**Customer:**

**1.**Customer will request for PI.

**Bank Manager & Compliance Officer:**

**1.**PI notification will go to Bank Manager and Compliance Officer.

**Credit Analyst & Compliance Officer:**

**1.**Bank Manager will send the notification of PI request to Credit Analyst.

**2.**Credit Analyst and Compliance Officer will check if the PI request is valid or not.

**3.**The Compliance Officer reviews the request for adherence to policies.Credit Analyst will evaluate the associated risks and update risk assessments for the PI request.

**Bank Manager:**

**1.**Bank Manager will receive confirmation from Credit Analyst and Compliance Officer.

**2.**After confirmation Bank Manager will send the request of PI to the Seller.

**3.**Seller will send confirmation to Bank Manager.

**4.**After the above confirmations, Bank Manager will send a notification to LC Officer to create a letter of credit.

**LC Officer:**

**1.**LC Officer will create a LC request form.This form will contain all the information for the request.

**2.**Then LC officer will send the LC request Paper to Customer.

**Customer:**

1.Customer will confirm the payment .

2.LC Officer and Reporting Analyst will get the notification of payment confirmation.

**Reporting Analyst:**

1.Reporting Analyst will create a invoice for the sale and will send it to Sales Representative.

2.Also will create a report for this transaction if its good for the bank or not.

**Sales Representative:**

1.Sales Representative will send the invoice to Customer and Seller.

2.Will get their feedback.