

**CGI INFORMATION SYSTEMS AND MANAGEMENT CONSULTANTS Pvt Ltd.,****INVESTMENT DECLARATION FORM FOR THE FINANCIAL YEAR 2021-2022 (ASSESSMENT YEAR 2022-2023)****(As per FORM 12 BB of Income tax)**

<b>Employee No</b> : LPS00315032	<b>Employee Name</b> : Subramanian Muthaiah
<b>Mobile No</b> : 9940687526	<b>Contact No</b> : 9940687526
<b>Date of Joining</b> : 22-07-2013	<b>PAN Number</b> : DADPS5187Q
<b>Location</b> : DLF, Chennai	<b>Last Updated Date</b> : 25-01-2022 10:47 pm

**The following investments /payments are made by me during April 2021 to March 2022. I hereby authorize CGI Payroll Team to consider the same for my income tax calculation.**

**1 80C - Life Insurance Premium Total Amount 145,017**

Name of the insurance company	Relationship	Payment date	Amount
LIC	SUBRAMANIAN MUTHAIAH [SELF]	24/01/2022	18,135
LIC	SUBRAMANIAN MUTHAIAH [SELF]	03/10/2021	48,988
LIC	SUBRAMANIAN MUTHAIAH [SELF]	01/07/2021	18,135
LIC	SUBRAMANIAN MUTHAIAH [SELF]	20/09/2021	18,135
KOTAK	SUBRAMANIAN MUTHAIAH [SELF]	30/09/2021	20,746
SRIRAM	SUBRAMANIAN MUTHAIAH [SELF]	16/06/2021	20,878

- Notes :
- 1 Premium paid for self, spouse and children are only allowed.
  - 2 If the investments are made in the name of dependents it is mandatory to enter dependents details under Myinfo in Finance portal.
  - 3 Upload scanned copy of the premium paid receipt/Premium paid certificate issued by insurer.

**2 House Rent Paid (Annual Amount ) 216,000**

Month	Amount	Month	Amount	Month	Amount
April 21	18,000.00	August 21	18,000.00	December 21	18,000.00
May 21	18,000.00	September 21	18,000.00	January 22	18,000.00
June 21	18,000.00	October 21	18,000.00	February 22 (To be paid)	18,000.00
July 21	18,000.00	November 21	18,000.00	March 22 (To be paid)	18,000.00

- Notes :
- 1 For claiming the exemption under HRA, fill up the landlord details and rent, then click update, generate the rent receipt (Annexure-1), take the print out of the rent receipt and get it signed by the landlord. Upload the signed copy of the rent receipt.
  - 2 It is mandatory to upload the latest rental agreement if the rent exceeds Rs.3000/- per month.
  - 3 If monthly rent paid exceeds Rs.8,300/- it is mandatory to upload the latest rental agreement and mention the PAN of land lord in the rent receipt and upload the copy of the PAN, if landlord does not have PAN it is advised to restrict the rent to Rs.8300. PAN of the landlord will be reported to Income tax department as part of our Annual Return filing.
  - 4 Rent receipt needs to be generated from the IDF tool only, any other format of the rent receipt uploaded will not be accepted. Incomplete rent receipts will not be considered.
  - 5 Rental agreement should be in the name of the member.
  - 6 PAN of the landlord will be reported to Income tax department as part of CGI Annual Return filing.

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Subramanian Muthaiah**Signature of the Member**

**DECLARATION**

Sodexo Meal Card: - I hereby declare that meal card amount received during the FY 2021-22 is spent only for the purchase of food and non-alcoholic beverages.

I hereby declare that the above information furnished is true and that the company can rely on it for deducting income tax at source from my salary income. If the above information is found inaccurate as a result of which my claim for exemption is not admissible, I undertake to keep the company fully indemnified in respect of all costs, charges, and consequences thereof. I also understand that the company will be free to take further action as it may deem appropriate including the rejections.

**Dated** : 25/01/2022

**Place** : DLF, Chennai

Subramanian Muthaiah
25/01/2022
<b>Signature of the Member</b>