

## “Radius WordPress Theme” Documentation by “Mike McAlister”

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**By: Mike McAlister**

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Thank you for purchasing my theme! If you have any questions that are beyond the scope of this help file, please feel free to check out the [Support Forum \(http://okaythemes.com/support\)](http://okaythemes.com/support).

## Installation Screencast

I have provided several installation screencasts to get you started with the Radius theme. Be sure to pay attention, as this will help you get the theme installed with ease!

Theme Setup:

## Radius Installation

- First of all, you should have WordPress installed and ready to roll. It's always recommended that you start with a fresh install of WordPress to prevent a conflict of settings from old themes, etc. **Make sure you**

## backup your old theme and your posts, pages, etc. in case of a catastrophe!

- Unzip the theme package. In the folder you'll find the Radius docs and a zip titled UploadToWP.zip. **This is the theme zip that you need to upload into WordPress.**
- In the WordPress admin, go to Appearance -> Themes. Click on the big Install Themes tab at the top of the page. Next, click the Upload link and navigate to the UploadToWP.zip file. Install and activate the theme.
- Optional but recommended - Install the dummy data which is included. (You can also get it here: [radius.xml \(/help/assets/f7cd708632b356f3f51d5b0354934537517c5255/radius.xml\)](http://radius.xml/help/assets/f7cd708632b356f3f51d5b0354934537517c5255/radius.xml)) This will ensure the posts/pages get laid out properly with the correct page templates. Go to Tools -> Import -> Wordpress. Browse to the Radius download folder and locate the Dummy Data folder. Select the XML file and upload it. Be sure to click "download and import all attachments".
- Radius needs the Options Framework plugin to add the theme options. You can either click the install prompt at the top of the screen, or go to Plugins -> Add New and search for **Options Framework**. Install and activate the plugin.
- Next you need to grab the Contact Form 7 plugin. Once again, go to Plugins -> Add new. Search for "Contact Form 7". Install this plugin. To use this plugin, you'll need to go to the Contact menu (now on the left menu) and create a form. Once you're done, it will give you a shortcode you can use in your contact page. If you've used the dummy data, this should already be in there for you.
- Optional: Radius uses the Instagram for WordPress plugin on the Social Dashboard page. Search for this and add it if you'd like your site to look like the demo!

## Theme Options Setup

Theme options are crucial to the Radius theme. If you didn't watch the screencasts, you can read the directions below. You must go through the theme options setup before the theme will work properly.

- You'll notice under the Appearance menu, there is a Theme Options menu. Click this link.
- Under Basic Settings you can upload your logo, set the link color, select a nav tab background color, setup your categories to populate the theme, setup your homepage portfolio text and insert your Google Analytics code. **Save Changes**
- Under the Social Media Links tab, you just need to enter your social media links for the icons you want to show up on the sticky part of the sidebar. **Save Changes.**

## WordPress 3.0 Menus

Radius takes advantage of the new Wordpress 3.0 menu manager. Menus can be found under Appearance -> Menus. For more detailed usage of the menu manager, see this tutorial [here](http://www.bestofblogger.net/2010/06/how-to-use-the-wordpress-3-0-menu-creator/) (<http://www.bestofblogger.net/2010/06/how-to-use-the-wordpress-3-0-menu-creator/>).

- You'll need to create two different menus; one for the header, one for the footer. Start with the header menu. Create a menu and name it whatever you want.
- Now, on the left hand side, select the pages you would like to have added to the menu. You can then click "Add to Menu" and they will show up on the right side of the page. You can drag the pages around to

arrange them the way you'd like.

- **Save the menu.**
- Now let's create the footer menu. At the top of the page you'll see a new menu button (has a + on it). Create a new menu and call it Footer. Add pages and arrange them the same way you did before. When you're finished, save the menu.
- Now that you have both menus created, you need to assign them in the Theme Locations window located on the left. From the drop down menu, select the appropriate menu for the header and footer and save.

## Widgets

I've included a few custom widgets and styled several other widgets to help sexify your theme.

- **Text Boxes** - This area uses the Okay Text Column widget. Drag this widget to the Sidebar area and add your title, link, column icon (optional) and content. The column icon uses a font called Entypo to display icons. This makes them fully scalable and styleable. To pick an icon, head over to <http://fontsquirrel.com/fonts/entypo> (<http://fontsquirrel.com/fonts/entypo>) and click on Character Map. You'll see each icon has a letter to represent it. Once you've found the icon you like, simply type the corresponding letter into the widget. The special characters are not supported!
- **Sidebar** - You can put whatever you want in the sidebar! On the demo site, I used a Text widget with video code, Twitter, Recent Posts, and the Search widget.
- **Homepage Mid Left** - This area is for the left side of the homepage, below the text boxes. I simply used a Text widget, with some copy.
- **Homepage Mid Right** - This area is for the right side of the homepage, below the text boxes. I simply used a Text widget, with some video embed code.
- **Footer Columns:** The footer is divided up into four columns. On the demo site, I used a text widget, Recent Posts, Twitter and a custom menu.
- **Social Page:** Optional! Widgets placed here will end up on the optional Social Dashboard page. It's basically just a landing page for a few social and photo widgets. I used the Instagram, Twitter, Dribbble, Flickr, Text, and Recent Photos widgets here.

## Creating Posts

### Large Slider on Homepage

- Create a new post and add a title and description (if you want a full post).
- To hide the title of the slide on the homepage (as I did on some of the demo slides), you need to scroll down the page a bit and look for the Custom Fields box. **If you don't see the Custom Fields box, look up towards the top of your screen and click the Screen Options drop down. Make sure Custom Fields is checked..** Add a Name of `hidetitle` and a Value of `1`.
- To add a custom link to the slide, you need to add another custom field. Add a Name of `slidelink` and a Value will be your custom url, `http://yourlink.com/`.

- When finished, add the post to the Slider category you specified in the theme options.
- Publish the post when you're finished.

## Videos

- Create a new post and add a title and description.
- Next, scroll down the page a bit and look for the Custom Fields box. **If you don't see the Custom Fields box, look up towards the top of your screen and click the Screen Options drop down. Make sure Custom Fields is checked..**
- Now you can add the Custom Field. The Name is going to be **okvideo** and the value will be your embed code. The embed code should look something like the code below. Click Add Custom Field.

```
<iframe src="http://player.vimeo.com/video/4143170?title=0&byline=0&portrait=0"
frameborder="0" width="565" height="229"></iframe>
```

- Once you've added the custom field, you need to be sure to add a category or any descriptive tags if you want.
- Publish the post when you're finished.

## Text Posts

- Create a new post and add a title and description.
- Write your content and add whatever styling you want. If you want to have a nice big quote like on the demo site, just use the Blockquote button on the WordPress post editor.
- When you're finished, be sure to add a category or any descriptive tags if you want.
- Publish the post when you're finished.

## Featured Image Posts

- Create a new post and add a title and description.
- Write your content and add whatever styling you want.
- On the right hand side of your page, you'll see the Featured Image Pane. Click Set Featured Image and upload your image. Once uploaded, scroll down and click "Use as featured image". Once set, you can close the image upload window.
- If you want a full-width image, you can go to the next step. If you want a scaled-down, 940px wide image you need to add a Custom Field. The Name is going to be **slider** and the value is going to be **sized**. Click Add Custom Field.
- Publish the post when you're finished.

## Gallery Image Posts

- Create a new post and add a title and description.
- Write your content and add whatever styling you want.

- Click the Upload/Insert Media button. Once the window pops-up, drag your images onto the uploader and WordPress will upload them.
- The post will use any images you have attached for the gallery images.
- On the right hand side of your page, you'll see the Featured Image Pane. Click Set Featured Image and select one of the images you uploaded to be the featured image.
- If you want a full-width image, you can go to the next step. If you want a scaled-down, 940px wide image you need to add a Custom Field. The Name is going to be **slider** and the value is going to be **sized**. Click Add Custom Field.
- Publish the post when you're finished.

## Shortcodes

This theme comes with several shortcodes that will make customizing your content easier. I have simplified the use of shortcodes by including a Shortcode Manager. On your posts and pages, on the editor, you'll see a small cog icon. Click this and a small pop-up window will appear. Using the various links across the top, you can add buttons, columns, tooltips, and messages. Check out the install video (towards the end) for a more detailed look at this feature.

## Post Styles

Radius comes with a few custom element styles, which are used to easily add extra styling to your WordPress posts.

To use the post styles, simply select your text and then select from the drop down which style you would like to apply. You'll be able to see the changes live, in your editor.

- **Highlight** - This will highlight the f\*\*k out of some text.
- **Page Title** - As seen on the demo, this is a nicely styled block of text to introduce your page.

## Social Dashboard Page

The Social Dashboard page is just a landing page for a few social and photo widgets. It uses the template Social Dashboard. To use this page, simply apply this template to any blank page. Next, go to Appearance -> Theme Options and set the page to be used in the Dashboard Page Link option.

Lastly, you need to add it to your menu in Appearance -> Menus. As you might have noticed, on the demo site the dashboard page is represented by a small icon at the end of the menu items. Once you've added the Dashboard page to your menu, scroll to the top of your Menus page and click Screen Options. Turn on CSS Classes by checking it. Now go back to your Dashboard menu item, and add the class 'entypo'. Just like this:

<http://cl.ly/EwOj> (<http://cl.ly/EwOj>)

## Contact Page

The contact page uses the Contact Form 7 plugin, which you should have installed earlier. Once installed, you'll see

there is a **Contact** link in the left hand sidebar of your WordPress admin.

Let's start with displaying a form on your page. First, open the Contact -> Edit menu on your WordPress administration panel. You can manage multiple contact forms there.

Just after installing the Contact Form 7 plugin, you'll see a default form named "Contact form 1", and a code like this:

```
[contact-form 1 "Contact form 1"]
```

Copy this code. Then, open the edit menu of the page (Pages -> Edit) into which you wish to place the contact form. A popular practice is creating a page named "Contact" for the contact form page. Paste the code you copied into the contents of the page.

Now your contact form setup is complete. Visitors to your site can now find the form and start submitting messages to you.

To customize this form even further, check out the Contact Form 7 docs page [here](http://contactform7.com/blog/2009/11/02/getting-started-with-contact-form-7/) (<http://contactform7.com/blog/2009/11/02/getting-started-with-contact-form-7/>).