

# THE WORLD'S FIRST

HR App Store



Training Management

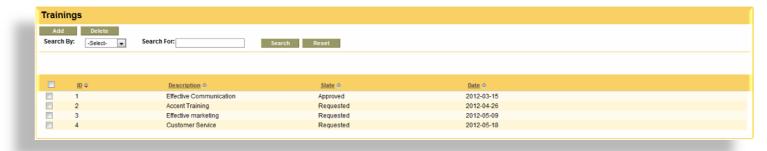


- Schedule training sessions & add the appropriate employees to these training programs.
- Allocate budgets for training sessions to follow your company's financial plan.
- Let HR Personnel build a curriculum around a particular job title or position.
- Keep track of employees who have successfully completed certain training programs, for career succession planning.

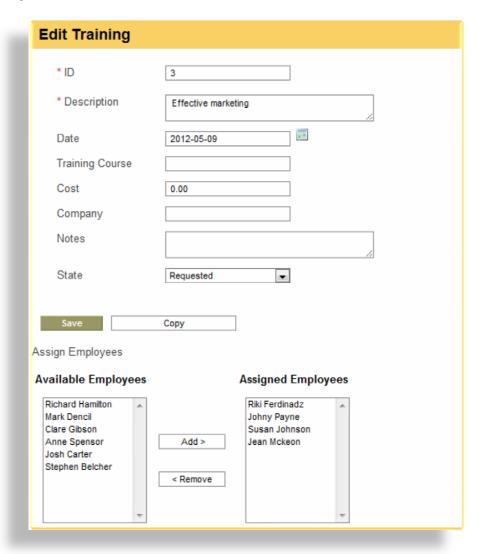


### **Training**

Lists out all the scheduled training sessions with their statuses.



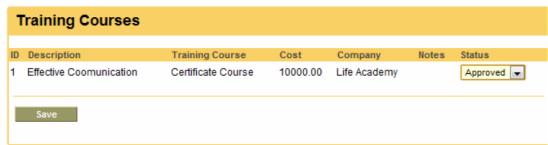
Supervisors & administrators can add the relevant employees into a particular training session within the system itself.



## **Training**

#### Employees can view the training sessions that they need to participate in.





\* You cannot change the status back, once marked as completed and saved

#### **CONTACT US**

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