Take a Look at
THE RICH FEATURES

OrangeHRM

What is Professional Timesheet & Attendance CSV Extractor?

The Professional Timesheet & Attendance CSV Extractor allows organizations to import timesheet & attendance data into a CSV or Excel File using search specific criteria.

Key Features of Professional Timesheet & Attendance CSV Extractor:

- Extract timesheet reports using different combinations of search criteria.
- You can view your extracted timesheet reports using Excel or PDF without having to access the system all the time.
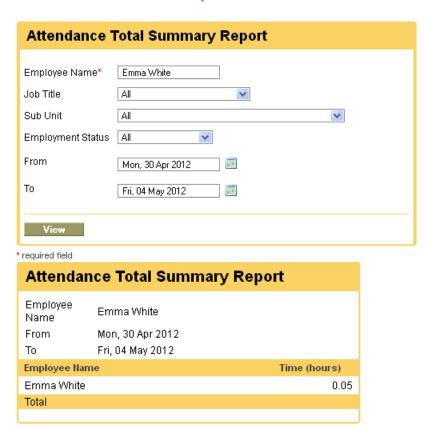- Create timesheet reports employee timesheet reports by a few clicks.

HR for ALL

The Admin is able to extract timesheet data based on different search criteria

Export Timesheet Data As CSV

Employee Name	Rachel White
Division	Customer Care
Supervisor Name	Jacob Oram
Employment Status	Full Time Contract
From Date	2012-01-02
To Date	2012-03-31

Reset   Export To CSV

The HR Admin and the Supervisor can also view attendance reports of its employees.

Attendance Total Summary Report

Employee Name*	Emma White
Job Title	All
Sub Unit	All
Employment Status	All
From	Mon, 30 Apr 2012
To	Fri, 04 May 2012

View

* required field

Attendance Total Summary Report

Employee Name	Emma White
From	Mon, 30 Apr 2012
To	Fri, 04 May 2012

Employee Name	Time (hours)
Emma White	0.05
Total	

The HR Admin can extract the attendance records of all employees and supervisors in to CSV File.

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