

Contact

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(LinkedIn)

Top Skills

Revit

Geospatial Analysis

IBM Maximo

Certifications

Business Intelligence Data Analyst

Introduction to Python Programming

Construction Project Management

Business Analytics with Excel:
Elementary to Advanced

Data Analysis Using Python

Muhammad Azril

Fun and bahaya

WP. Kuala Lumpur, Federal Territory of Kuala Lumpur, Malaysia

Experience

Kingshill Metal Solution Sdn Bhd

Assistant to the Director

May 2025 - Present (7 months)

Selangor, Malaysia

I lead the company's transition from traditional manufacturing to technology-enabled operations, focusing on how AI, automation, and data can reshape production, sales, and R&D. My work covers compliance, product development, and digital systems that make the business more agile and scalable.

I also drive partnerships, innovation projects, and grant strategies that align with national industry priorities. The goal is to connect real-world manufacturing with smarter processes, stronger analytics, and a long-term roadmap for sustainable growth.

Rafulin Holdings Sdn Bhd

Special Officer to Managing Director

July 2024 - April 2025 (10 months)

Federal Territory of Kuala Lumpur, Malaysia

Supported the Managing Director across a range of operational and administrative areas, with a focus on property and asset management, travel coordination, and regulatory matters. The role involved ensuring private properties remained in good order and compliant with applicable requirements, managing travel logistics and meeting schedules, and acting as the primary liaison for international guests.

In addition, coordinated aviation-related responsibilities, including maintenance planning and regulatory documentation for private aircraft. Contributed to refinements in internal workflows to support smoother day-to-day operations.

Hextar Kimia Sdn Bhd

Executive Assistant to Director

December 2021 - December 2023 (2 years 1 month)

Kuala Lumpur, Federal Territory of Kuala Lumpur, Malaysia

Supported a broad scope of personal and corporate matters, with emphasis on administrative coordination, secure document management, and ongoing liaison with external parties. Maintained regular engagement with tax consultants, legal advisers, and insurance providers to support compliance and timely communication. Implemented a private cloud solution to improve document accessibility and enhance data security.

Managed visa applications and coordinated embassy appointments in support of international travel, ensuring that related processes were handled efficiently and in line with requirements.

ENRA Group Berhad
Executive Assistant to CEO
October 2019 - December 2021 (2 years 3 months)
Kuala Lumpur, Federal Territory of Kuala Lumpur, Malaysia

Following the acquisition of Enra Kimia in 2021 by Hextar Global Berhad, my role as Executive Assistant transitioned to Hextar Kimia Sdn Bhd, combining my experience under the same CEO/Director, Dato' Mazlin Junid to reflect continuous service across both entities.

KUB Malaysia Berhad
Personal Assistant to the Chairman
January 2016 - June 2019 (3 years 6 months)
Kuala Lumpur, Federal Territory of Kuala Lumpur, Malaysia

Supported corporate documentation and stakeholder coordination, including the preparation of board and audit papers in line with internal timelines and procedural requirements. Contributed to research and engagement activities tied to key projects, working alongside various government agencies to facilitate progress and compliance.

Served as a liaison with the Prime Minister's Office, managing formal communications and coordination efforts as part of broader administrative responsibilities.

MRCB
Personal Assistant to the Chairman
March 2013 - December 2015 (2 years 10 months)
Kuala Lumpur, Federal Territory of Kuala Lumpur, Malaysia

Provided administrative and coordination support, including managing calendars, appointments, and travel arrangements. Assisted in the preparation

and organisation of board papers and other essential documentation to support internal governance and reporting needs.

Regularly attended site visits to monitor ongoing work and provided timely progress updates to relevant stakeholders, contributing to overall project visibility and execution tracking.

KOPERASI WAWASAN MALAYSIA BERHAD

Loan Processing Assistant

February 2006 - February 2013 (7 years 1 month)

Penang, Malaysia

Handled credit-related administrative functions, including the verification of financial information and background checks to support loan approval processes. Worked closely with institutions such as Maybank and CTOS to streamline loan applications and ensure timely processing.

Prepared monthly sales reports for internal review and supported walk-in customers by addressing inquiries and providing guidance on financial products and services.

Education

Kolej Universiti Poly-Tech MARA

Computer Science

University of London

Bachelor's degree, Business Administration and Management, General