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To whom it might concern,

My name is Ramona Ramano a graduate from Rhodes University with a Bcom in Management and Information Systems. I am currently currently employed at Location Bank since January 2023, however I am still seeking employment, an opportunity to showcase my skills and also grow them.

I would like to communicate my sincere interest in the vacancies available, I am willing to learn new skills and improve the ones I already have . I am a highly motivated, adaptable, dependable and devoted graduate with excellent interpersonal and team-building skills that are demonstrated through effective communication. A potential employee who exhibits a high aptitude for learning skills and providing innovative solutions in any environment presented to me. My primary objective is to apply my knowledge and skill set in an environment that allows me to also expand the knowledge I currently have. This knowledge is specific to website development, customer services satisfaction, tech integration and improving my leadership ability in the corporate world.

I have acquired an understanding of collecting data and processing it, as well as web development through my undergraduate degree as we were assigned to collect data, analyze it and create a website accordingly. And in my current job we have had to collect, analyze, clean and optimize data for customer satisfaction. I can easy adapt to change and I am a fast learner with good listening skills.

I believe I am prepared to handle the exciting challenges this position presents. I have attached a copy of my resume to this application for your review. Please let me know if you require additional information.

Thank you for your time and consideration.

Regards,  
Ramona Ramano