

Take a Look at
THE RICH FEATURES



What is OrangeHRM Roster/Scheduler?

1. ***Do employees in your company work on different work weeks and work shifts?***
2. ***Does your company's leave management system record these multiple work shifts and work weeks accurately?***

OrangeHRM's Roster/Scheduler Add-on is a fully automated tool which could be installed to the OrangeHRM system, that enables you to create multiple work shifts and work weeks for employees, facilitating your organizations leave management system accordingly.



Features of OrangeHRM Roster/Scheduler

- Assign employees to different work shifts
- Create multiple work weeks
- Schedule employee shifts and days
- HR and supervisor user roles
- Roster based leave management

OrangeHRM Roster/Scheduler

Creating Work Shifts

Create multiple work shifts with configurable working hours with the ability to enable and disable shifts.

Work Shift

Shift Name*

From0800(HH:MM)

To1600(HH:MM)

Shift Length8:00

StatusEnabled

Save

Clear

Work Shift List

Add

Delete

	Shift Name	From (HH:MM)	To(HH:MM)	Shift Length	Status
<input type="checkbox"/>	General	08:00	16:00	8.00	Enabled
<input type="checkbox"/>	Graveyard	08:00	16:00	8.00	Enabled
<input type="checkbox"/>	Morning	08:00	16:00	8.00	Enabled
<input type="checkbox"/>	Support Shift2	15:00	23:00	8.00	Enabled
<input type="checkbox"/>	Twilight	15:00	22:00	7.00	Enabled

Fields marked with an asterisk *are required.

Rosters

Effective From*2011-10-01

Effective To*2012-10-31

DayMonday

Shift NameGeneral (08:00 - 16:00)

+

Day	Shifts
Monday	Twilight (15:00 – 22:00) Remove
Tuesday	Twilight (15:00 – 22:00) Remove
Wednesday	Twilight (15:00 – 22:00) Remove
Thursday	Graveyard (08:00 – 16:00) Remove
Friday	None working day Remove
Saturday	None working day Remove
Sunday	Twilight (15:00 – 22:00) Remove

Create rosters/schedulers for any time period and assign different work shifts for the week.

Employees can then be assigned to these rosters/schedulers created.

The system will then facilitate accurate leave management.

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