



# APPLICATION FOR ADMISSION

PMB 7086 Boroko, NCD | Ph +675 71059837 (Digicel) +675 84619710 (Voda) +675 78454860 (Telikom) | Email admission@pngcu.ac.pg



## Personal Information

Full Name	FIRST NAME _____ SURNAME _____		
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female	Marital Status	<input type="checkbox"/> Single <input type="checkbox"/> Married
Date of Birth	Place of Birth		
Citizenship	Religion		

## Current/Valid Address

Residential Street	Postal Address
City/Town	District
Province	Province of Origin
Phone Number	Email Address

## Emergency Contact

Full Name	Relationship	<input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Guardian
Phone Number	Email Address	

## Education

School/Institution Attended	Year Attended	Qualifications, Awards, Attainment

\*To complete your application, please submit certified photocopies of the aforementioned documents as supporting evidence

## Desired Bachelor's Degree Program (8-semesters/4-years)

### Accounting and Finance

Bachelor of Accountancy

### Applied ICT

Bachelor of Information Technology

Bachelor of Computer Engineering

### Business Studies

Bachelor of Business Administration

### Hospitality & Tourism

Bachelor of Hospitality Management

\*All programs are undergoing process of being accredited by DHERST.

## Declaration and Signature

Are you currently employed? If Yes, specify the company's name and your job.	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you want to study in Blended/Online Education?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you using social media? If Yes, please list all the social media platforms you know (e.g., Facebook, Gmail, Zoom, etc.)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you a transferee from another institution? If Yes, what is the name of the institution?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you have sponsor to pay for your tuition fee? If No, how do you plan to fund your tuition fees and educational expenses?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you a resident of the National Capital District? If Yes, what is the suburb?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you been disciplined in school? If Yes, specify the reason(s).	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you discontinued from school for academic reasons? If Yes, specify the reason(s).	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you been convicted of criminal or civil offense(s)? If Yes, specify the nature of the offense(s).	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you applied for admission to any other educational institution? If Yes, specify the institution and the program.	<input type="checkbox"/> Yes <input type="checkbox"/> No

I have read and understood the questions on this form. I confirm that all provided information is true, accurate, and complete. I understand that any false or incomplete information will be considered a deliberate omission or falsification, leading to the cancellation of my admission/enrolment. If accepted, I agree to abide by the Rules and Regulations of Philippine Christian University and Waigani Christian College.

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APPLICANT SIGNATURE OVER PRINTED NAME

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DATE SIGNED

## FOR OFFICE USE ONLY

Applicant Ref. No.	Action Taken: <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved <input type="checkbox"/> Deferred
Grade Point Average (GPA)	
Subjects needing improvement	
SIGNATURE OVER PRINTED NAME EVALUATOR	SIGNATURE OVER PRINTED NAME REGISTRAR
DATE SIGNED	DATE SIGNED
Remarks:	

## PROGRAM REQUIREMENTS

### Application Forms and Required Documents

Duly accomplished Application Form can be submitted in-campus or off-campus (via email) together with the supporting documents:

1. Certified copies of Academic Transcripts, Diploma, Certificates, and other relevant qualifications. Must be certified as true copies by a Commissioner of Oaths.
2. Two(2) recent Passport-sized 2x2 ID pictures.
3. At least Two (2) Character of Reference from ward councilor, pastors, previous employer or any academic authority.
4. Medical Certificate (especially those with pre-existing condition).
5. Proof of Financial Support (if applicable).
6. Proof of Payment (i.e., Bank validated payment receipt). No Cash payments. This fee is to be paid into the bank account below:

Bank Name	Bank of South Pacific
Account Name	Philippine Christian University Waigani Campus
Account Number	0000916280
Bank Branch	Waigani Drive
BSB Code	088 968
SWIFT Code	BOSPPGPM

### Eligibility (Admission) Standards:

You must have a Grade Point Average (GPA) of 2.5 or higher. Additionally, all academic records must show a grade of C or better. The eligibility standards are subject to change.

### Fees

- Application Fee is K50 (non-refundable) to be paid in full.
- Tuition Fee is K9,850 annually for the duration of the program (8 semesters).
- Miscellaneous fees (if applicable, to be announced prior enrolment).

### Application to be submitted to:

The Admission Office

Philippine Christian University – Waigani Campus

(i.e., Waigani Christian College)

Post: PMB 7086 Boroko, NCD

Ph +675 71059837 (Digicel) +675 84619710 (Voda) +675 78454860 (Telikom)

Email [admission@pngcu.ac.pg](mailto:admission@pngcu.ac.pg)

**IMPORTANT:** To process your application, you must include all documents certified as true copies, along with a proof of payment of application fee. Submission with uncertified documents or incomplete payment will not be considered. Application must be returned **on or before 30 January 2026, 11:59 PM.**