

Project Report

DESIGNING A RESUME / CV USING CANVA

1. Introduction

1.1 Overview

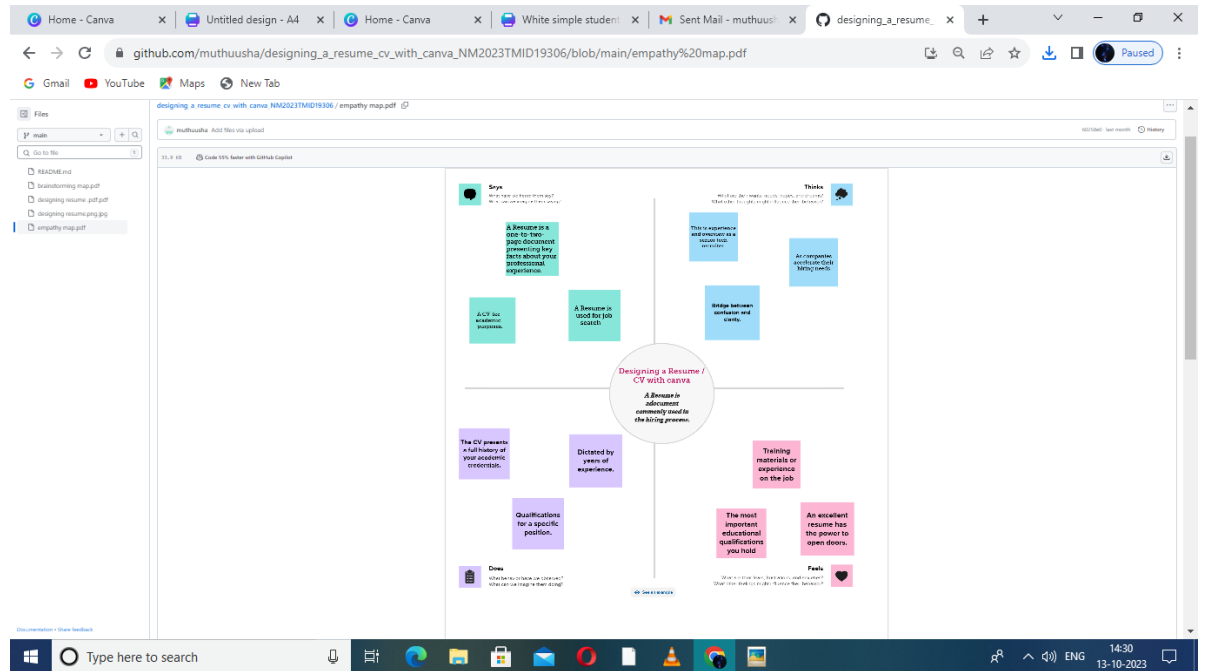
A resume is a formal document that a job applicant creates to itemize their qualifications for a position. A resume is usually accompanied by a customized cover letter in which the applicant expresses an interest in a specific job or company and draws attention to the most relevant specifics on the resume.

1.2 Purpose

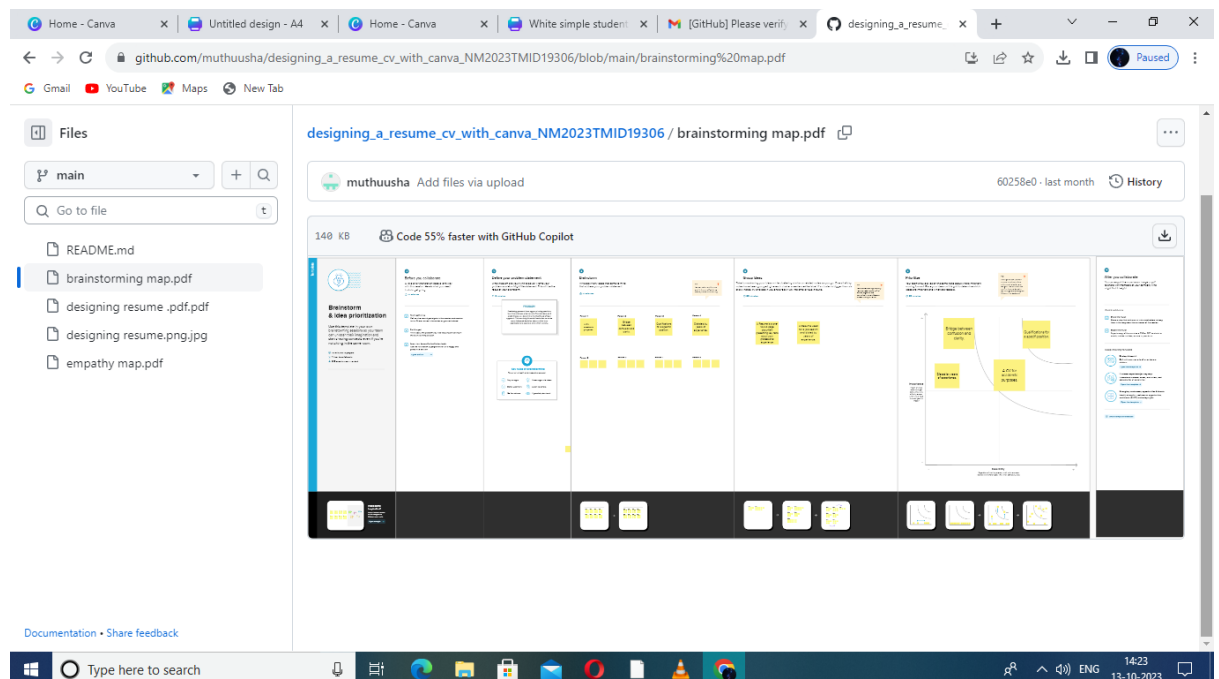
The goal and overall purpose of a resume is to introduce your qualifications and skills to employers. It's an informational document that tells your career story, outlining all details in an easily read format. Resumes also hold meaning within themselves

2. Problem Definition & Design Thinking

2.1 Empathymap



2.2 Ideation & Brainstorming map



3. Result



PROFILE

Business Administration student.


I consider my self a responsible and orderly person.

I am looking foward for my first work experience.

CONTACT ME

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 muthuusha2004@gmail.com

 2/203 East Street
kuralaiyampatti,
Vilathikulam ,
thoothukudi .

MUTHU USHA

Student

➤ EDUCATION

ALAGAPPA UNIVERSITY
Business Administration career, in progress.

BRAYERSHIRE COLLEGE
2021-2024

➤ LANGUAGE

Native English.
Advanced spanish.

➤ COMPUTER SKILLS

Text processor.
Spreadsheet.
Slide presentation.

➤ WORK EXPERIENCE

FRESHER

4. Advantages & Disadvantages

- A professionally written resume is a powerful marketing tool that helps your application stand out
- Showcases Your Strengths and Achievements.
- Opens Doors to More Career Opportunities
- More information isn't always necessary.
- We cannot able include more information about ourselves.

5. Applications

Resumes tell the employer about your experiences, skills and work history. Use your resume to highlight items that indicate you are a good worker, are qualified for the position and bring desirable skills to the job.

- With the use of canva I have created well-structured resume
- Canva provides lot of templates. So that I can able to create good resume

6. Conclusion

Canva is the great platform for the students. With the use of canva I have enriched my technical skill. Specifically create a resume. So that now I have created professional resume. This would be very useful for my future career.

In this project I have designed resume which is used for Interview.