

## CAREER SUMMARY

- A creative designer who hits deadlines and meets needs. I am passionate about everything related to design. be it the branding, typography, logo design, UI, etc. I like providing solutions to a diverse range of clients and cultures with experience in, Graphic Design, Web development, User Experience, Branding, Logo Design etc.
- *"What differentiates me from others is the pure love for design which in the first place led me to this journey & it also explains why this work doesn't seem like a chore but rather a joyful experience".*

## PROFESSIONAL EXPERIENCE

### Axiom Telecom,

#### MIS Coordinator/Front End Developer

Mar 2019 – Oct 2020

Dubai, United Arab Emirates

#### MIS Coordinator/Programmer

- Ensure the proper working of the server side system data using different programming languages like Python, C++ etc.
- Reduce the time required to download information to the systems.
- Management of critical/confidential data using different algorithms.
- Automate the process of certain system programs using Selenium, Katalon, Groovy etc.
- Creating strategies to solve key problems to improve the overall efficiency of the organization.

#### Front-End Web Developer/Graphic Designer

- Generate business through the website using different strategies, like SEO, Ads Etc.
- Ensure the UI/UX captures and attracts different customers using creative design technologies.
- Full Management of the Front-End of the Official website "www.axiomcare.com".
- Updation of design elements according to the latest trends.
- Create unique graphic assets using tools like Adobe Photoshop, Illustrator etc.

# Muteeb Mehraj

## Graphic Designer



📍 Mughal Lane,  
190006 Srinagar, India

✉ muteebmrj@gmail.com

☎ +917006882218

in linkedin.com/in/muteebmrj

🔗 <https://muteebmrj.github.io/emmjay/>

## CORE COMPETENCIES

Adobe Illustrator, Adobe Photoshop, Adobe After Effects, Xd, Figma, Ae, Pr, C, C++, Python, Groovy, Django, Js, CSS, Bootstrap, Teamwork, Customer Service, Web Design, Project Management, Troubleshooting, Technical Support.

## EDUCATION

### University of Kashmir,

#### Bachelor of Computer Applications

Mar 2013 – Mar 2016

Srinagar, India

### SAMPS, Higher School

2011 – 2012 | Srinagar, India

## LANGUAGES

- English

- Kashmiri

- Urdu

- Turkish

**KHAROF,*****Computer Data Analyst (Part-Time)***

Sep 2018 – Feb 2019 | Srinagar, India

- Analyzing data using statistical techniques and providing reports.
- Developing and implementing databases and data collection systems.
- Acquiring data from primary and secondary sources and maintain data systems.

**Al-Rawaa (Remote),*****Computer IT Admin/Sales Coordinator***

Oct 2017 – Mar 2018 | Dubai, UAE

- Engaged in assisting the sales team wherein managed schedules and the distribution of all sales documentations.
- Ensured effective preparation and follow-up on all sales quotations made for clients and accordingly negotiated terms with the clients at the costs best suited for them.

**KHAROF, *Computer Operator***

Jun 2016 – Sep 2017 | Srinagar, India

- Oversaw the daily performance of computer systems.
- Ensured proper installation of cables, operating systems and software.
- Referred hardware and software problems and defective products to vendors or technicians for service.
- Developed front-end of web applications.
- Identified and corrected performance issues.in leading personnel towards accomplishment of common goals.

**CERTIFICATES**

- Cyber Security Specialist
- Graphic Design Masterclass
- Adobe Photoshop CC

**INTERESTS**

- Drawing, Singing, Playing Guitar & Piano & so on...