MICHAEL VINCENT

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EDUCATION

The University of Texas at Austin	B.S. Chemical Engineering Honors, Engineering Economics & Business Leadership GPA: 3.82/4.00	May 2021
Technical Writing Certificate	Coursera	March 2021
Seisen University	Nanotechnology and Innovation Program in Tokyo, Japan	June 2018

EXPERIENCE

Freelance Technical Writer — January 2021 - Present
- Launched a project to create a user manual for chemical engineers using Aspen Plus software
- Redesigned the GeoNames API utilizing skills in technical editing
- Created an easy-to-read how-to document on restringing a violin designed for a general audience
- Published my own websites for these projects by utilizing Jekyll and GitHub

Tau Beta Pi Engineering Honor Society, TX Alpha Chapter – *Special Events Coordinator;* Austin TX — December 2019 - Present
- Planned independently large-scale events with budgets up to $2K
- Pioneered new networking events and panels through establishing relationships with Tau Beta Pi alumni
- Collaborated with VP External and Director of Professional Development to organize career development events
- Oversaw transactions and events between Tau Beta Pi and the Student Engineering Council as a liaison

Juristat – *Data Analyst;* St. Louis, Missouri — July 2019 – August 2019
Juristat allows patent prosecutors to predict the behavior of their examiner, competitors, and potential clients using data analytics.
- Spearheaded multiple projects to update, correct, and expand Juristat's database utilizing Excel spreadsheets
- Expanded Juristat's database by upwards of 20% through finding 1,352 new, potential clients over 237 companies
- Attained multiple meetings and negotiations with new clients

UT Chemical and Petroleum Engineering Department – *Computer Lab Proctor;* Austin, TX — August 2017 – May 2019
- Supervised independently two computer labs with traffic of 100+ people per day to assist with technical issues

LEADERSHIP

Texas Undergraduate Moot Court Team – *Competitor* — June 2019 – May 2020
Moot court is a simulated court proceeding. It involves making an oral argument and defending it in front of multiple court justices.
- Researched previous court cases and established law to tailor the information into easily understandable arguments
- Conveyed oral arguments to a panel of judges, strengthening skills in intercommunication and persuasion
- Advised new members in how to improve their arguments and oral presentation
- Reached the Octofinal round in a national qualifier tournament

Foot in the Door Theatre Troupe – *Actor* — August 2019 - Present

ACCOMPLISHMENTS

Friends of Alec Endowed Scholarship; Chemical Engineering Honors (8 semesters)	August 2017 – Present
John S. and Clara W. Cargile Endowed Scholarship	August 2020 – Present
UT Freshman Case Competition 3rd place	October 2017
NSDA National Qualifier in Domestic Extemporaneous Speaking	June 2017

SKILLS

Programs: MS Office, MadCap Flare, SnagIt/Greenshot, Jira, Postman for API's
Languages: HTML, CSS, JavaScript, React, JSON, XML, YAML. Some knowledge of Java and Python
Frameworks: Gatsby, Jekyll
Other Skills: Git/GitHub, Technical Editing, UX

Eligible to work in the U.S. with no restrictions

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