



CGI Technologies and Solutions, Inc.
11325 Random Hills Road
Fairfax, VA 22030
Tel. 703-267-8000 | Fax 703-267-5111
cgi.com

July 18, 2014

**The Consulate General of the United States of America
India**

Re: B-1 Visa Application of Subramanian Muthaiah

Dear Sir or Madam:

CGI Technologies and Solutions Inc. submits this letter in support of the B-1 visa application of Subramanian Muthaiah. We are requesting that the applicant be issued a B-1 visa so that he may enter the United States for a business trip of short and limited duration, approximately four (4) weeks, at a CGI office and at a client location, both in Jersey City, New Jersey.

Founded in 1976, CGI Group Inc. is the fifth largest independent information technology and business process services firm in the world. Approximately 69,000 professionals serve thousands of global clients from offices and delivery centers across the Americas, Europe and Asia Pacific, leveraging a comprehensive portfolio of services including high-end business and IT consulting, systems integration, application development and maintenance, infrastructure management as well as a wide range of proprietary solutions. With annualized revenue in excess of CDN \$10 billion and an order backlog exceeding CDN \$18 billion, CGI's shares are listed on the Toronto Stock Exchange (GIB.A) and the New York Stock Exchange (GIB).

Mr. Muthaiah has been employed full-time with our subsidiary since July 2013 at their office in Chennai, India and is currently employed as a Software Engineer. At this time, Mr. Muthaiah has been asked to visit the United States for a temporary period of four weeks for a project that CGI is conducting with our client, Deutsche Bank. During his stay in Jersey City, Mr. Muthaiah will meet with U.S. counterparts regarding our client's SEF Dashboard project. Mr. Muthaiah will participate in training sessions from business and technical groups concerning the current system, including existing platforms, filters, and application screens. In addition, he will meet with CGI counterparts to understand current processes and discuss proposed changes. The information gathered during these sessions will assist Mr. Muthaiah and CGI's offshore team in providing our client with the highest level of service. Mr. Muthaiah is required to travel to the United States in order to engage in these meetings and discussions because we have found that relationship building between our onshore and offshore counterparts is more effective when the meetings are conducted in person. These meetings cannot be conducted remotely as face-to-face interactions are necessary in order for CGI's technical team to study and refine the most recent technical requirements in real time. Please note that Mr. Muthaiah will remain entirely paid by his employer abroad, CGI Information Systems and Management Consultants Pvt. Ltd., throughout his temporary stay in the United States. His employer is covering all costs and expenses related to Mr. Muthaiah's trip to the United States.

We respectfully request that Mr. Muthaiah be granted a B-1 Business Visitor visa.

Sincerely,

Roma Mehta
HR Specialist – Immigration Lead
CGI Technologies and Solutions Inc.



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U.S. Customs & Border Protection
Port of Entry

Re: B-1 Business Visitor Admission of Subramanian Muthaiah

Dear Sir or Madam:

CGI Technologies and Solutions Inc. submits this letter in support of Subramanian Muthaiah's entry into the United States in B-1 visa status. We are requesting that the applicant be admitted entry into the United States in B-1 status for a business trip of short and limited duration, approximately four (4) weeks, at a CGI office and at a client location, both in Jersey City, New Jersey.

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Mr. Muthaiah's efforts will ultimately allow CGI's offshore team to accurately and efficiently provide the Information Technology development and support for which CGI was contracted. During his temporary stay in the United States, Mr. Muthaiah will at all times remain a CGI India employee and will be under the control and supervision of CGI personnel. Please note that Mr. Muthaiah will remain entirely paid by his employer abroad, CGI Information Systems and



Management Consultants Pvt. Ltd., throughout his temporary stay in the United States. His employer is covering all costs and expenses related to Mr. Muthaiah's trip to the United States.

We respectfully request that Mr. Muthaiah be admitted as a B-1 Business Visitor.

Sincerely,

A handwritten signature in blue ink that reads "Roma Mehta".

Roma Mehta
HR Specialist – Immigration Lead
CGI Technologies and Solutions Inc.