**Name**

**Address**

**Email**

**Phone**

**EXPERIENCE:**

## Commonwealth Health

Pharmacy- Pa December 2012-present

Pharmacy Technician 1

* Assists pharmacists in day to day tasks
* Fills prescriptions-prepares and dispenses pharmaceutical drugs
* Receives written prescription or refill requests and verifies that information is complete and accurate
* Maintains pharmacy appearance and organization
* Provides customer service by responding to questions or requests

**Center for Independent Living**- Pa August 2012-present

Home Health Aide

* Administered prescribed oral medicine
* Maintained records of patient care, condition, progress or problems
* Cared for patient by assisting with their personal care

**Elder Care** - PA 1991-2012

Certified Nurse’s Aide

* Assisted residents with their daily needs-aiding with grooming, bathing, oral hygiene,

feeding, incontinent care, toileting, colostomy care, transferring, ambulation, range of motion, checking temperature, pulse and respiration

* Maintained patient medical records
* Attended and administered front desk duty
* Provided residents with emotional support

**CERTIFICATIONS AND LICENSES**

**Nurse’s Aide Registry**, issued by Commonwealth of Pennsylvania- Department Of Health

**SKILLS**

* Highly dependable
* Punctual
* Excellent patient skills
* Flexibility with hours, weekends, and holidays
* Ability to make quick decisions
* Customer service
* Fluent in Polish

**EDUCATION**

**Technikum Geologiczne**, Poland