



NEW CUSTOMER REGISTRATION

Dear Prospective Customer,

To enable us to process your New Customer Registration promptly, please ensure you

complete the following three steps:

1. Complete the attached New Customer Registration form. (Note: All fields are mandatory.)
2. Attach a copy of your Drivers License to the completed form. Please make sure the picture and drivers license number are legible.
3. Return the original completed New Customer Registration Form and attachments to your salesperson.

Please allow 24 hours for the registration to be processed.

We look forward to serving you.

Amplex



NEW CUSTOMER REGISTRATION

(FOR ORDER PROCESSING AND CHECK ACCEPTANCES.
THIS IS NOT AN APPLICATION FOR CREDIT)

Business Name _____

Mailing Address _____

Shipping Address _____

Phone _____ Fax _____

After Hours Phone _____

Additional Phone Numbers: _____

Email Addresses: Purchasing: _____
Finance _____

Federal ID Number _____

Sales Tax Exempt: ☐ Yes ☐ No

If exempt please attach a copy of your Exemption Certificate

Owners Signature: _____ Date: _____

Printed Name: _____

Individual signing assumes financial responsibility in the default by a corporation or limited partnership.

Purchase accepts responsibility for paying all costs of collection on bad checks.

PLEASE ATTACH THE FOLLOWING:

- 1) Driver License Copy
- 2) Business License
- 3) Sales Tax Exemption Certificate if applicable
- 4) Minimum of three (3) trade references – must be trade related.

HOW DID YOU HEAR ABOUT US? ☐ Referral ☐ Trade Publication ☐ Other

For Administration Use Only:

Salesperson: _____

Bond ☐ Yes – Amount: _____ ☐ No

Entered By _____

Date _____