	Vaccume Cleaner	1	3940	30-Mar-1991
51	White Board	1	6006	27-May-1996
52	PC-XT, Monitor-CM4560, DMP LX800,CPT 1KVS CVT	1	81272.5	3-Jul-1996
53	PC-AT Terminal VT 100 WKBD Printer LX800 Monitor	1	81272.5	28-Sep-1996
54	PCAT 486 DX4 14"SNGA MONO Monitor Printer-132CVT 1KVI	1	92748	15-Jan-1997
55	PC AT486 DX4,14 SNGA MONO Monitor	3	103504.5	3-May-1997
56	Color Monitor- M Tech	1	7400	26-Mar-1998
57	UPS(Insta Power)650 VA/400W with 15mts Backup	2	21300	5-Mar-1999
58	Air Condioner -Split AC	2	72567.93	3-Aug-2007
59	ОНР	2	15000	20-Nov-2004