

NOTICE OF INTENTION TO SUBMIT/RESUBMIT A RESEARCH DEGREE THESIS

This form should be submitted three months before your proposed submission date

PART A - FOR COMPLETION BY PGR.

Title: ID Number:

Surname(*)

Other name(s)* (in full).....

**The spelling of your name as entered above will be used on your Degree Certificate. The name on your Degree Certificate should match that shown on other official documentation, such as your birth/marriage certificate and passport.*

Address: In the absence of an in-date UK or term-time address, letters will be sent to your home address. IT IS YOUR RESPONSIBILITY TO UPDATE YOUR CONTACT DETAILS VIA THE ON-LINE REGISTRATION FACILITY AT WWW.MY.BHAM.AC.UK.

Degree & Programme Title:

School/Department

Supervisor(s)

Title of thesis (in CAPITAL LETTERS).....

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Proposed date of submission/resubmission:

For PGR to complete:

Are you a member of University staff/honorary staff YES/NO

Have you ever been a member of University staff YES/NO

Have you ever held an honorary University appointment YES/NO

If you have answered yes to any of the above, please give job title, school/department and appointment dates:

.....

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If you have a disability and require documents in an alternative format or have any other support requirements for your thesis examination, please contact pgrstudentrecords@contacts.bham.ac.uk.

I am aware that my thesis will be checked through Turnitin.

PGR Signature:

Date:

PART B – FOR COMPLETION BY SUPERVISOR

I acknowledge the proposed submission date.

Signature..... Date.....

The completed and signed form may be emailed to: pgrstudentrecords@contacts.bham.ac.uk or posted to: The Research Student Administration Team, Registry, University of Birmingham, Edgbaston Birmingham B15 2TT