

ORANGEHRM THE WORLD'S FIRST

HR App Store



Through OrangeHRM's Policy Manager, administrators can create a company intranet with a location to upload HR Forms and Documents for employees to download.

Your company's HR Forms and Policy documents can be maintained in an organized manner, which makes search easier.

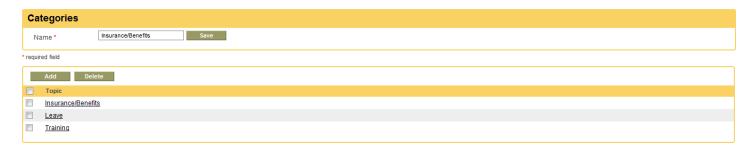
The documents are available in a centralized location, which allows employees to access them and at any time.

Employees can download HR Forms and documents without hassling HR staff.

Administrators can restrict access to certain documents, based on the user type, which will not affect the confidentiality of certain documents.

Policy Manager

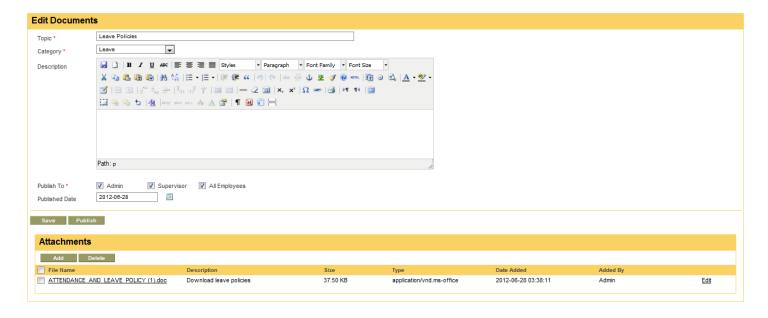
Organize your documents in the system by creating document categories.



Manage documents in a centralized location which is accessible to employees when rights are given.



Administrators may upload HR Forms and documents such as vacation request forms, employee handbooks, leave policies & various important documents which employees could download.



Policy Manager

Employees may download these HR forms and other documents instantaneously.





CONTACT US

OrangeHRM Inc.

538 Teal Plaza Secaucus, NJ 07094, USA Phone: +1-914-458-4254

E-mail: info@orangehrm.com