## AUDIT REPORT SUMMARY

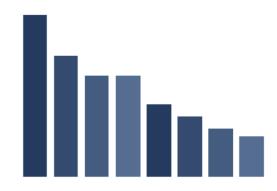
120



ANOMALIES FLAGGED

**OF TOTAL** 

Types of Anomalies

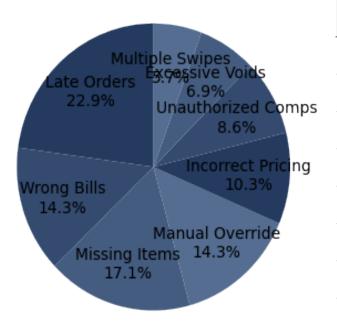


Server Performance



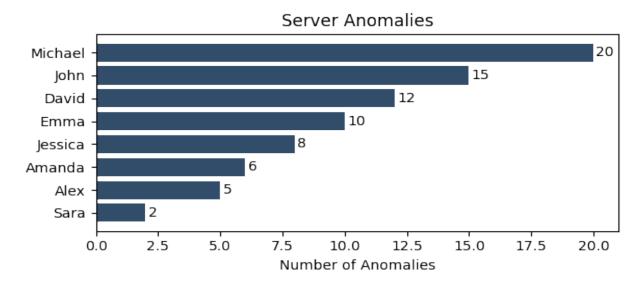
# **DETAILED AUDIT FINDINGS**

### Types of Anomalies - Detailed Analysis



Anomaly Type	Count	Percentage
Late Orders	40	22.9%
Missing Items	30	17.1%
Wrong Bills	25	14.3%
Manual Override	25	14.3%
Incorrect Pricing	18	10.3%
Unauthorized Comps	15	8.6%
Excessive Voids	12	6.9%
Multiple Swipes	10	5.7%

## Server Performance - Detailed Analysis

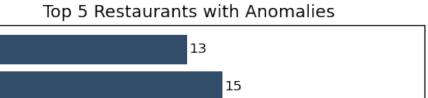


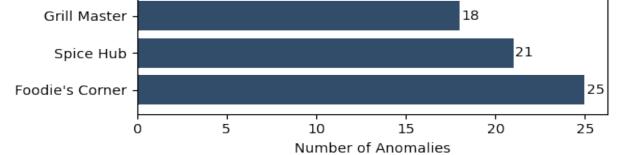
Server Name	Anomalies	Percentage of Total
Michael	20	25.6%
John	15	19.2%
David	12	15.4%
Emma	10	12.8%
Jessica	8	10.3%
Amanda	6	7.7%
Alex	5	6.4%
Sara	2	2.6%

Top 5 Restaurants with Anomalies - Detailed Analysis

Tandoori Treats

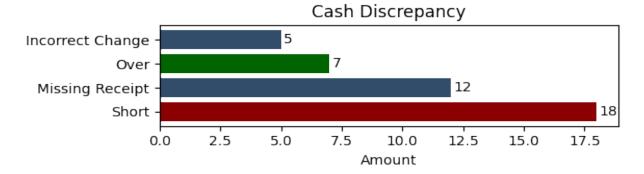
Urban Bites -





Rank	Restaurant Name	Anomalies	Percentage of Total
#1	Foodie's Corner	25	27.2%
#2	Spice Hub	21	22.8%
#3	Grill Master	18	19.6%
#4	Urban Bites	15	16.3%
#5	Tandoori Treats	13	14.1%

## Cash Discrepancy - Detailed Analysis



Category	Count	Percentage of Total
Short	18	42.9%
Over	7	16.7%
Missing Receipt	12	28.6%
Incorrect Change	5	11.9%

## RECOMMENDATIONS

### **Executive Summary**

Based on our audit findings, we identified several areas requiring immediate attention. The recommendations below address the most critical issues that will improve operational efficiency, reduce cash discrepancies, and enhance overall service quality.

#### **Staff Training**

- Implement bi-weekly training sessions for servers with high anomaly rates
- Develop a comprehensive POS system training manual for new employees
- Create a certification program for cash handling procedures

#### **Process Improvement**

- Review and optimize order fulfillment workflow to reduce late orders
- Implement a double-check system for bills over \$100
- Create a standardized procedure for handling manual overrides

### **Priority Action Items**

Priority	Action Item	Responsible	Timeline
High	Implement server training program focusing on top offenders	Training Manager	30 days
High	Fix POS system issues for Multiple Swipes and Manual Overrides	IT Department	14 days
Medium	Implement daily cash drawer audits	Floor Managers	45 days