



Are you?

- A busy executive or small business owner wishing you had more time and energy to focus on growing your business?
- A part of a larger organization with a staff shortage or a project requiring additional help?
- Overburdened with too many administrative tasks which are taking your time away from focusing on generating revenue and accelerating your company's growth?

**If your answer is yes to any of these questions, then outsourcing to QInfotech Virtual Assistant is the solution that can save you time and money and help you grow your business!**

Our Virtual Assistants offer you.

- The administrative office professional you need, filling the gap between doing all the work yourself and hiring an employee.
- Knowledge and Quality of Work: Qualified & experienced professionals ready to assist you with your business needs.
- Security: We have a secure setup and every employee activity is monitored to ensure confidentiality of our client's information and data.
- Pricing Model: to let you benefit with huge cost savings.

Package Name	Number of Hours	\$ per Hour	Savings	Total Amount per Month
Basic	40 Hours	\$12.5		\$500
Silver V.A.	80 Hours	\$8.98	Save 10 %	\$718
Gold V.A.	120 Hours	\$7.98	Save 20 %	\$957