



**COMMUNICATIONS
AUTHORITY OF KENYA**

**NATIONAL TENDER FOR SUPPLY, DELIVERY,
INSTALLATION AND MAINTENANCE OF BULK MOBILE
MESSAGING SYSTEM**

TENDER NO: CA/PROC/OT/23/2019-2020

SUBMISSION DEADLINE

5TH FEBRUARY 2020 AT 10.30 A.M

**Director-General
Communications Authority of Kenya
Waiyaki Way
P.O. Box 14448
Westlands, 00800
Nairobi, Kenya
Tel: 4242000**

Appendix to Instructions to Tenderers

The following information regarding the particulars of the tender shall complement supplement or amend the provisions of the instructions to tenderers. Wherever there is a conflict between the provision of the instructions to tenderers and the provisions of the appendix, the provisions of the appendix herein shall prevail over those of the instructions to tenderers

INSTRUCTIONS TO TENDERERS REFERENCE	PARTICULARS OF APPENDIX TO INSTRUCTIONS TO TENDERS															
2.1.1	The national tender is open to all firms that Kenyans own one hundred percent shares															
2.14.1	Tender security of Kshs. 100,000.00 valid 30 days beyond the tender validity period.															
2.15.1	Tenders shall remain valid for 150 days.															
2.18.1	Tender closes on Wednesday, 5 th February 2020 at 10:30am															
2.20.2	Bidders should AVOID ARITHMETIC ERRORS In reference to section 82 of the PPAD Act 2015 which states that:-The tender sum as submitted and read out during the tender opening shall be absolute and final and shall not be the subject of correction, adjustment or Amendment in any way by any person or entity. Bids with arithmetic errors shall be disqualified at the financial evaluation stage.															
2.24	<p>EVALUATION CRITERIA</p> <p>Evaluation will be undertaken through a four-stage process as detailed below: -</p> <p>I. Mandatory Evaluation- Pass/Fail basis</p> <p>II. Technical Mandatory Compliance Evaluation -Pass/Fail basis</p> <p>III. Technical Capacity evaluation – Pass/Fail</p> <p>IV. Financial Evaluation - Lowest Evaluated bidder.</p> <p>STAGE 1: MANDATORY REQUIREMENTS</p> <table><tr><th>No</th><th>Description of requirement</th><th>Pass/Fail</th></tr><tr><td>1.</td><td>Certificate of Incorporation/Registration</td><td></td></tr><tr><td>2.</td><td>Attach a Valid Tax Compliance Certificate.</td><td></td></tr><tr><td>3.</td><td>Tender security of KES. 100,000.00 must be in form of Bank Guarantee from a reputable bank or an Insurance Bond from Insurance Company and approved by Public Procurement Regulatory Authority (PPRA).</td><td></td></tr><tr><td>4.</td><td>The tender is exclusively reserved to firms that Kenyans own one hundred percent (100%) shares. The bidder must submit a CR12 Form obtained from Attorney General’s office showing the shareholders of the firm</td><td></td></tr></table>	No	Description of requirement	Pass/Fail	1.	Certificate of Incorporation/Registration		2.	Attach a Valid Tax Compliance Certificate.		3.	Tender security of KES. 100,000.00 must be in form of Bank Guarantee from a reputable bank or an Insurance Bond from Insurance Company and approved by Public Procurement Regulatory Authority (PPRA).		4.	The tender is exclusively reserved to firms that Kenyans own one hundred percent (100%) shares. The bidder must submit a CR12 Form obtained from Attorney General’s office showing the shareholders of the firm	
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