

NEW CUSTOMER REGISTRATION

Dear Prospective Customer,

To enable us to process your New Customer Registration promptly, please ensure you complete the following three steps:

1. Complete the attached **New Customer Registration** form. (Note: All fields are mandatory.)
2. Attach a copy of your **Drivers License** to the completed form. Please make sure the picture and drivers license number are legible.
3. Return the original completed New Customer Registration Form and attachments to your salesperson.

Please allow 24 hours for the registration to be processed.

We look forward to serving you.

Amplex

NEW CUSTOMER REGISTRATION

(FOR ORDER PROCESSING AND CHECK ACCEPTANCES.
THIS IS NOT AN APPLICATION FOR CREDIT)

Business Name

Mailing Address

Shipping Address

Phone

Fax

After Hours Phone

Additional Phone Numbers

Email Address: Purchasing

Finance

Federal ID Number

Sales Tax Exempt: ☐ Yes ☐ No

If exempt please attach a copy of your Exemption Certificate

Owners Signature:

Date:

Printed Name:

Individual signing assumes financial responsibility in the default by a corporation or limited partnership.

Purchase accepts responsibility for paying all costs of collection on bad checks.

PLEASE ATTACH THE FOLLOWING:

- 1) Driver License Copy
- 2) Business License
- 3) Sales Tax Exemption Certificate if applicable
- 4) Minimum of three (3) trade references – must be trade related.

HOW DID YOU HEAR ABOUT US? ☐ Referral ☐ Trade Publication ☐ Other

For Administration Use Only:

Salesperson: _____

Bond ☐ Yes – Amount: _____ ☐ No

Entered By _____

Date _____