**Ref No: {{ref\_no}}** **Date:{{note\_dt}}**

**Sub: {{subject}}**

1. Approved proposal vide Ref No.: {{proposal\_ref\_no}} dated: {{proposal\_date}} received in C&M Department on {{proposal\_recieved\_date}} for {{subject}}, at an approved estimated value Rs. {{est\_cost}}/- (Rupees {{est\_cost\_words}} Only) Inclusive of taxes
2. The Indenting department has suggested to go for Open tender as per above approved proposal. Hence, **Open tender** method of procurement is proposed through E- Procurement on CPP Portal.
3. The subject proposal is being initiated for seeking approval for uploading NIT in Central Public Procurement Portal https://eprocure.gov.in/eprocure/app for wide circulation of the NIT as well as for uploading in SRLDC website.
4. The following proposals are made in connection to the above proposal :
5. As per Clause-B4.7.2.1, Vol-I of WPP&P, EMD shall be 2.0% of estimated cost (rounded-off to nearest thousand). Accordingly, EMD for subject package is proposed to be kept as **Rs. {{emd\_price}}/-,** **(Rupees {{emd\_price\_words}} only)** which is to be to be paid through Demand Draft / Bankers cheque / Bank Guarantee/ NEFT.
6. In line with Clause B4.7.3 of WPP&P read with its Amendment No. IV dated 08/09/2010, Cost of bid documents is proposed to be kept as **Rs.{{doc\_price}}/- (Rupees {{doc\_price\_words}} only)** (Inclusive of GST) which is to be paid through Demand Draft / Bankers cheque/ NEFT to SRLDC, POSOCO, Bangalore.
7. As per Clause B4.8.5 (ii) (b) of WPP&P, Sale of document is required to be kept open for {{bid\_open\_days}} days. Last Date and Time for Submission and Opening of Tenders would be {{bid\_open\_days}} days from the date of Publication of tenders in CPP portal.
8. Bid Validity shall be kept as 180 Days.
9. QR Committee constituted by competent authority shall finalize qualifying requirement for the above proposal.
10. A Bid Opening and Tender Evaluating Committee may please be constituted comprising members from Indenting Department, i.e., {{intend\_dpt}} Department, Finance & Accounts Department and Contracts & Materials Department to Open and Evaluate the Bids and put up the recommendations for Award of Contract as per WPP&P Vol – I B.4.9

Cont’d….2

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1. {{paper\_adv\_clause}}
2. Scope of Work: {{intend\_dpt}} Dept. has provided the Scope of work & Bill of Quantities for NIT/Bidding purpose
3. Completion Time: On award the vendor shall be required to accept the LOA and shall mobilize necessary Manpower, Installation / Pre-configuration process as per the requirement of work. The AMC contract shall be for 2 (Two) Years from date of completion of mobilization and taken over of the system for AMC.
4. Delivery Destination: As per the detailed scope of work, the services are to be delivered in SRLDC, Bangalore.
5. Engineer-in-Charge:{{engineer\_incharge}}, SRLDC is proposed to be the Engineer-in-Charge for the complete scope of work.
6. The following bid submission process is proposed to be followed:

|  |  |  |
| --- | --- | --- |
| a) | Tender Type | OPEN TENDER |
| b) | Tender Category | {{tender\_cat}} |
| c) | Product Category | {{product\_cat}} |
| d) | Tendering process | E-tender through CPP Portal registered as POSOCO |
| e) | Bid Submission mode | On-line price bid only |
| f) | Number of Covers/Packets (2/3/4) | 2 Covers  1st cover–(EMD +Pre-Qualification +Tech. + Deviation Statement)  and  2nd cover-Financial. |
| g) | Sale of tender documents/bid submission/Bid opening dates | (a)Sale of tender document will be kept open for {{bid\_open\_days}} days.  (b)Last Date for Submission of Tenders would be {{bid\_open\_days}} days from the Date of Publication of tenders in CPP portal.  (c) Tender Opening date would be minimum two days after last date of submission of tenders. |

Cont’d….3

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**Ref No:{{ref\_no}} Date: {{ note\_dt }}**

**Sub: {{subject}}**

1. The bid documents will consist the following major portions:

|  |  |  |
| --- | --- | --- |
| 1 | Conditions of Contract, Instructions for bidders for Supply contract. **(Section-I/II)** | Standard .pdf document |
| 2 | General conditions of contract and Special Conditions of Contract **( Section-III/IV)** | Standard .pdf document |
| 3 | Scope of works **(Section-V)** | Provided by System SL-2 Dept./SRLDC |
| 4 | Bill of quantities **(Section-VI)** | Provided by System SL-2 Dept./ SRLDC |
| 5 | Forms & Formats **(Section-VII)** | Standard .pdf document prepared by Contracts/SRLDC |

In view of above, proposal is submitted for following:-

1. Approval for calling Open Tender as per the timeline and other details explained above.
2. Approval for Wavier of publishing of NIT advertisement in newspapers, as per WPP&P Vol-I Clause B4.7.5(a), whereas the NIT shall be published through electronic portal/ Central Public Procurement (CPP) portal web site and mirrored on SRLDC web site.
3. Approval for nomination of members for Qualifying Requirement committee, Bid opening committee and Tender evaluation committee.

Cont’d…..4

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As per Clause. 1.2(a) of Section-II of DOP, the approval for calling of Open Tenders falls within the powers of ED. As such, the proposal is put up to Executive Director, SRLDC for his kind approval.

Put up for kind approval please.

**{{note\_by}}**

**{{note\_by\_designation}}(C&M)**

**DGM(C&M):**

**Sr.GM (SO-II and C&M):**

**GM ({{intend\_dpt}}):**

**DGM (F&A):**

**Executive Director, SRLDC:**