

**FORM NO. 16**

[See rule 31(1)(a)]

**PART A**

Certificate under Section 203 of the Income-tax Act, 1961 for tax deducted at source on salary

<b>Certificate No.</b> AJJYJKJ		<b>Last updated on</b> 14-Jun-2016			
<b>Name and address of the Employer</b>			<b>Name and address of the Employee</b>		
CGI INFORMATION SYSTEMS AND MANAGEMENT CONSULTANTS PVT. LTD. NO.95/1 & 95/2,, ELECTRONIC CITY TOWER - 2, ELECTRONIC CITY PHI(WEST), BANGALORE - 560100 Karnataka +(91)-4194000 anil.d2588@gmail.com			SUBRAMANIAN 46, RAMANUJAM STREET, THIYAGARAYA NAGAR, CHENNAI - 600017 Tamilnadu		
<b>PAN of the Deductor</b>	<b>TAN of the Deductor</b>		<b>PAN of the Employee</b>	<b>Employee Reference No. provided by the Employer (If available)</b>	
AAACI1994C	BLRC03921B		DADPS5187Q		
<b>CIT (TDS)</b>		<b>Assessment Year</b>		<b>Period with the Employer</b>	
The Commissioner of Income Tax (TDS) Room No. 59, H.M.T. Bhawan, 4th Floor, Bellary Road , Ganganagar, Bangalore - 560032		2016-17		<b>From</b> 01-Apr-2015	<b>To</b> 31-Mar-2016
<b>Summary of amount paid/credited and tax deducted at source thereon in respect of the employee</b>					
<b>Quarter(s)</b>	<b>Receipt Numbers of original quarterly statements of TDS under sub-section (3) of Section 200</b>	<b>Amount paid/credited</b>	<b>Amount of tax deducted (Rs.)</b>	<b>Amount of tax deposited / remitted (Rs.)</b>	
Q1	QRJCCDIB	144361.00	0.00	0.00	
Q2	QRLIGPMB	144361.00	299.00	299.00	
Q3	QRPGFPIF	163660.00	2377.00	2377.00	
Q4	QRVBPLOE	171934.00	15955.00	15955.00	
<b>Total (Rs.)</b>		<b>624316.00</b>	<b>18631.00</b>	<b>18631.00</b>	
<b>I. DETAILS OF TAX DEDUCTED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOUNT THROUGH BOOK ADJUSTMENT</b>					
(The deductor to provide payment wise details of tax deducted and deposited with respect to the deductee)					
<b>Sl. No.</b>	<b>Tax Deposited in respect of the deductee (Rs.)</b>	<b>Book Identification Number (BIN)</b>			
		<b>Receipt Numbers of Form No. 24G</b>	<b>DDO serial number in Form no. 24G</b>	<b>Date of transfer voucher (dd/mm/yyyy)</b>	<b>Status of matching with Form no. 24G</b>
<b>Total (Rs.)</b>					
<b>II. DETAILS OF TAX DEDUCTED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOUNT THROUGH CHALLAN</b>					
(The deductor to provide payment wise details of tax deducted and deposited with respect to the deductee)					
<b>Sl. No.</b>	<b>Tax Deposited in respect of the deductee (Rs.)</b>	<b>Challan Identification Number (CIN)</b>			
		<b>BSR Code of the Bank Branch</b>	<b>Date on which Tax deposited (dd/mm/yyyy)</b>	<b>Challan Serial Number</b>	<b>Status of matching with OLTAS*</b>
1	0.00	-	05-05-2015	-	F
2	0.00	-	03-06-2015	-	F
3	0.00	-	03-07-2015	-	F
4	0.00	-	06-08-2015	-	F

Sl. No.	Tax Deposited in respect of the deductee (Rs.)	Challan Identification Number (CIN)			
		BSR Code of the Bank Branch	Date on which Tax deposited (dd/mm/yyyy)	Challan Serial Number	Status of matching with OLTAS*
5	0.00	-	03-09-2015	-	F
6	299.00	6910333	06-10-2015	16528	F
7	0.00	-	04-11-2015	-	F
8	0.00	-	04-12-2015	-	F
9	2377.00	6910333	06-01-2016	14660	F
10	988.00	6910333	05-02-2016	15127	F
11	7288.00	6910333	04-03-2016	17913	F
12	7679.00	6910333	18-04-2016	10955	F
<b>Total (Rs.)</b>	<b>18631.00</b>				

## Verification

I, **KORRISSERY DEEPU KUMAR**, son / daughter of **KORRISSERY DAMODARAN** working in the capacity of **PAYROLL MANAGER** (designation) do hereby certify that a sum of Rs. **18631.00** [Rs. **Eighteen Thousand Six Hundred and Thirty One Only** (in words)] has been deducted and a sum of Rs. **18631.00** [Rs. **Eighteen Thousand Six Hundred and Thirty One Only**] has been deposited to the credit of the Central Government. I further certify that the information given above is true, complete and correct and is based on the books of account, documents, TDS statements, TDS deposited and other available records.

Place	BANGALORE	
Date	02-Jul-2016	
Designation: PAYROLL MANAGER		(Signature of person responsible for deduction of Tax)
		Full Name: KORRISSERY DEEPU KUMAR

## Notes:

- Part B (Annexure) of the certificate in Form No.16 shall be issued by the employer.
- If an assessee is employed under one employer during the year, Part 'A' of the certificate in Form No.16 issued for the quarter ending on 31st March of the financial year shall contain the details of tax deducted and deposited for all the quarters of the financial year.
- If an assessee is employed under more than one employer during the year, each of the employers shall issue Part A of the certificate in Form No.16 pertaining to the period for which such assessee was employed with each of the employers. Part B (Annexure) of the certificate in Form No. 16 may be issued by each of the employers or the last employer at the option of the assessee.
- To update PAN details in Income Tax Department database, apply for 'PAN change request' through NSDL or UTITSL.

## Legend used in Form 16

## \* Status of matching with OLTAS

Legend	Description	Definition
U	Unmatched	Deductors have not deposited taxes or have furnished incorrect particulars of tax payment. Final credit will be reflected only when payment details in bank match with details of deposit in TDS / TCS statement
P	Provisional	Provisional tax credit is effected only for TDS / TCS Statements filed by Government deductors. "P" status will be changed to Final (F) on verification of payment details submitted by Pay and Accounts Officer (PAO)
F	Final	In case of non-government deductors, payment details of TDS / TCS deposited in bank by deductor have matched with the payment details mentioned in the TDS / TCS statement filed by the deductors. In case of government deductors, details of TDS / TCS booked in Government account have been verified by Pay & Accounts Officer (PAO)
O	Overbooked	Payment details of TDS / TCS deposited in bank by deductor have matched with details mentioned in the TDS / TCS statement but the amount is over claimed in the statement. Final (F) credit will be reflected only when deductor reduces claimed amount in the statement or makes new payment for excess amount claimed in the statement

PART B (Annexure)													
DETAILS OF SALARY PAID AND ANY OTHER INCOME AND TAX DEDUCTED													
Particulars	Amount (Rs.)	Amount (Rs.)	Amount (Rs.)										
1. Gross Salary													
(a) Salary as per provisions contained in section 17(1)	624316.44												
(b) Value of perquisites u/s 17(2) (as per Form No.12BA, wherever applicable)	0.00												
(c) Profits in lieu of salary under section 17(3) (as per Form No.12BA, wherever applicable)	0.00												
(d) Total		624316.44											
2. Less: Allowance to the extent exempt u/s 10													
<table border="1"> <thead> <tr> <th>Allowance</th> <th>Rs</th> </tr> </thead> <tbody> <tr> <td>House Rent Allowance</td> <td>108000.00</td> </tr> <tr> <td>Leave Travel Allowance</td> <td>0.00</td> </tr> <tr> <td>Conveyance</td> <td>19200.00</td> </tr> <tr> <td>Medical</td> <td>0.00</td> </tr> </tbody> </table>	Allowance	Rs	House Rent Allowance	108000.00	Leave Travel Allowance	0.00	Conveyance	19200.00	Medical	0.00			
Allowance	Rs												
House Rent Allowance	108000.00												
Leave Travel Allowance	0.00												
Conveyance	19200.00												
Medical	0.00												
Total		127200.00											
3. Previous employment income as per Form16/Declaration		0.00											
3a. Balance (1 - 2 + 3)		497116.44											
4. Deductions :													
(a) Entertainment allowance	0.00												
(b) Tax on employment	2190.00												
5. Aggregate of 4 (a) and (b)		2190.00											
6. Income chargeable under the head 'SALARIES' (3a - 5)			494926.44										
7. Add: Any other income reported by the employee			0.00										
8. Gross total income (6 + 7)			494926.44										
9. Deductions under Chapter VIA													
(A). Sections 80C,80CCC,80CCD	Gross Amount	Qualifying Amount	Deductible Amount										
(a). Section 80C													
( 1 ) Life Insurance Premium	18135.00	18135.00	18135.00										
( 2 ) PF	25920.00	25920.00	25920.00										
(b). Section 80CCC		0.00	0.00										
(c). Section 80CCD		0.00	0.00										
Note:1. Aggregate amount deductible under the sections, ie., 80C, 80CCC and 80CCD(1), shall not exceed Rs. Rupees One Lakh Fifty Thousand Only.													
(B). Other Sections (e.g., 80E, 80G,80TTA etc.) under Chapter VIA	Gross Amount	Qualifying Amount	Deductible Amount										
10. Aggregate of deductible amount under Chapter VIA			44055.00										
11. Total Income (8 - 10)			450880.00										
12. Tax on Total Income			18088.00										
i) Actual Tax			20088.00										
ii) Rebate under section 87A (-)			2000.00										
13. Surcharge (on tax computed at S.No.12)			0.00										
14. Education Cess @3% (on tax computed at S.No.12+13)			543.00										
15. Tax payable (12+13+14)			18631.00										
16. Less: Relief under section 89 (attach details)			0.00										

17. Tax payable (15-16)			<b>18631.00</b>
<b>Verification</b>			
I, <b>Deepu Kumar, S/o. Late Damodaran</b> working in the capacity of <b>Manager Payroll</b> do hereby certify that the information given above is true, complete and correct and is based on the books of account, documents, TDS statements, and other available records.			

Place : BANGALORE  
Date : 31-May-2016  
Designation : Manager Payroll

Signature of the person responsible for deduction of tax  
Full Name : Deepu Kumar