

Marcus Walls

Hardworking entrepreneurship management major with a minor in sociology at McCombs Business School at UT Austin

Austin, TX

I would love to explore more within the fields of residential or commercial real estate, sales management, or project management. Additionally, I am curious about getting experience within the consulting industry.

Authorized to work in the US for any employer

Work Experience

Accounting Assistant

Triple B LTD -

Austin, TX

February 2020 to May 2020

- Cash handling, cash counting, and bank runs
- Data entry into Quickbooks and Excel for 4 companies
- Code purchases and designate to specific accounts to prepare balance statements and tax documents
- Digital and paper filing
- Organized all expense reports, receipts, bills, and credits
- Loss prevention through detailed inventory counts and cross checks

Business Manager

Massage Envy

August 2019 to February 2020

- Supervise, review, and direct over 26 employees on new policies and changes through our business acquisition
- Process payroll, take deposits to the bank, and identify and fix issues for corporate inspections
- Resolve customer service issues and questions related to account information, fixing last minute reschedules, and troubleshooting customer and facility issues
- Established culture moving clinic from the bottom to one of the top 2 in region
- Evaluated weak points in business, coached employees, and developed new team members to exceed business expectations
- Responsible for ensuring all staff meets membership, enhancement, facial, and gift card sales goals
- Scheduled employees efficiently decreasing overhead and meeting business needs

Multi-Unit Assistant Manager

Massage Envy

October 2018 to August 2019

- Supervise, review, and direct over 60 employees at two locations
- Responsible for ensuring all staff meets membership, enhancement, facial, and gift card sales goals
- Directed sales and general training for all new employees over 2 locations generating a larger membership base and improving net member gain
- Prepared clinics for location visits each quarter with no negative remarks or concerns by corporate office

Front Desk Associate

Massage Envy -

Austin, TX

May 2017 to October 2018

- Contact members who have payment issues to update credit card information or find a plan that works for both parties
- Provide excellent customer service to all customers and maintain a positive attitude about health and wellness

- Top seller of enhancements, facials, and memberships increasing membership base and overall revenue stream

Next Intern

Boys & Girls Club Austin -

Austin, TX

January 2017 to May 2018

- Individually plan Vocational College Fair to expand post-high school education knowledge with 84 student attendees, getting youth over 336 recovery hours and having 6 vendors
- Develop long-term relationships with school administration to encourage collaboration on events, strengthened leadership, and to establish a presence in the lives of alumni

RD and Donor Relation Intern, Volunteer Program Assistant

Boys & Girls Club Austin -

Austin, TX

August 2016 to January 2017

Coordinate orientations and interviews, vet potential volunteers, place volunteers, and communicate with volunteers as they go to one of 26 clubs that service 12,000 kids

Education

Bachelor of Business Administration in Unspecified

The University of Texas at Austin -

Austin, TX

May 2021

High school diploma or GED

Lbj High School -

Austin, TX

August 2011 to May 2015

Skills

- Computer Skills: MS Word, Excel, PowerPoint (10+ years)
- Outlook (1 year)
- Sales (5 years)
- Business Development (2 years)
- Payroll (1 year)
- Microsoft Office (7 years)
- Communications (5 years)

Assessments

Attention to Detail — Expert

February 2020

Identifying differences in materials, following instructions, and detecting details among distracting information.

Full results: [Expert](#)

Management & Leadership Skills: Impact & Influence — Highly Proficient

February 2019

Measures a candidate's ability to adapt their leadership style to accomplish goals using rational or emotional appeal.

Full results: [Highly Proficient](#)

Scheduling Skills — Highly Proficient

February 2019

Measures a candidate's ability to cross-reference agendas and itineraries to avoid conflicts when creating schedules.

Full results: [Highly Proficient](#)

Organizational Skills — Highly Proficient

February 2019

Measures a candidate's ability to arrange and manage files or records using a set of rules.

Full results: [Highly Proficient](#)

Supervisory Skills: Directing Others — Expert

February 2020

Motivating others through feedback to identify improvements or corrective actions.

Full results: [Expert](#)

Management & leadership skills: Planning & execution — Highly Proficient

February 2022

Planning and managing resources to accomplish organizational goals

Full results: [Highly Proficient](#)