



# NIDESH KARIKKAD

## Procurement Officer / Purchasing Specialist

Results-driven Procurement Officer with expertise in strategic sourcing, supplier management, and cost optimization. Skilled in supplier evaluation, contract negotiation, and ensuring compliance. Proficient in end-to-end procurement processes, including vendor selection and clearance. Strong communicator, collaborator, and contributor to operational efficiency. Seeking to leverage skills and drive organizational success through effective procurement strategies.

### PERSONAL INFORMATION

- Phone : +971525080627
- Email : nidesh.hari@gmail.com
- Nationality : Indian
- Marital Status : Married
- Visa Type : Employment
- Date Of Birth : SEP-1987

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### EDUCATION

- Master of Business Administration  
Mangalore University, India (2008 - 2010)
  - Marketing Management
  - Inventory Management
  - Supply Chain Management
  - Contract Negotiation and Management
  - Supplier Relationship Management
  - Customer Relationship Management (CRM)
- Bachelor of Economics  
Calicut University, India (2005 - 2008)
  - Principles of Marketing
  - Consumer Behavior
  - Sales Management
  - Logistics and Distribution

### PROFESSIONAL EXPERIENCE

#### LACOTE GENERAL TRADING (UAE) | PROCUREMENT OFFICER SEP 2022 TO PRESENT

##### Key responsibilities:

- Develop and implement strategic sourcing strategies to ensure cost-effective procurement of goods and services across KBR projects supplying to the US military, Singapore, Romania, Poland, and Bulgaria.
- Develop and implement strategic sourcing strategies to ensure cost-effective procurement of goods and services.
- Conduct market research and analysis to identify potential suppliers, evaluate their capabilities, and negotiate contracts.
- Manage the end-to-end procurement process, including supplier selection, vendor evaluation, and contract management.
- Collaborate with internal stakeholders to understand procurement requirements and ensure timely fulfillment of procurement needs.
- Monitor supplier performance, evaluate vendor compliance, and initiate corrective actions as necessary.
- Maintain accurate procurement records and documentation, adhering to procurement policies and regulatory requirements.
- Optimize inventory levels and manage stock replenishment, minimizing stockouts while maximizing cost efficiencies.
- Drive continuous improvement initiatives in procurement processes, seeking opportunities for cost savings and operational efficiency.

#### BBM OILFIELD EQUIP TRADING (UAE) | PROCUREMENT OFFICER JUN 2021 TO AUG 2022

##### Key responsibilities:

- Utilize procurement software systems proficiently to streamline processes, enhance procurement efficiency, and ensure seamless procurement operations in the oil and gas sector.
- Spearhead the procurement function and focused on supplying essential products to prestigious clients such as Aramco Saudi, KNPC, and KOC in Kuwait.
- Support contract negotiations with suppliers, leveraging industry knowledge and expertise to secure favorable terms and conditions that benefit the organization in the oil and gas sector.
- Conduct supplier performance evaluations and participate in supplier development initiatives.




## ACHIEVEMENTS

- Achieved significant cost savings through strategic sourcing and negotiation with vendors.
- Optimized procurement processes, resulting in improved efficiency and cost reduction.
- Successfully managed contracts and ensured compliance, mitigating risks and enhancing legal adherence.
- Implemented supplier performance evaluation system, driving supplier accountability and improving overall performance.

## SOFT SKILLS

- Microsoft Excel : Advanced proficiency in Excel for data analysis, reporting, and creating procurement-related spreadsheets, including spend analysis, supplier evaluation, and cost comparison.
- Tally ERP 9 : procurement, tracks inventory, manages vendors, processes invoices, and integrates with financial modules for efficient procurement management.
- Communication and Collaboration Tools : Proficiency in communication and collaboration tools like Microsoft Teams, zoom etc to promotes efficient teamwork and stakeholder engagement.
- Data Entry and Database Management : Proficiency in data entry and database management using software like Microsoft Access or other database tools for maintaining accurate procurement records.

## LANGUAGES

- English 
- Malayalam 
- Hindi 

- Implement vendor management strategies, including supplier segmentation and performance metrics, to optimize supplier relationships and drive value.
- Conduct cost analysis and price benchmarking to ensure competitive pricing and cost savings in procurement activities.
- Identify and mitigate procurement-related risks, including supply chain disruptions and supplier quality issues.
- Collaborate with logistics and warehouse teams to coordinate the timely delivery and receipt of goods.

### ORILL OILFIELD SUPPLIES LLC (UAE) | PROCUREMENT OFFICER NOV 2020 TO APR 2021

#### Key responsibilities:



- Develop and maintain a supplier database, ensuring accurate and up-to-date supplier information.
- Participate actively in contract management activities, including meticulous contract review, renewal processes, and ongoing compliance monitoring, ensuring alignment with the specific requirements of clients such as Abraj Energy Services in Oman, Lamprell in the UAE, and Baker Hughes in the UAE.
- Lead cross-functional teams in procurement-related projects, fostering effective coordination and alignment of objectives to meet the unique demands and timelines of the oil and gas industry.
- Conduct supplier audits and assessments to ensure adherence to ethical and sustainable practices.
- Develop and implement supplier diversity initiatives to promote inclusivity and support local business development.
- Evaluate and implement new procurement tools, technologies, and best practices to enhance efficiency and effectiveness.
- Collaborate with finance teams to manage budgets, forecasts, and financial analysis related to procurement activities.
- Establish and maintain effective communication channels with stakeholders, including regular reporting on procurement performance and initiatives.

### GLOBAL INTL GEN TRADING (KUWAIT) | PROCUREMENT OFFICER JAN 2013 TO AUG 2020

#### Key responsibilities:

- Lead the strategic sourcing and supplier qualification process for supplying our products to KNPC, KOC, and Equate projects within the oil and gas sector.
- Stay updated on emerging trends and innovations in procurement practices and technology to drive continuous improvement.
- Evaluate and select suppliers based on criteria such as quality, reliability, sustainability, and diversity.
- Monitor and analyze market dynamics, including supply-demand trends and geopolitical factors, to inform procurement strategies.
- Develop and maintain relationships with key stakeholders, including internal departments, suppliers, and industry associations.
- Drive continuous improvement in procurement processes, systems, and policies to enhance operational efficiency and effectiveness.

## PROFESSIONAL SKILLS

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|---|--|
|  Strong Negotiation Skills |  Analytical Thinking  |
|  Problem-Solving Abilities |  Attention to Detail  |
|  Time Management           |  Communication Skills |
|  Relationship Building     |  Adaptability         |
|  Financial Acumen          |  Ethical Conduct      |
|  Leadership Abilities      |  Vendor Management    |